

FINANCE COMMITTEE MINUTES

B30 Meeting Room, West Square Building, Baraboo WI

Friday, July 13, 2012

Members present: Tommy Lee Bychinski, Joan Fordham, Jason Lane, Andrea Lombard and William F. Wenzel

Others present: Lynn Horkan, Elizabeth Geoghegan, and Kathy Schauf

The meeting was called to order by Chairperson Bychinski at 2:05 PM. Certification of open meeting compliance was given. **Motion by Lombard, second by Wenzel to approve the agenda. Motion carried. Motion by Lombard, second by Fordham to approve the minutes of June 13 and 19. Motion carried.**

Public Comment: None

Communications: None

Consider resolution Authorizing Continuing Authority to Submit Capital Assistance Grants (Section 5310 Grant) to the Wisconsin Department of Transportation, Authorizing Purchase of Two (2) Used, Medium Buses from Care Wisconsin, Inc., and Amending the 2012 Budget.

Schauf noted this resolution gives ongoing authority to purchase buses and use funding that exists. Bychinski commented this will allow for expansion of transportation services. Discussed grant funding and use of county levy in the program. Lombard expressed concern about embedding the program with county levy. **Motion by Lane, second by Fordham Authorizing Continuing Authority to Submit Capital Assistance Grants (Section 5310 Grant) to the Wisconsin Department of Transportation, Authorizing Purchase of Two (2) Used, Medium Buses from Care Wisconsin, Inc., and Amending the 2012 Budget. Motion carried. Nay by Lombard.**

Discussion of possible 2012 budget overrun for Coroner's Department.

Committee discussed possible 2012 budget overrun with Coroner Hahn. Bychinski noted a written report from the Coroner on this date July 13, 2012, was received by the Finance Committee with a consensus to estimate the budget overrun to be \$14,000.

Discussion of possible 2012 budget overrun for County Clerk Department.

Reviewed and discussed the written report from County Clerk DeMars. DeMars indicated that with additional revenues and carryforward funds to estimate the budget overrun to be \$41,000. Bychinski noted a written report from the County Clerk on this date July 13, 2012, was received by the Finance Committee.

Update on 2013 budget and process.

Schauf noted departments still working through programs and priorities. Budget survey has been revised and will be on website. Looking into options to streamline citizenry input to help policy makers in decisions. Discussed guidance to be communicated to departments. Committee discussed night meeting attendance and public involvement. Discussed how to connect the policy and the dollars and garner input and timing of involvement. Lombard noted lack of information available for people attending the meetings. However, she complemented CPZ for the information they provided. Schauf expressed idea for a random survey as to how public wants to receive information and participate. With technology there are many methods of communication. Committee agreed all feedback is valued and something new is learned each year.

Presentation of County financial reports.

County financial information was reviewed and discussed. CPZ fees give good indication of still decreased county development. Sheriff housing prisoners continues to be good. Sales tax revenue continues to be erratic.

Treasurer's Department Update.

Geoghegan highlighted departmental activities. Tax deed properties were discussed. **Motion by Lombard, second by Lane to approve payment of Treasurer's Department invoices in the amount of \$156,752.49. Motion carried.**

Accounting Department Update.

Department activities were noted in the report. **Motion by Fordham, second by Wenzel to approve payment of Accounting Department invoices in the amount of \$10,225.27 and County invoices in the amount of \$2,612,358.64. Motion carried.**

The next regular meeting is set for August 14, 2012.

Motion by Lane, second by Lombard to adjourn the meeting. Motion carried.

Respectfully submitted,

Joan Fordham
Finance Committee Secretary