

- Agenda -



Sauk County Board Of Supervisors

Tuesday, June 16, 2009

6:00 p.m.

West Square Building, 505 Broadway, Rm. #326

Baraboo, Wisconsin 53913

• **Special Meetings:**

5:50 p.m., Finance Committee @ Gallery of County Board Room 326A, to consider:

1.) Approval of County vouchers.

6:00 p.m., Regular Meeting:

- **Call to order, and certify compliance with Open Meeting Law.**
- **Roll call.**
- **Supervisor Ashford, invocation and pledge of allegiance.**
- **Adoption of agenda.**
- **Approval of minutes of previous meeting of May 19, 2009.**

- **Scheduled appearances:**
 - 1) Anna Bruhn, President Sauk Prairie River Project Association, Limited (PAL).
spriverpal.org

 - 2) Joe Van Berkel, Sauk County Conservationist: Presentation of 2009 Weed Champion Awards for invasive plant control efforts.

- **Public comment.**
- **Communications.**
- **Bills & referrals.**
- **Claims.**

contamination of groundwater and surface waters.

(b) The owner or operator may retain a facility for a longer period of time by demonstrating to the department that all of the following conditions are met:

1. The facility is designed, constructed and maintained in accordance with 26.10 section B.

2. The facility is capable of storing the manure and all accumulated precipitation for a period of time longer than 24 months.

3. Future retention of the facility is warranted based on anticipated future use.

Idle facilities must be kept at a level that prevents overflow. Manure storage facilities that have had no manure added or removed for a period of 24 months or longer require inspection and verification of adequacy by the Land Conservation staff or a private consulting engineer prior to reuse as a manure storage facility.

(4) **Ownership Transfer of Existing Facilities.** Facilities installed before April 1990 will require a verification at the time of ownership transfer to assure the facility is in substantial compliance with standards designed to provide resource protection. Storage units installed before this date that are not in substantial compliance with NRCS Technical Guide Standards for groundwater protection in place at the time of construction will need to be properly closed as per 26.10 section C or brought into compliance with current groundwater protection standards as per 26.10 Section E.

(5) **Failing and Leaking Existing Facilities.** Manure storage facilities that may pose an imminent threat to public health or fish and aquatic life or that are causing a violation of Wisconsin Department of Natural Resources groundwater protection standards shall be upgraded, replaced or closed in accordance with this section.

26.11 Standards. (1) Standards for design and construction of manure management facilities. The standards for design and construction of manure management facilities shall be the current standards in the United States Department of Agriculture, Natural Resources Conservation Service (USDA NRCS) Technical Guide, including Code 313 Waste Storage Facility,

Code 634 Manure Transfer, Code 635 Vegetated Treatment Area Code 638 Water and Sediment Control Basin, and Code 629 Waste Treatment and any amendments to these codes.

(2) Standards for manure management and utilization. The standards for management of manure facilities and utilization of manure shall be the current standards in the USDA NRCS Technical Guide, including Code 590 Nutrient Management and any amendments.

(3) Standards for closure of manure storage facility. The standards for closure of an unused manure storage facility shall be the current standards in the USDA NRCS Technical Guide, including Code 360 Closure of Waste Impoundments and any amendments.

(4) Standards for determination of direct runoff. The standards for determination of direct runoff shall be the USDA NRCS Comprehensive Nutrient Management Plan Flowchart for Evaluation of Concentrated Livestock Areas, Code 635 Vegetated Treatment area and Code 638 Water and Sediment Control Basin.

(5) Standards for the determination of adequate sod or self sustaining vegetative cover. Standards for determination of adequate sod or self sustaining vegetative cover shall be the standards outlined in the USDA NRCS Technical Guide 528 Prescribed Grazing or vegetative measurement by grid sample at the site shall show at least 70 percent living plant material cover.

(6) Standards for determination of adequate resource protection for the purpose of an Ownership Transfer Permit shall be according to a review procedure as approved by the Land Conservation Committee. This procedure shall be reviewed and updated as needed by the Committee.

(7) **Subsequent Modification of Standards.** The standards of the USDA NRCS Technical Guide are adopted and by reference made a part of this Section as if fully set forth herein. Any future amendment, revision or modification of the standards incorporated herein are made a part of this section, unless otherwise acted upon by the Land Conservation Committee. Copies of the current standards are available at the Land Conservation Department.

26.12 Application for Issuance of

Permits. (1) Permit required. No person shall undertake an activity subject to this ordinance without obtaining a permit from the Land Conservation Department prior to beginning the proposed activity other than under the emergency provision provided for in this section.

(2) No permit required. Manure storage facilities in place as of the date of passage of this ordinance shall be determined to be existing storage facilities subject to the rules in place at the time of construction and shall not be required to obtain a permit unless they are being substantially altered or closed after the date of passage or upon an ownership transfer.

(3) Existing non-permitted facilities. Facilities installed before April 1990 were not required to obtain a permit or to meet minimum standards for the protection of water quality. For these reasons the continued use of these waste storage facilities can be a concern. To accommodate the inspection and verification to determine the adequacy of the facility to protect surface and groundwater resources an ownership transfer permit shall be required. This permit review applies only to water resource protection features, not sizing or other components.

(4) Exception to permit requirement. Emergency repairs such as repairing a broken pipe or equipment, leaking dikes or the removal of stoppages may be performed without a permit. Any repairs substantially altering the original design or construction of a facility shall be reported, in writing, immediately within one (1) day of the emergency to the Land Conservation Department for a determination by the department whether the repairs made were reasonably necessary to respond to the existing emergency.

A permit shall be required for any work deemed to constitute additional alteration or repair to the facility in excess of that reasonably necessary to respond to the emergency. The Land Conservation Department's determination shall be rendered within five (5) business days of the reporting. Work done without a proper permit shall constitute noncompliance with the ordinance. The passage of this ordinance is not to be construed as a requirement that livestock operations construct manure storage facilities but rather that facilities that are constructed be

required to obtain the appropriate permits and approvals.

26.13 Fees. The fee for permits issued under this ordinance shall be:

- (1) Construction permit \$200
- (2) Closure permit \$100
- (3) Ownership transfer permit \$100

Fees shall be reviewed annually by the Land Conservation Committee and subject to change as part of the annual budget process.

26.14 Manure Storage Facility Plan Requirements. Each application for a manure storage permit under this section shall include the completion of the county manure storage permit application and a detailed manure storage facility plan. The applicant can employ the services of a private design consultant or a registered professional engineer to prepare the plan. Technical assistance for plan development may also be made available to applicants upon request through the Land Conservation Department as available staff time will allow.

(1) A complete permit application for a new or modified storage facility shall include all of the following:

(a) The number, type and size of animals for which storage is provided and the duration for which storage is to be provided.

(b) The type of bedding to be used in the operation and all aspects of handling and recovery of this bedding material.

(c) A sketch of the facility and its location in relation to buildings within 250 feet and homes within 500 feet of the proposed facility. The sketch shall be drawn to scale, with a scale no smaller than 1 inch = 100 feet.

(d) The north arrow, scale of the drawing, legal description of the proposed facility, and location, description and elevation of a temporary benchmark.

(e) The structural details including, but not limited to, dimensions, cross-sections, concrete thickness, reinforcing steel location and design loading details when other than Natural Resources Conservation Service pre-qualified designs and drawings are used.

(f) The construction and material

specifications including, but not limited to, applicable specifications for earth fill, excavation, concrete, reinforcing steel, timber and pipes.

(g) The location of any wells within 500 feet of the facility.

(h) The location of all utilities within 500 feet of the facility.

(i) The soil test pit locations, elevations and soil descriptions to a depth of at least five (5) feet below the planned bottom of the facility or to the depth of any bedrock limitations at the site. Soil test pits must be verified by department staff at the time of investigation.

(j) The elevation of groundwater, bedrock or seasonally saturated conditions if encountered in the soil profile and the date of any such determinations.

(k) Provisions for adequate drainage and control of runoff to prevent pollution of surface water and groundwater. If a navigable body of water lies within 500 feet of the facility, the location and distance to the body of water shall be shown.

(l) A time schedule for construction of the facility.

(m) The details and plans for the method and structures used in transferring manure into and from the facility.

(n) A plan to control erosion during the construction or modification of the facility.

(o) Plans that address the safety requirements of the facility as needed.

(p) An emergency response plan identifying the names and phone numbers of individuals or others to be notified in the event of any leaks, spills or other system failures that could discharge manure.

(q) A certification by a professional engineer registered in the State of Wisconsin, or an engineering practitioner certified by the Department of Agriculture, Trade and Consumer Protection or the Natural Resources Conservation Service that the plans meet technical and ordinance standards.

(r) An operation and maintenance plan for the facility signed by the owner that identifies the basics of operation, the manure removal interval, the use of agitation pads, and requires repairs to berms and roads that are a necessary part of the facility function and meets all other requirements

of Natural Resources Conservation Service Codes 313 and 634.

(s) A nutrient management plan that complies with ATCP 50.04. The nutrient management plan must be prepared by a nutrient management planner qualified under ATCP 50.48 and submitted as a part of the permit requirements for the first year of operation.

(2) A complete application for manure storage facility closure shall meet all standards as outlined in Natural Resources Conservation Service Code 360 and shall specify:

(a) Provisions to remove and properly dispose of all accumulated wastes in the manure facility.

