2012 SAUK COUNTY CONSERVATION, PLANNING. AND ZONING APPLICATION FOR PERMITS

Sauk County Planning & Zoning, 505 Broadway, Baraboo, WI 53913
Phone: 608/355/3245 Fax: 608/355/4440

INCOMPLETE APPLICATIONS WILL BE RETURNED!

COUNTY USE ONLY --
County ID# ______
Land Use: ______
Sanitary: ______
State #: ______
Fees: ______
Date App: ______
Appr. By: ______
Date Issued: ______
Receipt # ______
CK- ______

SECTION 1: LANDOWNER INFORMATION »»»»»»»»»»»»»»»»»»»»»»»»»»»»»»»

Land Owner: ______________________________

Mailing Address: ______________________________

City: ______________ State: __________ Zip: ______________

Phone(H): ______________ Phone:(W) ______________

SECTION 2: PROPERTY DESCRIPTION»»»

Tax Parcel# ______________ CSM/Subdivision: ______________ Lot# _______ Road Name: ______________

Town of: ______________ _______¼, ________¼, Section ____________, T_________,N, R________E

Zoning District: ______________ Lot Size (Acres): ___________ Y N ❑ ❑ Floodplain/Floodway Y N ❑ ❑ Shoreland

FEE AMOUNTS:

_______ Land Use _______ Plan Review
_______ Sanitary _______ Soils Onsite
_______ Groundwater _______ Penalties
_______ Fire #
________**TOTAL FEES DUE**

ALL Application Fees are nonrefundable

FEE AMOUNTS: See Fee Schedule For Full Listing

Single Fam - $500	Multi-Fam- $600	Comm/Indust Bldg - $600	
Additions - $200	Comm/Indus Add - $300	Boathouse $300	
Res Accessory Structure - $100	Comm Accessory Structure $300	Filling & Grading - $100	
Retaining walls $300	Fire Sign - $100		
Septic Fees:			
Convl/Mound/IGP/Atgrade - $450.00	Holding Tank - $550.00	Groundwater - $125.00	Soils - $100.00
Tank or Drainfield Replace - $200.00	Privy / Reconnect - $200.00	Renw/Transf - $100.00	
Large System - $650.00	HTPlan Review $90.00 / Atgrade Plan Review - $250.00		

SECTION 3: LAND USE DESCRIPTION»»»

PLOT PLAN, EROSION CONTROL PLANS AND FLOOR PLANS REQUIRED ON 8½ X 11 PAPER ONLY(See Section 7)

Contractor: ______________________________ Phone: ______________________________

Mailing Address: ______________________________

Describe all to be permitted: ______________________________

Approximate Assessed Value $______________ ❑ New Const ❑ Addition ❑ Change in Use

SIZE OF STRUCTURE(S):
Width / Length / Peak Height
______ / ______ / _______
______ / ______ / _______

SETBACK DISTANCES:
____ft. & ___ft. to side lot lines ____ft to septic tank ___ ft to nav. water
____ft to rear lot line ____ft to septic field ____centerline/R.O.W of road

❑ **Setback Survey Required** *A survey is required for new construction when any part of the structure is located within 10 feet of any setback. The survey is due at the time the foundation for the structure is finished .

For Office Use Only ❑ Legal Non-Conforming

Comments/Conditions of Approval: ______________________________
____
____

SECTION 4: PLUMBING DESCRIPTION »»»

Septic Installer: ______________________________ License: ___________ Phone: ______________

CHECK APPLICABLE:

❑ **New** ❑ Holding Tank ❑ At-grade ❑ Gravity/Dose ❑ Tank/Field Only
❑ **Replacement** ❑ Mound <24" (A+4) ❑ Mound >24" ❑ Pre-Treatment ❑ Lrg System
❑ **Reconnection** ❑ Pit/Vaulted Privy

Septic System Setback Distances:(Tank/Field distances)

____/____ ft to side lot line ____/_____ ft to navigable water ____/____ft to well ____/____ft to structure(s)
____/_____ft to rear lot line ____/_____ ft to R.O.W. of road

SECTION 5: FIRE SIGN All information MUST be on Plot Plan»»»»»»»»»»»»»»»»»»»»»»»»»»»»»»»»»»»

Closest neighbor's fire number is: ______________, which is _______ ft ❑North ❑South ❑East ❑West from my proposed driveway, and on the ❑ same or ❑ opposite side of the road. Driveway is ______ ft from the property line.

