

## CAPITAL IMPROVEMENTS PROJECTS (CIP) COMMITTEE MINUTES

Room B30, West Square Building, Baraboo WI

Monday, August 9, 2010

Members present: Tommy Lee Bychinski, Virgil Hartje, Marty Krueger, Jason Lane, Kerry Beghin, Kathy Schauf, Mark Steward

Others present: David Armstrong, Jessica Fry, Kim Gochanour, Lynn Horkan, Steve Muchow, Thomas Pleger, Tim Stieve

It was the consensus of the group that Bychinski act as Chair for this meeting. The meeting was called to order by Bychinski at 10:00 AM. Certification of open meeting compliance was given. **Motion by Lane to adopt the agenda, second by Schauf. Motion carried.**

### Review and Consideration of Capital Improvement Plan:

#### Department-Item

1. Health Care Center – Assisted Living Facility: Gochanour stated they are waiting for the study to be completed and are looking at 2015 before any future project would take place.

2. Highway - Equipment Replacement: Muchow reviewed the need to keep equipment current. If equipment operation is not kept up, the County will incur higher repair expenditures. Prevailing wage laws and average years of service was discussed. All equipment is purchased not leased; leasing typically ends up costing more overall than purchasing. Discussed maintenance for new roundabouts.

3. through 10. Various highway projects: Muchow stated amounts will possibly be cut back depending on budget and other emergency repairs that come up. Delay of ongoing maintenance would not save dollars but in fact cost more due to patching and other emergency fixes. Currently 15 miles of improvements are budgeted instead of previous 20 miles of improvements. Some improvements have funding from State. State funding was discussed. Highway is working with the Federal Government to get some roadways in the Federal program and receive Federal funding.

11. Emer Mgnt, Buildings & Safety - Phone System Upgrades: The phone system is a large computer system that needs ongoing upgrades. An amount is levied each year and spent as the upgrades occur. This keeps the budget consistent. Unused dollars are carried forward.

12. Emer Mgnt, Buildings & Safety - Communications System Upgrades: Similar to the phone system, needs ongoing maintenance and upgrades to maintain nine tower sites. Unused dollars are carried forward. Intent is to keep updated and consistent in expenses so don't have large expenditures in a single future year.

13. Emer Mgnt, Buildings & Safety – Reedsburg Building Automation Controls: Reviewed the cost savings that could be gained through computer automation. Will work with WPPI or Focus on Energy for possible funding through their programs.

14. Emer Mgnt, Buildings & Safety – Historic Courthouse Front Porch: The east entry area of the Courthouse needs additional refurbishing due to shifting and breaking concrete.

15. Emer Mgnt, Building & Safety – Regasket and Check Bearings on Law Enforcement Center Chillers: The chiller units need to be dismantled and maintained every 8 to 10 years. If not maintained could have damage where it takes out the chiller completely costing three times the maintenance cost.

16. Emer Mgnt, Buildings & Safety - Fire Alarm System Upgrade: The Courthouse and West Square buildings are tied into one fire alarm system. Current system is 1995 technology and may not be serviceable as it ages. The upgrade to the current system would assure ongoing functionality. Stieve indicated that with initial pricing this amount can be changed to \$80,000, a decrease of \$20,000.

17. Emer Mgnt, Buildings & Safety – Solar Domestic Hot Water System: Stieve recommends pushing project to 2012. The department will continue to work on feasibility and address payback and issues for the solar energy.

18. Emer Mgnt, Buildings & Safety - Refurbish Historic Courthouse Clock: The Courthouse clock has all its original components from the 1950's. It needs to be cleaned and broken panels fixed to maintain its ongoing operation.

19. Emer Mgnt, Buildings & Safety – Courthouse & West Square Caulking: As routine maintenance these steel frame buildings' concrete panels need to be re-caulked over time.

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20. Emer Mgnt, Buildings & Safety - Mobile Data System: Over three year period, replace 800 mega hertz system, an outdated system. Stieve indicated they will look at an open network system with availability to multiple departments other than just the Sheriff's Department. Raab and Stieve continue to look at ever evolving technology.

21. Emer Mgnt, Buildings & Safety –Emergency Services Driving: In four years the driving simulator will most likely need an upgrade. Funding comes from self insurance fund. Interest has not been favorable in this fund.

22. Emer Mgnt, Buildings & Safety – Replace roofs on West Square, Courthouse & Human Services: Routine maintenance, will probably not be needed until after 2016. These are rubber roofs that need replacement about every 20 years. All roofs were replaced in 1996.

23. Circuit Courts-Fourth Jury Courtroom: Intend to utilize old jail space in Courthouse for fourth jury courtroom. Sauk County numbers show the need for fourth judgeship. However, due to state budget, an additional judgeship is unlikely in the near future.

24. UW-Baraboo/Sauk County - Living & Learning Center: Pleger and Armstrong stated UW-Baraboo/Sauk County has \$0.5 million Federal funding commitment. UW Systems oversight office is very interested in this project due to increased enrollment at Madison. Donations are very modest at this time. Discussed plans to enhance the alumni association and foundation to increase donations.

25. UW-Baraboo/Sauk County - Master Plan Development & Campus Renovations (County Share only): The value of the master plan is the layout and plan for growth for the campus. The last years have seen record enrollment resulting in capacity issues for classroom and office space. Parking is the biggest issue at this time, looking at three options estimated to cost \$500,000 (\$250,000 cost to County). Science labs and classrooms have been untouched since 1968. There is a higher demand in sciences curriculum. Plan is to build new science facility and remodel existing to classroom space. Maintaining the relationship with the City of Baraboo and the significance of the future costs were discussed. These CIP items incorporate various phases for expanding the UW offerings. The expansion of programs is driving many of the updates. The contribution the campus brings to the area was discussed.

26. Sheriff – Dispatch Center: Existing radio system is fine for a few more years. Next version will be a network system improving operations and the potential for back up at the Courthouse. Capacity of dispatch was discussed. Fry indicated the upgrade can be moved to year 2015. Fry reviewed the current recording system.

**Motion by Krueger to forward the 2011 CIP plan in the amount of \$3,520,000 to the Finance Committee for budget consideration, with noted changes: Solar system in year 2012, obtain firmer dollar amounts for regasket project, reduce fire alarm system amount by \$20,000, offset communications project with fiber lease revenues not levy, and dispatch upgrade moved to year 2015, second by Hartje. Motion carried.**

**Motion by Lane to adjourn the meeting, second by Steward. Motion carried.**