(b) Provisions to remove any concrete or synthetic liner, or properly use pieces of the concrete or synthetic liner as clean fill at the site.

(c) Provisions to remove and properly dispose of any soil saturated with waste from the manure storage facility.

(d) Provisions to remove any soils, to the depth of significant manure saturation or two (2) feet, whichever is less, from the bottom and sides of a facility without a constructed liner.

(e) Provision to remove or permanently plug the waste transfer system serving the manure storage facility.

(f) Covering all disturbed area with topsoil, seeding the areas with a grass mixture, and mulching the seeded area. This section does not apply if an alternative use of the site is authorized under an abandonment plan approved by the county as part of the permit.

(3) A complete application for an ownership transfer permit shall include all of the following:

(a) Any available designs, plans or construction documents from the original installation.

(b) Proposed livestock operation details including, animal type, size, planned manure removal interval.

(c) An operation and maintenance plan for the facility signed by the owner that identifies the basics of operation, the manure removal interval, the use of agitation pads, and requires repairs to berms and roads that are a necessary part of the facility function and meets all other

requirements of Natural Resources Conservation Service Codes 313 and 634.

(d) A nutrient management plan that complies with ATCP 50.04. The nutrient management plan must be prepared by a nutrient management planner qualified under ATCP 50.48 and submitted as a part of the permit requirements for the first year of operation.

(e) An inspection and determination of adequacy performed by the Land Conservation Department staff or by a private consulting engineer that includes an inspection of all transfer and storage components of the system. This inspection may require the emptying and cleaning of the storage facility and the possible testing of lining materials to determine plasticity and strength. All joints and seams shall be watertight. Costs incurred to prove the adequacy of an existing facility will be the responsibility of the present owner. Existing facilities determined not to provide adequate resource protection will be required to be brought into compliance with resource protection standards or closed.

A flowchart for use in the evaluation of existing storage facilities is available through the Land Conservation Department.

26.15 Review of Application. The Land Conservation Department shall receive and review all permit applications. The department shall determine if the proposed facility meets required standards set forth in Section 26.11 of this ordinance. Within 30 days after receiving the completed application and fee, the Department shall inform the applicant, in writing, whether the permit application is approved and issue the permit or shall inform the applicant, in writing, of the reasons for disapproval. If additional information is required, the Land Conservation Department shall so notify the permit applicant. The Department has 30 days from receipt of the additional information in which to approve or disapprove the application. If the Land Conservation Department fails to approve or disapprove the permit application, in writing, within 30 days of the receipt of the permit application or requested additional information, as appropriate, the application shall be deemed approved and the applicant may proceed as if a

permit had been issued.

26.16 Permit Conditions. All permits issued under this ordinance shall be issued subject to the following conditions and requirements:

(1) Manure storage facility design, construction, closure, management and utilization activities shall be carried out in accordance with the manure facility plan and applicable standards specified in Section 26.11 of this ordinance.

(2) The permittee shall give five (5) working days notice to the Land Conservation Department before starting any construction or closure activity authorized by the permit.

(3) Written approval from the Land Conservation Department must be obtained prior to any modifications to the permitted plans.

(4) Activities authorized by permit must be completed within two (2) years from the date of issuance after which such permit shall be void. Permits can be extended annually upon request with approval from the Land Conservation Department.

(5) The permittee, design engineer or consultant and the contractor shall certify, in writing, that a new facility was installed as planned.

(6) The permittee, engineer and contractor shall participate in a pre-construction conference with county staff before initiating construction of a new facility to outline the requirements and responsibilities of all of the involved parties.

26.17 Permit Revocation. The Land Conservation Department may revoke the permit issued under this ordinance if the holder of the permit has misrepresented any material fact in the permit application or manure facility plan, or if the holder of the permit violates any of the conditions of the permit.

26.18 Administration. (1) Delegation of authority. The Sauk County Land Conservation Department shall be the agency designated to administer and enforce this ordinance.

(2) Administrative duties. In the administration and enforcement of this ordinance, the Land Conservation Department shall:

(a) Keep an accurate record of all permit applications, manure facility plans, permits issued, inspections made and other official actions.

(b) Review permit applications and issue permits in accordance with Section 26.11 of this ordinance.

(c) Review the nutrient management plan prepared for the facility.

(d) Inspect manure facility construction to insure the facility is being constructed according to plan specifications.

(e) Investigate complaints relating to compliance with the ordinance.

(f) Perform other duties as specified in this ordinance.

(3) Inspection authority. The Land Conservation Department is authorized to enter upon any lands affected by this ordinance to inspect the land prior to or after permit issuance to determine compliance with this ordinance. If permission cannot be received from the applicant or permittee, entry by the department shall be according to § 92.07(14) Stats.

(4) Enforcement authority. The Land Conservation Department is authorized to post an order stopping construction work upon any permitted facility which has had a permit revoked or on land currently undergoing activity in violation of this ordinance. Notice is given by both posting upon the land where the violation occurs one (1) or more copies of a poster stating the violation, and by mailing a copy of the order by certified mail to the person whose activity is in violation of this ordinance. The order shall specify that the activity shall cease immediately. Failure to comply with such an order shall constitute a separate and independent violation of the ordinance.

Any permit revocation or order stopping work shall remain in effect until retracted by the Land Conservation Committee, the Land Conservation Department, or by a court of competent jurisdiction, or until the activity is brought into compliance with the ordinance and approved by the Land Conservation Department.

The Department is authorized to refer any violation of this ordinance, or of an order stopping work issued pursuant to this ordinance, to the Corporation Counsel for commencement of further

legal proceedings, seeking penalties and other appropriate relief in enforcement of the ordinance, as set forth in Section 26.19.

26.19 Violations. A violation includes any failure to comply with any standard of this ordinance or with any condition or qualification attached to any permit or any failure to comply with notice of a permit revocation or stop work order. Each day that a notice of violation exists shall be a separate offense.

(1) Penalties. Any person who violates, neglects or refuses to comply with, or resists the enforcement of any of the provisions of this ordinance shall be subject to a forfeiture of not less than twenty-five dollars (\$25.00) nor more than two hundred dollars (\$200.00) plus costs of prosecution for each violation.

(2) Enforcement by injunction. As a substitute for, or in addition to, forfeiture actions, Sauk County may seek enforcement of any part of this ordinance by court actions seeking injunctions or restraining orders.

26.20 Appeals from Administrative Decisions. **(1) Authority.** The Sauk County Land Conservation Committee shall hear and decide appeals where it is alleged that there is error in any order, requirement, decision or determination by Land Conservation Department staff in administering this ordinance.

(2) Procedure. Any appeal shall be made by written request, mailed or delivered to the Sauk County Land Conservation Committee, c/o Land Conservation Department, 505 Broadway, Ste. 232, Baraboo, Wisconsin, 53913 within 60 days of any determination of the Department. The request shall state the ground or grounds upon which it is contended that the decision should be modified or reversed. The committee shall, as soon as reasonable, but no later than its next regular meeting, review the determination under appeal.

(3) Statutory administrative review and certiorari. The decision of the Sauk County Land Conservation Committee shall be subject to further administrative review by the Sauk County Board of Adjustment if a written appeal seeking such review is filed within 30 days after the decision of the committee. The decision of the

Sauk County Board of Adjustment shall be subject to judicial review if, within 30 days after the decision of the Sauk County Board of Adjustment an action seeking the remedy available by certiorari is commenced, as authorized by Section 7.17 of the Sauk County Code of Ordinances and §59.694 Stats.

(4) Who may appeal. Appeals may be taken by any person having substantial interest which is adversely affected by the order, requirement, decision or determination for which review is sought.

RESOLUTION #66-09
Resolution Honoring Halsey Sprecher

WHEREAS, it is the custom of the Sauk County Board of Supervisors to recognize citizens who have served the people of Sauk County with distinction; and

WHEREAS, Halsey Sprecher has served as a member of the Sauk County Board of Supervisors since April of 2000; and

WHEREAS, Halsey Sprecher recently vacated his position due to a move outside the boundaries of County Board Supervisory District #26;

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby expresses its appreciation and commends Halsey Sprecher for his years of faithful service to the people of Sauk County; and

BE IT FURTHER RESOLVED, that the Chairperson of the Sauk County Board of Supervisors is hereby directed to present to Halsey Sprecher an appropriate certificate and commendation as a token of our esteem.

For consideration by the Sauk County Board of Supervisors on June 16, 2009.

Respectfully submitted:

*Executive and Legislative
Committee:*



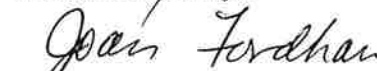
Martin F. Krueger, Chair




Paul Endres, Vice-Chair



William F. Wenzel



Joan Fordham



Donald Stevens

COPY

Fiscal & MIS Note: None.

KAB

RESOLUTION NO. 67-09

DENYING CLAIM OF KERAMY FUNMAKER

WHEREAS, Keramy Funmaker has filed a Notice of Claim, pursuant to Wis. Stats. § 893.80, dated May 4, 2009, against Sauk County for \$26,000.00 in damages allegedly arising due to injuries sustained in an automobile accident during a Sheriff's Department transport from the Sauk County Law Enforcement Center to the New Lisbon Correctional Institute on January 14, 2009, and

WHEREAS, your Executive & Legislative Committee and Law Enforcement Committee have had this claim under advisement and would recommend that it be denied.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the above-described claim be and hereby is denied.