For Office Use Only				Date Posted:	
Fire# Assigned:	Clerk:	FireDst:	Ambdst:	Firewrd:	PO:

SECTION 6: DRIVEWAY PERMIT»»

A driveway permit from Sauk County Highway Department, Wisconsin DOT and/or the local Town Board shall be submitted with your landuse/sanitary permit application, for new development.

SECTION 7: PLOT PLAN »»»

Property owners are responsible for properly identifying all structures, lot lines and easements. In addition, all permanent land features; public roads, wells, navigable water, wetlands, floodplain, drainage ways, rock outcrops and steep slopes shall be clearly identified on all plot plans. **All Fire number information must be shown on a Plot Plan.**

The plot plan shall include a north arrow, be drawn to scale or with dimensions shown and be legible. You must also include a diagram of the floor plan on any structure you are building. If the above information is not shown, your entire permit application package will be denied and your permit review fees are not refundable.

SECTION 8: EROSION CONTROL »»

Erosion control plans shall be submitted with all Shoreland Permit Applications. The shoreland area is defined as the area within 300-ft from the ordinary high water mark of a navigable, river, stream or creek or to the landward side of the floodplain, whichever is greater; and within 1,000-ft from the ordinary high water mark of a lake, pond or flowage**.**

SECTION 9: APPLICANT ACCOUNTABILITY AGREEMENT»»

Upon signing this document, I take the full responsibility to obtain all necessary permits, from all appropriate *Federal, State, County and/or Town units.* I also understand that I MUST receive a Sauk County permit prior to receiving a building permit from my local Town.

A) I hereby certify that all information and drawings are true and correct. I understand that no construction, including but not limited to the pouring of a foundation or basement or the construction or alteration of any other structure may occur before the issuance of all necessary permits and that if building does occur before that time, I am subject to penalty fees in addition to my land use/sanitary fee, citations to be paid to Sauk County Clerk of Courts, and/or removal of the non permitted structure(s).

B) I will allow representatives from the Sauk County Department of Planning and Zoning to access my property to inspect the project's construction, operation and/or maintenance.

C) **The permit card must be posted on-site prior to starting any construction. If proper posting is not done, the property owner may be found in violation and subject to citations. PERMIT IS VALID FOR 2 YEARS FROM THE DATE IT WAS ISSUED.**

D) The issuance of a land use permit shall not be deemed or construed to be a permit for, or an approval of, any violation of any of the regulations of the Sauk County Code of Ordinances.

____ ____________________

Signature of Property Owner ***Date***

(Signature must be property owner. Applications with agent, contractor, etc., will not be accepted and returned to owner for signature.)

SECTION 10: NOTICE AND ACKNOWLEDGEMENT AS REQUIRED BY WIS. STAT §59.691»»»»»»»»»»»»»»»»»»»»»»»»»»»»»»

YOU ARE RESPONSIBLE FOR COMPLYING WITH STATE AND FEDERAL LAWS CONCERNING CONSTRUCTION NEAR OR ON WETLANDS, LAKES AND STREAMS. WETLANDS THAT ARE NOT ASSOCIATED WITH OPEN WATER CAN BE DIFFICULT TO IDENTIFY. FAILURE TO COMPLY MAY RESULT IN REMOVAL OR MODIFICATION OF CONSTRUCTION THAT VIOLATES THE LAW OR OTHER PENALTIES OR COSTS. FOR MORE INFORMATION, VISIT THE DEPARTMENT OF NATURAL RESOURCES WETLANDS IDENTIFICATION WEB PAGE AT *www.dnr.wi.gov/wetlands/delineation.html* OR CONTACT A DNR RESOURCES CENTER.

____ ____________________

Signature of Property Owner ***Date***

By signing this, I acknowledge that I have received this notice.