

CHAPTER 2

SAUK COUNTY HUMAN SERVICES

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2.01 Intent. The intent of this chapter is to provide for a Sauk County Department of Human Services, consisting of the Sauk County Human Services Board, the Sauk County Human Services Director and necessary personnel, which department shall have those powers and duties previously existing in the Sauk County Department of Social Services and Tri-County Human Services Center, pursuant to §§ 46.22, 51.42 and 51.437 of the Wisconsin Statutes, and such other supplementary powers and duties previously placed with such other departments by the Sauk County Board of Supervisors.

2.02 Sauk County Human Services Board. The Sauk County Human Services Board shall be and hereby is established, in accordance with § 46.23(4) Stats., to consist of nine (9) members, each of whom shall serve for a term of three (3) years. Members of the Sauk County Human Services Board shall be appointed by the Chairperson of the Sauk County Board of Supervisors in the manner prescribed pursuant to Rule IV D of the "*Rules of the Sauk County Board of Supervisors*". The Human Services Board shall be comprised of six (6) County Board members, and three (3) citizen members who shall be Sauk County residents and not be Sauk County Board Supervisors. At least one (1) member of the Human Services Board shall be an individual who receives or has received human services or a family member of such an individual. A supervisor member's term of office on the Human Services Board shall cease at such time that the supervisor member is no longer a member of the County Board. This subsection shall constitute notice in writing to such supervisor members pursuant to § 46.23(4)(b)(c)(2) Stats., regarding the expiration of their term of office.

2.03 Powers and Duties of the Sauk County Human Services Board. In accordance with § 46.23(5) Stats., the Human Services Board:

(1) Shall determine administrative and program policies within limits established by the Wisconsin Department of Health and Social Services and the County Board.

(2) Shall establish priorities in addition to those mandated by the Wisconsin Department of Health and Social Services and the County Board.

(3) Shall determine whether state-mandated services are provided or purchased or contracted for with local providers, and monitor the performance of such contracts. Purchase of services contracts shall be subject to the conditions specified in § 46.036 Stats. and applicable County ordinance.

(4) Shall determine, subject to the approval of the County Board and with the advice of the Human Services Director, whether services are to be provided directly by the Sauk County Department of Human Services or contracted for with other providers and make such contracts, subject to County Board approval as provided in this ordinance.

(5) Shall represent human services agencies, professionals and consumers of services in negotiations with the state and federal governments.

(6) Shall appoint a Sauk County Human Services Director on the basis of recognized and demonstrated interest in and knowledge of human services problems, with due regard to training, experience, executive and administrative ability and general qualification and fitness for the performance of the duties of the Sauk County Human Services Director, subject to the personnel policies and procedures established by the County Board.

(7) Shall recommend to the County Board the appointment of such advisory committees for the purpose of receiving community professional or technical information concerning particular policy considerations as may appear necessary or desirable.

(8) Shall determine the number and location of out stations when appropriate to meet service demands.

(9) May recommend the removal of the Sauk County Human Services Director to the Sauk County Board of Supervisors, and the County Board may remove the Director for cause by a two-thirds (2/3) vote, on due notice in writing and hearing of the charges against said Director.

(10) Shall develop Sauk County Human Services Board operating procedures.

(11) Shall oversee the operation of one (1) or more service delivery programs.

(12) Shall evaluate services delivery.

(13) May perform such other general functions necessary to administer the program.

(14) Shall submit a proposed budget in accordance with § 46.031(1) Stats., for authorized services.

(15) Shall cooperate, to the extent feasible, with the school board, health planning agencies, law enforcement agencies and other human service agencies, committees and planning bodies located in Sauk County.

(16) Shall comply with other applicable state and County requirements.

2.04 Powers and Duties of the Sauk County Human Services Director. The Sauk County Human Services Director appointed under Section 2.03(f) shall have all of the administrative and executive powers and duties of managing, operating, maintaining and improving the programs of the Sauk County Department of Human Services, subject to the rules of the Wisconsin Department of Health and Social Services and of Sauk County, applicable thereto. In consultation with the Human Services Board and subject to its approval, the Director shall prepare:

(1) An annual comprehensive plan and budget of all funds necessary for the program and services authorized for the department in which priorities and objectives for the year are established as well as any modifications of long-range objectives.

(2) Intermediate-range plans and budget.

(3) Such other reports as are required by the secretary and the County Board.

(4) Recommendations to the Sauk County Human Services Board for:

(a) Personnel and salaries of employees.

(b) Changes in the organization and management of the program.

(c) Changes in program services.

2.05 Personnel. Except to the degree specifically exempted by specific action of the County Board, the Sauk County Personnel Ordinance (Chapter 13 S.C.C.O.) shall govern the Human Services Department. The Sauk County Board of Supervisors shall approve all contracts for services which shall be presented in written report to the County Board at least annually. Insofar as possible, a description of any proposed contracts for services shall be presented to the County Board, on a prospective basis, as part of the department's comprehensive plan

As adopted by the Sauk County Board of Supervisors on September 22, 1987. Amended by the Sauk County Board of Supervisors on April 16, 1996. New Chapter 2, "Sauk County Human Services", created by Ordinance No. 122-87 passed by the Sauk County Board of Supervisors on September 22, 1987, effective January 1, 1988. Chapter 2, entitled "Health and Social Services", and Chapter 3, entitled "Tri-County Human Services Center", repealed in Ordinance No. 122-87 passed by the Sauk County Board of Supervisors on September 22, 1987.