For consideration by the Sauk County Board of Supervisors on June 16, 2009.

Respectfully submitted,

EXECUTIVE & LEGISLATIVE COMMITTEE


MARTIN F. KRUEGER, CHAIRPERSON


PAUL ENDRES


DONALD STEVENS


JOAN FORDHAM


WILLIAM F. WENZEL

COPY

Res 67.09

LAW ENFORCEMENT & JUDICIARY COMMITTEE


DONALD STEVENS, CHAIRPERSON

CHARLES MONTGOMERY


PETER TOLLAKSEN


ROBERT SINCLAIR

FISCAL NOTE: Adoption of this resolution is anticipated to have no direct fiscal impact.

MIS NOTE: No MIS impact.

KPB

s:\ccounsel\86\funmaker\Resol

RESOLUTION NO. 69-09

**AUTHORIZING CONTRACT CHANGE ORDER WITH KRAEMER BROTHERS LLC
ON THE SAUK COUNTY HEALTH CARE CENTER TO CONSTRUCT THE
MAINTENANCE SHOP/STORAGE FACILITY**

WHEREAS, per resolution 98-08 Kraemer Brothers LLC was hired to complete the construction of the new Sauk County Health Care Center; and,

WHEREAS, as part of the overall facility plan there was a need to construct a Maintenance Shop/Storage Facility; and,

WHEREAS, per resolution 10-09 Sauk County accepted the donation of Hartje Lumber Inc. to design the Maintenance Shop/Storage facility; and,

WHEREAS, the design documents were submitted to Kraemer Brothers LLC to provide a change order cost to construct the Maintenance Shop/Storage Facility; and,

WHEREAS, Kraemer Brothers LLC has provided a price for this change order totaling \$

WHEREAS, the Health Care Center Building Committee has reviewed this and feels it is in the best interest of Sauk County to accept this Change Order.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session that the County approve the change order with Kraemer Brothers LLC in the Amount of \$ _____ To complete the construction of the Maintenance Shop/Storage Facility.

For consideration by the Sauk County Board of Supervisors on ~~May 19th, 2009~~ June 16, 2009

Submitted by:

SAUK COUNTY HEALTH CARE CENTER BUILDING COMMITTEE

Paul Endres, Chair

Tommy Lee Bychinski

Joan Fordham

William Higgins

Virgil Hartje

DRAFT

Fiscal Note: \$150,000 is included in the budget for this facility.

Information System Note: No Information systems impact.

RESOLUTION 70 - 09

**RATIFYING THE 2009-2010 COLLECTIVE BARGAINING AGREEMENT BETWEEN
SAUK COUNTY AND THE SAUK COUNTY HIGHWAY EMPLOYEES UNION
AFSCME LOCAL NO. 360**

WHEREAS, the collective bargaining agreement between Sauk County and the Sauk County Highway Employees (AFSCME Local 360), hereinafter referred to as the "Union", expired on December 31, 2008; and

WHEREAS, the Negotiating Committee, acting under the authority of the Personnel Committee, has negotiated a tentative agreement with the Union (attached hereto), for the terms of a successor agreement for the calendar years of 2009 and 2010; and

WHEREAS, the provisions of the tentative agreement reflect a commitment of Sauk County to remain competitive with wage rates of comparable counties, and the dedication of both parties to recruit and retain the highest quality employees for the Sauk County Highway Department; and

WHEREAS, the Personnel Committee recommends the provisions of the tentative agreement as being in the best interest of Sauk County.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session, that the Sauk County Personnel Committee be and hereby is authorized and directed to sign on behalf of Sauk County a collective bargaining agreement incorporating the provisions of the above-described tentative agreement, set forth in more detail in the attached summary.

For consideration by the Sauk County Board of Supervisors on June 16, 2009.

Respectfully submitted,

SAUK COUNTY PERSONNEL COMMITTEE

COPY

TIM MEISTER

PETER TOLLAKSEN

SCOTT ALEXANDER

CHARLES MONTGOMERY

HENRY NETZINGER

FISCAL NOTE: The total fiscal impact (*total package cost*) of this two-year agreement between Sauk County and AFSCME Local 360 (Highway) for approximately 51.0 full-time equivalents, is estimated at 3.63% growth over the estimated 2008 costs for this bargaining unit in 2009, 4.55% growth in 2010.

Factored into the costing of this proposal are increased costs of health insurance (*7.9% increase for 2009, and estimated 15% for 2010*), social security and Medicare taxes, retirement, life insurance and workers compensation. A 1.5% across-the-board (ATB) increase on 1/1/2009; 1.5% (ATB) increase 8/1/2009; 1.5% (ATB) increase on 1/01/2010; 1.5% (ATB) increase on 8/1/2010.

The year-to-year percentage total package growth is estimated as follows:

2009	1.5% (1/1/09)	
	1.5% (8/1/09)	\$114,468 (total package) increase over 2008
2010	- 1.5% (1/1/2010)	
	1.5% (8/1/2010)	\$148,846 (total package) increase over 2009

KPB

RESOLUTION 70 - 09

TENTATIVE AGREEMENTS BETWEEN SAUK COUNTY
AND
AFSCME LOCAL 360 REPRESENTING CERTAIN
EMPLOYEES AT THE SAUK COUNTY HIGHWAY DEPARTMENT

The 2006 - 2008 Collective Bargaining Agreement shall remain unchanged for a two (2) year period commencing January 1, 2009, except as follows:

Deletions are indicated by: ~~Strikethrough~~.

Additions and new language are indicated by: Shadow

Any language not included in this offer is intended to remain unchanged.

ARTICLE 11- HOLIDAYS AND VACATIONS

11.08 Vacation Carryover: Vacation time must be earned before it is used, and shall normally be taken within one (1) year from when it is earned. Employees shall, however, upon advance written notification to the ~~Highway Commissioner or designee~~, be permitted to carry vacation time over into the ensuing year, but such carried over vacation time must be used by the end of that following year.

ARTICLE 14 - MISCELLANEOUS

14.03 Commercial Driver's License: The Employer shall reimburse the cost of the required Commercial Driver's License (CDL) and the endorsement(s) and shall pay the difference in the renewal fees required for the CDL and endorsement(s) which the employee is required to maintain and the cost of the renewal of a general, non-commercial driver's license. All employees must maintain a valid State of Wisconsin CDL, with the appropriate endorsements of Class A, B, C. ~~Employees who currently hold an N or H endorsement must retain those endorsements.~~

OTHER MATTERS

1. Incorporation of units of equipment as specified in February 26, 2009, document into wage appendix.
2. Implementation of changes to health insurance plan effective upon ratification:
 - a. Emergency Room copay from \$50 to \$75;
 - b. Prescription drug copay for generic/name brand from \$6/\$10 to \$5/\$15.
3. Increase of .16 cents to existing step after 15 years of employment; creation of 10 year step of .21 cents (both applied after ATB increase).
4. Sick leave conversion upon retirement:
 - a. Conversion rate of 70% for those converting sick leave upon retirement;
 - b. Change conversion rate to 100% for those who retire and agree to opt out of health insurance plan.

RESOLUTION 70 - 09

5. A wage increase as follows:
- a. January 1, 2009: 1.5% ATB on all rates;
 - b. August 1, 2009: 1.5% ATB on all rates;
 - c. January 1, 2010: 1.5% ATB on all rates;
 - d. August 1, 2010: 1.5% ATB on all rates.

SAUK COUNTY RESERVES THE RIGHT TO ADD TO, DELETE FROM AND/OR OTHERWISE MODIFY ANY OF THESE PROPOSALS DURING THE COURSE OF NEGOTIATIONS WITHOUT PREJUDICE AND WITHOUT PRECEDENT. IN ADDITION, EACH ELECTED OFFICIAL RESERVES THE RIGHT TO VOTE AS THEY DEEM APPROPRIATE IN CONSIDERATION OF THE RATIFICATION OF ANY TENTATIVE AGREEMENT BROUGHT TO THE COUNTY BOARD FOR A SUCCESSOR AGREEMENT.

RESOLUTION NO. 71 2009

APPROVING AN AMENDMENT TO THE TOWN OF DELTON
PLANNING AND ZONING ORDINANCE TO REZONE CERTAIN LANDS FROM AN
AGRICULTURAL TO A COMMERCIAL ZONING DISTRICT
AS FILED BY UPS/BT-OH LLC.

WHEREAS, the Town of Delton has been granted the authority to exercise village powers under Wis Stat. § 60.12(2)(c); and

WHEREAS, a public hearing was held by the Planning and Zoning Committee of the Town of Delton in accordance with Wis Stat. § 60.61(4)(c) on May 14, 2009, as requested by UPS/BT-OH, LLC, for a change in the zoning of certain lands from an Agricultural to a Commercial zoning district, for the purpose of relocating and constructing a UPS Distribution Facility. Said lands are located in Section 3, T12N, R6E, Town of Delton, Sauk County Wisconsin and more particularly described as parcel 008-0015-00000 containing 14.17 acres more or less; and

WHEREAS, the Delton Town Board, on June 1, 2009 voted to approve the rezoning request of said lands; and

WHEREAS, Wis Stat. § 60.62(3) states that no zoning ordinance or amendment to a zoning ordinance may be adopted unless approved by the county board; and

WHEREAS, the Sauk County Board of Supervisors approved the Town of Delton Planning and Zoning Ordinance on April 20, 1982 and all amendments thereafter; and

WHEREAS, your Committee, based upon the facts of the request, does recommend that the rezone as an amendment to the Town of Delton Planning and Zoning Ordinance, be GRANTED

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session, that the rezoning of the aforementioned lands, from an Agricultural to a Commercial zoning district under the Town of Delton Planning and Zoning Ordinance, be Approved.

For consideration by the Sauk County Board of Supervisors on June 16, 2009.

Respectfully submitted,
PLANNING, ZONING & LAND RECORDS
COMMITTEE

Judy Ashford

Robert Cassity

Joel Gaalswyk

Gerald Lehman

Henry Netzinger

COPY

Fiscal note: no impact *KPB*

TOWN OF DELTON PLAN COMMISSION PUBLIC HEARING
MAY 14, 2009

UPON GIVING PROPER NOTICE PURSUANT TO WIS. STATS., SECTION 19.84 AND CERTIFYING COMPLIANCE WITH THE OPEN MEETING LAW, TOWN OF DELTON PLAN COMMISSION PUBLIC HEARING #2009-02 WAS CALLED TO ORDER BY CHAIRMAN MARVIN GIEBEL ON THURSDAY, MAY 14 2009 AT 6:00 P.M.

PRESENT WERE PLAN COMMISSION CHAIRMAN MARVIN GIEBEL, COMMISSION MEMBERS, LARRY VOLZ, WILLIAM RYAN, RON WORMET, PETER TOLLAKSEN, LARRY FISH AND ROMAN STATZ; ZONING ADM. ROBERT ROTH; ATTORNEY WILLIAM GREENHALGH; PETITIONERS DON GRATZER, ROBERT HARDER AND SEAN LALLEY REPRESENTING UPS; ROGER HELLENBRAND; ANNE WALLACE WIS. DOT; CAROLYN WASTLUND AND BRIAN KEHRLS FROM MSA AND ANDY STEINKE FROM THE EVENTS.

CHAIRMAN GIEBEL CALLED THE MEETING TO ORDER AND THE COMMISSION WAS INTRODUCED. CHAIRMAN GIEBEL READ PETITION #2009-02 INTO THE RECORD.

ZONING ADMINISTRATOR ROB ROTH READ HIS FINDINGS OF FACT, CONDITIONS AND RECOMMENDATIONS INTO THE RECORD.

DON GRATZER FROM UPS SHOWED THE COMMISSION REVISED DRAWINGS OF THE SITE PLAN SHOWING THE PLAN TO MOVE THE BUILDING BACK ON TO THE EAST PORTION OF THE PARCEL. THEY PLAN TO CONSTRUCT A 25,000 SQ. FOOT BUILDING WHICH IS THE SAME AS THEY HAVE AT THIS TIME. THEIR HOURS WILL BE 3:30 A.M. TO 9 P.M. GRATZER SAID THEY WILL HAVE 42 DELIVERY VEHICLES WHICH WILL LEAVE IN THE MORNING AND RETURN IN LATE AFTERNOON. THEY WILL ALSO HAVE 12 TRACTOR/TRAILERS THAT ARRIVE IN THE MORNING AND 4 THAT LEAVE AT NIGHT. THEY ALSO PLAN TO HAVE THE CUSTOMER COUNTER THE SAME AS THEY DO NOW. HE SAID THEY EXPECT THE TRAFFIC FLOW TO BE ABOUT THE SAME AS IT IS NOW. THE BUILDING WILL BE A METAL STRUCTURE, APPROXIMATELY 8 ACRES OF LAND WILL BE DISTURBED AND ABOUT 2 1/2 ACRES WILL BE PAVED. THEY PLAN FOR A DE-ACCELERATION LANE ON HWY. 12. HE ALSO SAID THE SANITARY AND WELL PERMITS HAVE BEEN APPROVED. GRATZER ALSO POINTED OUT THE LIGHTING PLAN.

ANNE WALLACE SAID SHE WAS FROM THE WIS. DOT AND WAS IN FAVOR OF THIS APPLICATION AS THEY ARE RE-LOCATING TO ALLOW THE BY-PASS TO BE ON THEIR EXISTING PROPERTY. SHE SAID SHE WANTED TO POINT OUT THAT THE STORM WATER POND WAS DESIGNED SO THERE WOULD BE NO STANDING WATER FOR MORE THAN 48 HOURS TO ACCOMMODATE THE AIRPORT.

ROGER HELLENBRAND SAID HE IS REPRESENTING THE PROPERTY OWNER TO THE NORTH AND ALSO WILL BE RENTING PROPERTY IN THE MINI-MALL TO THE SOUTH. HIS CONCERNS WERE THE NUMBER OF EMPLOYEES AND THE ACCESS LANE AND HOW IT WOULD EFFECT THE PROPERTY TO THE NORTH. GRATZER SAID THERE WILL BE 50 EMPLOYEES IN THE MORNING AND 20 IN THE AFTERNOON/EVENING. HE ALSO SAID THE TRUCKS WOULD USUALLY GO IN AND OUT ONCE A DAY EACH. GRATZER ALSO EXPLAINED THE ACCESS LANE AND SAID HE DID NOT FEEL IT WOULD EFFECT THE PROPERTY TO THE NORTH AT ALL.

THERE BEING NO ONE ELSE WHO WISHED TO SPEAK A MOTION WAS MADE BY VOLZ SECONDED BY TOLLAISEN TO CLOSE THE PUBLIC HEARING. MOTION CARRIED.

RYAN SAID THE LANDSCAPING PLAN NEEDS TO MEET THE COMPREHENSIVE PLAN AND FEELS SOME FOLIAGE SHOULD BE REQUIRED IN FRONT OF THE PARKING AREA AND SCREENING AT THE WEST END OF THE BUILDING. GRATZER SAID THE FRONT PORTION OF THE PROPERTY WILL BE GRASS AND SUGGESTED EVERGREEN PLANTINGS ON THE WEST SIDE OF THE BUILDING/PARKING AREA.

MOTION BY TOLLAISEN SECONDED BY RYAN TO GRANT THE APPLICATION AS APPLIED FOR BY UPS/BT-OH LLC TO RE-ZONE PARCEL #0015 FROM AGRICULTURAL TO COMMERCIAL PURSUANT TO TOWN OF DELTON ZONING ORDINANCE SECTION 10.02(5) WITH A CONDITIONAL USE PERMIT PURSUANT TO TOWN OF DELTON ZONING ORDINANCE SECTION 10.03(1) TO ALLOW FOR A UPS DISTRIBUTION FACILITY WITH THE FOLLOWING CONDITIONS:

1. HOURS OF OPERATION SHALL BE FROM 3:30 A.M. TO 9:00 P.M.
2. LANDSCAPING SHALL BE ADDRESSED WITH SIX TO EIGHT FOOT STARTING HEIGHT EVERGREEN TREE PLANTINGS TWELVE FOOT ON CENTER ON THE WEST NORTH/SOUTH LINE OF THE PROPOSED PARKING LOT OUTSIDE OF ANY STORMWATER MANAGEMENT FACILITIES.
3. STORM WATER MANAGEMENT AND EROSION CONTROL PLAN FOR THE SITE SHALL BE COMPLETED AND APPROVED BY THE TOWN ZONING ADMINISTRATOR PRIOR TO BUILDING PERMIT ISSUANCE. THE REGULATORY AGENCY PERMIT SHALL BE RECEIVED BY THE TOWN PRIOR TO BUILDING PERMIT ISSUANCE.
4. APPLICANT WILL BE REQUIRED TO SUPPLY DOCUMENTATION ON PROPER WELL ABANDONMENT PRIOR TO A CERTIFICATE OF OCCUPANCY BEING ISSUED.

ROLL CALL VOTE WAS TAKEN WITH THE FOLLOWING RESULTS: AYES 7; NAYS 0; ABSENT . MOTION CARRIED.

MOTION BY STATZ SECONDED BY VOLZ TO ADJOURN. MOTION CARRIED. MEETING ADJOURNED.

RECEIVED

JUN 2 2009


 DEBORAH L. KOWALKE, SECRETARY

SAUK COUNTY DEPARTMENT
OF PLANNING & ZONING

NOTICE OF ZONING DECISION

Number 2009-02

TO: UPS/BT-OH LLC

ON MAY 14, 2009, THE PLAN COMMISSION OF THE TOWN OF DELTON CONSIDERED APPLICATION NO. 2009-02 AS APPLIED FOR BY UPS/BT-OH LLC TO RE-ZONE PARCEL #0015 FROM AGRICULTURAL TO COMMERCIAL PURSUANT TO TOWN OF DELTON ZONING ORDINANCE SECTION 10.02(5) WITH A CONDITIONAL USE PERMIT PURSUANT TO TOWN OF DELTON ZONING ORDINANCE SECTION 10.03(1) TO ALLOW FOR A UPS DISTRIBUTION FACILITY, AND

UPON HEARING ALL OF THE TESTIMONY THE PLAN COMMISSION GRANTED SAID APPLICATION WITH THE FOLLOWING CONDITIONS:

1. HOURS OF OPERATION SHALL BE FROM 3:30 A.M. TO 9:00 P.M.
2. LANDSCAPING SHALL BE ADDRESSED WITH SIX TO EIGHT FOOT STARTING HEIGHT EVERGREEN TREE PLANTINGS TWELVE FOOT ON CENTER ON THE WEST NORTH/SOUTH LINE OF THE PROPOSED PARKING LOT OUTSIDE OF ANY STORMWATER MANAGEMENT FACILITIES.
3. STORM WATER MANAGEMENT AND EROSION CONTROL PLAN FOR THE SITE SHALL BE COMPLETED AND APPROVED BY THE TOWN ZONING ADMINISTRATOR PRIOR TO BUILDING PERMIT ISSUANCE. THE REGULATORY AGENCY PERMIT SHALL BE RECEIVED BY THE TOWN PRIOR TO BUILDING PERMIT ISSUANCE.
4. APPLICANT WILL BE REQUIRED TO SUPPLY DOCUMENTATION ON PROPER WELL ABANDONMENT PRIOR TO A CERTIFICATE OF OCCUPANCY BEING ISSUED.

DATED: JUNE 1, 2009

Marvin Giebel

MARVIN GIEBEL, CHAIRMAN
TOWN OF DELTON PLAN COMMISSION
P.O. BOX 148
LAKE DELTON, WI 53940
(608) 253-4621

RECEIVED

JUN 02 2009

SAUK COUNTY DEPARTMENT
OF PLANNING & ZONING

RESOLUTION

WHEREAS, ON MAY 14, 2009, THE PLAN COMMISSION OF THE TOWN OF DELTON CONSIDERED APPLICATION NO. 2009-02 AS APPLIED FOR BY UPS/BT-OH LLC TO RE-ZONE PARCEL #0015 FROM AGRICULTURAL TO COMMERCIAL PURSUANT TO TOWN OF DELTON ZONING ORDINANCE SECTION 10.02(5) WITH A CONDITIONAL USE PERMIT PURSUANT TO TOWN OF DELTON ZONING ORDINANCE SECTION 10.03(1) TO ALLOW FOR A UPS DISTRIBUTION FACILITY, AND

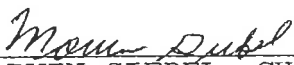
WHEREAS, THE PLAN COMMISSION HAS RECOMMENDED THAT SAID APPLICATION BE GRANTED WITH THE FOLLOWING CONDITIONS:

1. HOURS OF OPERATION SHALL BE FROM 3:30 A.M. TO 9:00 P.M.
2. LANDSCAPING SHALL BE ADDRESSED WITH SIX TO EIGHT FOOT STARTING HEIGHT EVERGREEN TREE PLANTINGS TWELVE FOOT ON CENTER ON THE WEST NORTH/SOUTH LINE OF THE PROPOSED PARKING LOT OUTSIDE OF ANY STORMWATER MANAGEMENT FACILITIES.
3. STORM WATER MANAGEMENT AND EROSION CONTROL PLAN FOR THE SITE SHALL BE COMPLETED AND APPROVED BY THE TOWN ZONING ADMINISTRATOR PRIOR TO BUILDING PERMIT ISSUANCE. THE REGULATORY AGENCY PERMIT SHALL BE RECEIVED BY THE TOWN PRIOR TO BUILDING PERMIT ISSUANCE.
4. APPLICANT WILL BE REQUIRED TO SUPPLY DOCUMENTATION ON PROPER WELL ABANDONMENT PRIOR TO A CERTIFICATE OF OCCUPANCY BEING ISSUED.


BE IT FURTHER RESOLVED, THAT THE APPLICATION AS ABOVE STATED BE, AND THE SAME HEREBY IS, GRANTED WITH THE CONDITIONS AS STATED.

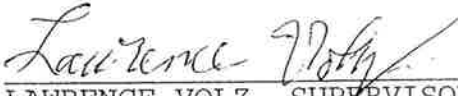
DATED: JUNE 1, 2009

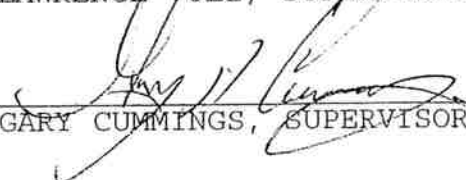
TOWN BOARD OF THE TOWN OF DELTON


MARVIN GIEBEL, CHAIRMAN


ROMAN STATZ, SUPERVISOR II


ROBERT FICHTER, SUPERVISOR IV


LAWRENCE VOLZ, SUPERVISOR I


GARY CUMMINGS, SUPERVISOR III

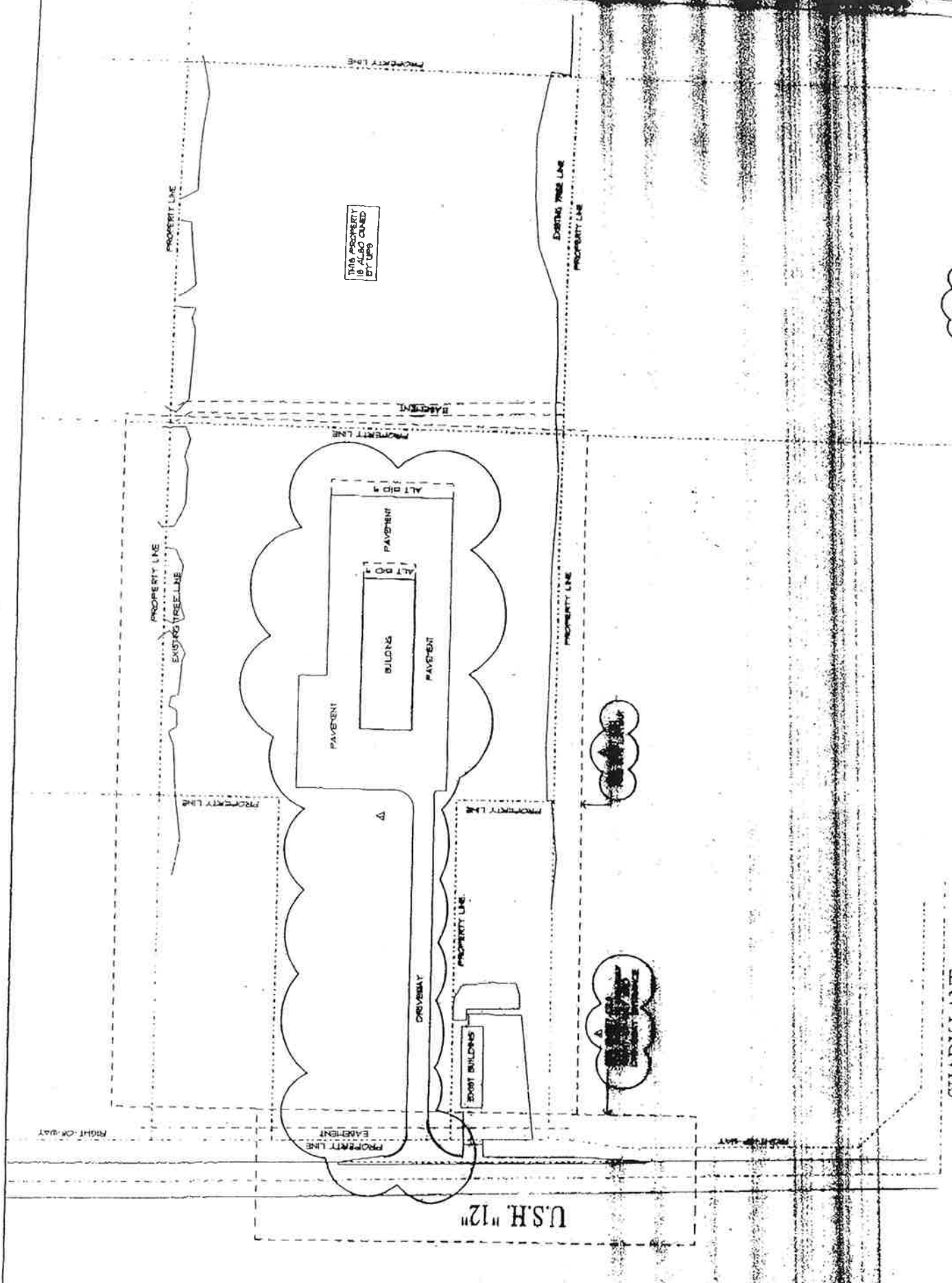
ATTEST:


CAROL WORMET,
CLERK-TREASURER

1/2" = 1'-0" (SEE PLAN FOR ALL DIMENSIONS)
DATE: 10/15/03
DRAWN BY: [illegible]
CHECKED BY: [illegible]
APPROVED BY: [illegible]

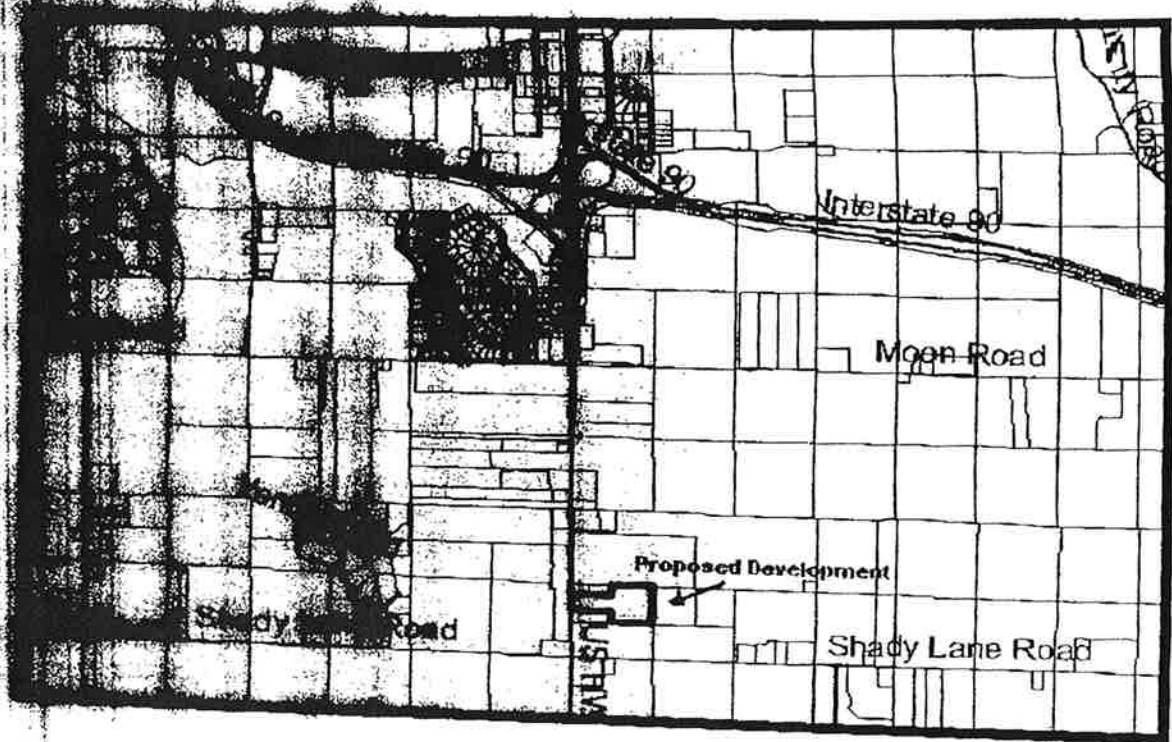
USW

NO.	DESCRIPTION	DATE
1	ISSUE FOR PERMITS	10/15/03
2	REVISED PER PERMITS	10/15/03
3	REVISED PER PERMITS	10/15/03
4	REVISED PER PERMITS	10/15/03
5	REVISED PER PERMITS	10/15/03



OVERALL SITE PLAN
SCALE: 1/4" = 1'-0"

PROPOSED UNITED PARCEL SERVICE REGIONAL SORTING FACILITY



Legal Description of Property -

That certain 1/4 of the Southwest 1/4 Fractional Northwest 1/4 of Section 3, Township 12 North, Range 6 North, Commencing at the Northwest corner, thence South 12 rods, thence East 40 rods, thence North 32 rods, thence West to the point of beginning, and also Excepting Certified Survey No. 16, 1643, and also excepting lands conveyed to Wisconsin Department of Transportation by Wisconsin Dept. dated January 17, 2007 and recorded on February 9, 2007 as Document No. 008-0015-00000. Said lands being in the Town of Delton, County of Sauk, Wisconsin.

Tax Map Number: 008-0015-00000

Lot Area - 14.17 acres

RESOLUTION NO. 72-2009

PETITION 4-2009. DENYING THE REZONING OF LANDS IN THE TOWN OF REEDSBURG FROM AN EXCLUSIVE AGRICULTURAL TO AN AGRICULTURAL ZONING DISTRICT FILED UPON DAVID & JANEY PACE, OWNERS.

WHEREAS, a public hearing was held by the Planning, Zoning & Land Records Committee on April 28, 2009, upon petition 4-2009 as filed by David & Janey Pace for a change in the zoning of certain lands from an Exclusive Agricultural to an Agricultural Zoning District; and

WHEREAS, the Planning, Zoning and Land Records Committee reviewed and discussed the request as described in petition 4-2009; and

WHEREAS, the Town of Reedsburg Town Board approved the rezone to an Agricultural Zoning District on January 12, 2009; and

WHEREAS, your Committee, based upon the facts of the request, does recommend that the petition be DENIED.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors met in regular session, that the rezoning of the aforementioned lands, more particularly described in petition 4-2009, as filed with the Sauk County Clerk, under the Sauk County Zoning Ordinance, Chapter 7 SCCO, be Denied.

For consideration by the Sauk County Board of Supervisors on June 16, 2009.

Respectfully submitted,
PLANNING, ZONING & LAND RECORDS

Judy Ashford

Robert Cassity

Joel Gaalswyk

Gerald Lehman

Henry Netzinger

COPY

Fiscal Note:
No fiscal impact

KPB

OFFICE OF
SAUK COUNTY PLANNING AND ZONING

SAUK COUNTY WEST SQUARE BUILDING
505 BROADWAY
BARABOO, WI 53913
Telephone: (608) 355-3285

NOTICE

PLEASE TAKE NOTICE, that the Planning, Zoning and Land Records Committee of the Sauk County Board of Supervisors will hold a public hearing on April 28, 2009, at 9:30 a.m., or as soon thereafter as the matter may be heard, in the County Board Room at the Sauk County West Square Building in the City of Baraboo to consider:

- I. A. Petition 4-2009 Rezone. A petition to rezone certain lands in the Town of Reedsburg, County of Sauk, Wisconsin, from an Exclusive Agricultural to an Agricultural Zoning District. Lands are owned by Pace Farms, LLC.

Lands to be affected by the proposed rezone are located in Section 24, T12N, R4E, Town of Reedsburg, Sauk County, Wisconsin. Said parcel to be rezoned contains 5.00 acres more or less.

- B. Testimony of persons to appear at the public hearing; any person so desiring will be given a reasonable opportunity to express their opinions on the matter before the Committee.
- II. A. The purpose of the proposed rezone is to establish the correct zoning designation to accommodate an existing duplex.
- B. Any person desiring more information may contact the Sauk County Planning and Zoning Office, Brian Simmert at the Sauk County West Square Building (Telephone 608/355-3285).

Date: April 8, 2009

SAUK COUNTY PLANNING, ZONING AND LAND RECORDS COMMITTEE

BY: BRIAN SIMMERT
Sauk County Department of Planning and Zoning
505 Broadway Street
Sauk County West Square Building
Baraboo, WI 53913

To be published April 13, 2009 and
For office use only: Pet. No. 4-2009
If you have a disability and need
that a 48 hour notice is given. Please

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
<ul style="list-style-type: none"> ■ Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. ■ Print your name and address on the reverse so that we can return the card to you. ■ Attach this card to the back of the mailpiece, or on the front if space permits. 	<p>A. Signature <input checked="" type="checkbox"/> Agent <input type="checkbox"/> Address <i>X Gene Hackbart</i></p> <p>B. Received by (Printed Name) C. Date of Delivery <i>GENE HACKBART</i> <i>4/11/09</i></p> <p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input type="checkbox"/> No</p>
<p>1. Article Addressed to:</p> <p style="margin-left: 40px;"><i>Gene Hackbart Town of Reedsburg clerk E574B County Road 5 Reedsburg, WI 53959</i></p>	<p>3. Service Type <input checked="" type="checkbox"/> Certified Mail <input type="checkbox"/> Express Mail <input type="checkbox"/> Registered <input type="checkbox"/> Return Receipt for Merchandise <input type="checkbox"/> Insured Mail <input type="checkbox"/> C.O.D.</p>
<p>2. Article Number (Transfer from service label)</p>	<p>4. Restricted Delivery? (Extra Fee) <input type="checkbox"/> Yes</p>

7007 0710 0001 5451 2536



Staff Report

Petition 4-2009

Sauk County Planning, Zoning
and Land Records Committee

April 28, 2009

Applicant:

David & Janey Pace
S6918 Ski Hill Road
Reedsburg, WI 53959

Property Location:

Town of Reedsburg
Section 24
T. 12 N. - R. 4 E.



Map By: Sauk County Department of Planning and Zoning

PLANNING, ZONING & LAND RECORDS COMMITTEE STAFF REPORT

Petition # 4-2009 Proposed Agricultural Rezone by David & Janey Pace, property owner and applicant.

Public Hearing Scheduled for: 4/28/09

1. Request

A request by David & Janey pace to change the zoning of property from an Exclusive Agricultural to an Agricultural district for the purpose of establishing the correct zoning designation to accommodate an existing duplex. The land to be affected by the proposed rezone includes:

A parcel of land located in the NE ¼ - SW ¼ Section 24, T12N, R4E, Town of Reedsburg, Sauk County, Wisconsin also described as CSM 4681 Lot 1. Area to be rezoned contains 5.00 acres more or less.

2. History

January 12, 2009. The Town of Reedsburg Board approved the rezone request from an Exclusive Agricultural to an Agricultural Zoning District. See Appendix A for a copy of town correspondence.

March 20, 2009. Sauk County Planning & Zoning received a complete Development Application from David Pace for a rezone to an Agricultural Zoning District.

April 8, 2009. Planning & Zoning staff sent notice to adjacent and surrounding landowners notifying them of the rezone proposal. No correspondence has been received.

This request incorporates an existing duplex that was purchased by Pace Investments in 1996 from Duane & Irene Junge. According to the development (rezone) application submitted by the applicant, the duplex existed when the Town was zoned Agricultural and as such was a recognized permitted use at that time. When the Town adopted Exclusive Agricultural zoning in November 1993, the duplex presumably still existed and in 1996, the year the Pace's acquired the property, documentation exists verifying the rental status of the structure on the property (although the rental status does not indicate a duplex).

If a rezone of the property is granted, the applicant will need to apply for (and be granted) a special exception permit from the Sauk County board of Adjustment in accordance to Section 7.05 of the **Sauk County Zoning Ordinance, Agriculture District (2)Uses (k) 15. Two-family dwellings when the location of each shall have been approved in writing by the Sauk County Board of Adjustment.**

3. Issues

When reviewing a rezone proposal and change in land use, staff looks at several criteria, including how the proposed use fits into the surrounding area, whether there are any constraints to development at the proposed site and if the proposed use is consistent with local and county development plans and ordinances.

- **Present adjacent land uses and zoning**

First, the existing land uses and zoning designations in the surrounding area are reviewed to determine the proposal's compatibility and appropriateness. It is important that the proposed use and zoning be compatible and appropriate to the area.

Adjacent Land Uses and Zoning

Direction	Land Use	Zoning
Site	Duplex	Exclusive Agricultural
North	Pasture	Exclusive Agricultural
South	Pasture	Exclusive Agricultural
East	Pasture	Exclusive Agricultural
West	Pasture	Exclusive Agricultural

- **Physical constraints to development**

Second, it must be determined if there are any special physical constraints to development at the property. These include:

Floodplain: None

Wetlands: None

Steep Slopes: None

Prime Agriculture Soils: None (developed site)

Septic Suitability: NA (existing system)

4. Consistency with local development plans and ordinances

- **Town of Reedsburg 2004 Comprehensive Plan**

The Town's Plan does not offer a specific directive as to whether duplexes should be permitted in areas of the Town that are predominately agriculture in use. The Town's Plan does suggest the need to provide varied housing opportunities.

The specific objective from the Town's Plan that applies is as follows:

Housing Chapter: Housing Objective-10. Support efforts which provide affordable housing and which offer options for people with different needs, ages and income levels.

This objective, combined with the decision by the Town Board to approve the rezone and special exception use, indicates that the rezone is consistent with the Town's plan.

- **Sauk County 20/20 Development Plan**

The Sauk County 20/20 Development Plan does not offer policies as specific as those found in the Town of Reedsburg's Comprehensive Plan, however it does suggest that Sauk County should work to provide housing options to its residents with low to moderate income. Referencing this policy is not meant to imply that the rental units in this duplex are for low or moderate income levels, but rather it can be viewed that this policy intends to provide housing for varied income levels.

5. Recommendation

In summary, the proposed rezone and land use is consistent with the *Town of Reedsburg's Comprehensive Plan* and the *Sauk County 20/20 Development Plan* recognizing the need for varied housing opportunities. The Reedsburg Town Board has also approved the rezone. Given this analysis staff makes a recommendation that the PZLR Committee approve **Petition #4-2009**, a rezone to Agricultural.

Appendix A

Minutes
Town of Reedsburg
Monday, January 12, 2009 7:30 P.M.

Present: Brooks, E. Borleske, C. Mundth, Hackbarth, D. Mundth
Also Present: Richard Laukant, William Moran, Linda Borleske, Steve Blakeslee, Dave Pace.

The meeting was called to order at 7:30 P.M. with the Pledge of Allegiance

Gene certified that the meeting was properly posted in compliance with the Open Meetings Law

Motion by E Borleske, seconded by C Mundth to accept the Agenda. Motion carried.

Friske Drive was discussed. William Moran said Zobel Trucks were hauling snow up there. William would like to see a weight limit put on Friske Drive. Steve Blakeslee says they should be dumping snow behind the high school. Steve says he is on the City Agenda and is trying to buy this land back. There is just too much truck traffic on Friske Drive. Brooks thinks this should be no trucks allowed. Motion by E. Borleske, second by Brooks to investigate to see what needs to be done legally, to say no trucks allowed on Friske Drive. Motion carried. Brooks will check this out with the Towns Attorney.

Linda Borleske gave an update of the previous Plan Commission meeting. See minutes of December 30, 2008 Plan Commission meeting.

Dave Pace rezone was discussed. Dave Pace said it was his understanding that he could continue renting the house as a duplex. Richard Laukant is not in favor of the rezone because this would set a precedence. Brooks said we have done some of this in the last 10 years and we are not setting a precedence. Dave Laukant questioned whether the septic system was engineered to handle a two family home. Sauk County Planning and Zoning checks and controls this. Motion by Brooks, second by C. Mundth to recommend to Sauk Co Planning and Zoning to rezone parcel Number 030-0845-10000, 5 acres located in the NE ¼ - SW ¼ section 24 T12N, R4E, Town of Reedsburg at 3919 Golf Course Road, Reedsburg Wisconsin, and to approve a conditional use permit for a multi-family home. Motion carried.

Linda Borleske did more updating on the Plan Commission. Our next Plan Commission meeting is scheduled, for January 26, 2009 at 7:30 P.M.

Old Loganville Road and Reedsburg Road speed limit was discussed. It is the concensus of this Board to have Brooks check with the City, to see if they want a study done first, as the Township is considering a 35 mile an hour speed limit.

Discussed the Butch Stancliff 4 foot by 58 foot strip of land, C. Mundth had nothing more to say, as there are many other parcels in the County in the same situation.

ORDINANCE NO. 73-2009

PETITION 5-2009. APPROVING THE REZONING OF LANDS IN THE TOWN OF FRANKLIN FROM AN EXCLUSIVE AGRICULTURAL TO AN AGRICULTURAL ZONING DISTRICT FILED UPON GILBERT AND JEAN BURMESTER, PROPERTY OWNERS, KRAEMER COMPANY LLC, AGENT.

WHEREAS, a public hearing was held by the Planning, Zoning & Land Records Committee on May 26, 2009, upon petition 5-2009 as filed by Gilbert & Jean Burmester for a change in the zoning of certain lands from an Exclusive Agriculture to an Agricultural Zoning District; and

WHEREAS, the Planning, Zoning and Land Records Committee reviewed and discussed the request as described in petition 5-2009; and

WHEREAS, the Town of Franklin Town Board approved the rezone to an Agricultural Zoning District on May 6, 2009; and

WHEREAS, your Committee, based upon the facts of the request, does recommend that the petition be APPROVED.

NOW, THEREFORE, BE IT ORDAINED, by the Sauk County Board of Supervisors met in regular session, that the rezoning of the aforementioned lands, more particularly described in petition 5-2009, as filed with the Sauk County Clerk, under the Sauk County Zoning Ordinance, Chapter 7 SCCO, be Approved.

For consideration by the Sauk County Board of Supervisors on June 16, 2009.

Respectfully submitted,
PLANNING, ZONING & LAND RECORDS




Judy Ashford



Robert Cassity



Joel Gaalswyk



Gerald Lehman



Henry Netzsinger

Fiscal Note:
No fiscal impact

KPB

COPY

- **Appointments:**

1) **Frederick J. Halfen, S10051 Loyster Rd, Prairie du Sac WI 53578, to SAUK COUNTY BOARD SUPERVISOR DISTRICT 26 to fill unexpired 2 year term of Halsey Sprecher expiring April 19, 2010,** (Per *Rules of the Sauk County Board of Supervisors* RULE IV. ORGANIZATION. D: If a vacancy occurs on the Board, the Chair is authorized to appoint a qualified elector of the supervisory district wherein the vacancy occurs to fill the unexpired term. Such appointment shall be subject to approval of the Board at the next regular Board meeting following appointment by the Chair. A supervisor filling a vacancy shall automatically be assigned to the same committees as his or her predecessor in office with the exception of a member of the Executive & Legislative Committee which shall be elected by the Board.):

Standing Committees: Continuum of Care Development
Highway & Parks
Law Enforcement & Judiciary

Special Committees, Boards, & Commissions:
Board Of Adjustment
Wisconsin River Rail Transit Commission

2) **BOARD OF ADJUSTMENT Citizen members 3 year terms:**
David Allen, Township of Reedsburg, Term expires 06/30/2012
Bob Roloff, Township of La Valle, Term expires 06/30/2012

4) **DISABLED PARKING ENFORCEMENT ASSISTANCE COUNCIL,
2 year terms expire 06/21/2011: 10 Citizens**
-Sgt. Aaron Kirby, Sauk County Sheriff Department
-Betty Krueger, 508 8th St, Baraboo, WI 53913
-Roger Friede, Sr., 1030 10th St, Reedsburg, WI 53959
-Richard Plouffe, PO Box 641, Lake Delton WI 53940
-Steven Pribbenow, E13636 Hwy 33, Baraboo, WI 53913
-Lt. Travis Hillard, Sauk Prairie Police Department
-Julie Rogers, 163 Fox Run Rd, Sauk City, WI 53583
Alternates, 2 year terms expire 06/21/2011:
-JoEllyn Belka, N4257 Durward Glen Rd, Merrimac WI 53561
-Gordon Ringelstetter, 203 Maple St, Baraboo, WI 53913
-Guy Felt, E10752 Deer Run Rd, Baraboo, WI 53913

- **Unfinished Business:** None.

• **Reports** (informational - no action required):

<u>Page #</u>	
6 - 10	1) Beverly J. Mielke, Sauk County Clerk, rezoning petitions received per Wisconsin State Statutes 59.69(5)(e): <ul style="list-style-type: none"> ♦ Petition #7-09 Rezoning request, Township of Franklin, From Agricultural to commercial. Filed by Robert, Palmer, Palmer Farms Inc.
11 - 17	2) Kerry P. Beghin, CPA, Controller: Sauk County Quarterly Financial Report, and letter regarding same.
n/a	3) Supervisor Bychinski, Sauk County Health Care Center Building Committee.
n/a	4) Supervisor Fordham, Executive & Legislative Committee.
18 - 31	5) Joe Van Berkel, Sauk County Conservationist: <i>Land Conservation Committee Report of Significant Issues to Sauk County Board of Supervisors Repeal and Recreation of Chapter 26, Sauk County Code Of Ordinances Manure Management Ordinance.</i>
n/a	6) Marty Krueger, County Board Chair <ul style="list-style-type: none"> • County Board Supervisor District 26 vacancy • Board of Adjustment vacancy • Economic Development Committee
n/a	7) Kathryn Schauf, Administrative Coordinator

<p>• Consent Agenda:</p>

<u>Page #</u>	<u>COMMITTEE:</u>
32	EXECUTIVE & LEGISLATIVE: Resolution 66-09 Honoring Halsey Sprecher.

<p>• Resolutions & Ordinances:</p>

<u>Page #</u>	<u>COMMITTEE:</u>
33 & 34	EXECUTIVE & LEGISLATIVE and LAW ENFORCEMENT & JUDICIARY: Resolution 67-09 Denying Claim of Keramy Funmaker.
n/a	FINANCE and PERSONNEL: <i>Possible</i> Resolution 68-09 To Authorize the 2010 Annual Adjustment for the Non-Represented Employees' Salaries Effective January 1, 2010. (draft copy not available):
35	HEALTH CARE CENTER BUILDING COMMITTEE: Resolution 69-09 Authorizing Contract Change Order with Kraemer Brothers LLC on the Sauk County Health Care Center to Construct the Maintenance Shops/Storage Facility.

PERSONNEL:

36 - 38 Resolution 70-09 Ratifying the 2009-2010 Collective Bargaining Agreement Between Sauk County and the Sauk County Highway Employees Union AFSCME Local No. 360.

PLANNING, ZONING AND LAND RECORDS:

39 - 45 Resolution 71-09 Approving an Amendment to the Town of Delton Planning and Zoning Ordinance to Rezone Certain Lands From an Agricultural to a Commercial Zoning District as Filed by UPS/BT-OH LLC.

46 - 51 Resolution 72-09 Denying the Rezoning of Lands in the Town of Reedsburg from an Exclusive Agricultural to an Agricultural Zoning District Filed Upon David & Janey Pace, Owners (Petition 4-2009).

52 - 57 Ordinance 73-09 Approving the Rezoning of Lands in the Town of Franklin from an Exclusive Agricultural to an Agricultural Zoning District Filed Upon Gilbert and Jean Burmester, Property Owners, Kraemer Company LLC, Agent (Petition 5-2009).

PUBLIC HEALTH BOARD:

58 Ordinance 74-09 Amending Chapter 28 of the Sauk County Code of Ordinances, Regulation of Tattoo Artists, Tattoo Establishments, Body Pierces and Body Piercing Establishments.

REVOLVING LOAN FUND:

59 & 60 Resolution 75-09 Approving Community Development Block Grants Flood Relief Small Business.

LAW ENFORCEMENT & JUDICIARY:

61 Resolution 76-09 Authorizing Reimbursement for Members of the Law Enforcement & Judiciary Committee for Attendance at the Wisconsin Sheriffs & Deputy Sheriffs Association Conference.

LAW ENFORCEMENT & JUDICIARY, FINANCE and PERSONNEL:

62 - 72 Resolution 77-09 Recommending Continuation Of Jail Operations Utilizing Jail Unit A.

- Adjournment to a date certain.

Respectfully submitted,



Marty Krueger
County Board Chair

→ County Board members, County staff, & public:

Join the UW Extension, Arts & Culture Committee to celebrate *June Is Dairy Month* with free Culver's custard! Tuesday, June 16, 2009, 5:00 to 6:00 p.m. in the ETN Room, 3rd floor, West Square Building, 505 Broadway, Baraboo, Wisconsin.

→ County Board members, County staff, & public:

Materials handed out at Sauk County Board of Supervisors meetings are required to be on file with the official records of the Proceedings of the Sauk County Board of Supervisors. **Provide the County Clerk a copy of:**

- 1.) informational handouts distributed to Board members; and
- 2.) original letters/communications presented to the Board.

→ County Board members:

Registration forms for the WCA Annual Conference, to be held September 13 - 15, 2009, are due to the County Clerk's Office no later Friday, July 24, 2009.

→ County Board members:

Stop in the Office of the County Clerk prior to each Board meeting to sign original resolutions/ordinances.

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County at 608.355.3269, or TTY at 608.355.3490, between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

www.co.sauk.wi.us

Agenda mail date via United States Postal Service: Wednesday, June 10, 2009
Agenda preparation: Marty Krueger, County Board Chair, with the assistance of Kathryn Schauf, Administrative Coordinator, and Beverly J. Mielke, County Clerk

s:/admin/CoBdAgendas/2009/JUNE162009.lwp

RECEIVED

MAY 28 2009

Petition # 7.09

SAUK COUNTY CLERK
BARABOO, WISCONSIN

2009 DEVELOPMENT APPLICATION
Sauk County Office of Planning and Zoning
505 Broadway Street - Sauk County West Square Building
Baraboo, Wisconsin 53913
(608) 355-3285

COPY

Instructions:

1. It is strongly recommended that the applicant meet with a staff person prior to completing this application, with adequate time prior to an application deadline.
2. The applicant should complete and sign the form and provide all material listed within this application.
3. Please note: The application and attachments become part of the official public records of Sauk County and are therefore not returnable.

TYPE OF APPLICATION: (Please circle one or more)

Subdivision Plat Rezoning Development Plan Zoning Text Change

ZONING:
CURRENT Agriculture PROPOSED Commercial

NAME OF SUBDIVISION (if applicable) _____

PROJECT LOCATION 1 quarter mile North Plain, SE Corner Sandstone Ln
parallel to Highway 23

TOWNSHIP Franklin

PROPERTY OWNER Palmer Farms Inc

APPLICANT Robert Palmer

PHONE NUMBER 608 546 4151 Cell 608 588 4273

MAILING ADDRESS E 5461 Sandstone Ln
Plain WI 53577

SIGNATURE OF APPLICANT Robert Palmer DATE 4-7-09

Fee Paid \$500.00 du # 2094

Receipt # 35225 (Credit Account # 10063-444240)

c: Corporation Counsel's Office
Planning and Zoning Office
County Clerk - For reporting at the next County Board of Supervisors meeting Y/MAY 20 2009
County Supervisor 75 - Wise

RECEIVED

SAUK COUNTY DEPARTMENT
OF PLANNING & ZONING

Ice: B. Simmet, Co. Sepv. - Wise, Corp. Counsel

TYPE OF APPLICATION AND INFORMATION REQUIREMENTS (continue for explanation)

Type of Application Fee Required	Project Facts (Please see Page 3)	Site/Plot Plan or Survey/Plat	Other Information (As required)
Subdivision / Plat Review / Development Plan / PUD \$300 plus \$20/lot	Yes	Preliminary Plat-6 copies Final Plat-11 copies Site/Plot Plan 1 reproducible copy	Aerial Photo of Site# Utilities statement ⁵ Architectural Drawings** Other information in Chapter 22 County Code
Rezoning \$500	Yes	Site/Plot Plan 1 reproducible copy	Aerial Photo of Site# Utilities statement ⁶
Zoning Text Change \$500	No	No	

Aerial photos are available from the Office of Planning and Zoning.

* Prior to the approval of any final plat or rezoning, the applicant must provide written statements from the utility providers which will serve the proposed development. The statements shall address the adequacy and location of all utility easements. The applicant shall also provide driveway access improvement approvals where applicable.

** Other items which the staff may require.

APPLICATION DEADLINE

All applications must be in the Office of Planning and Zoning no later than 12:00 noon on the day of the deadline. In order to be accepted, the application must contain all required items and information described in the application. Partial applications will not be accepted for placement on the Planning, Zoning and Land Records Committee agenda until all such materials are submitted.

APPLICATION DEADLINE DATE

**PLANNING, ZONING & LAND RECORDS COMMITTEE
MEETING DATE**

December 7, 2007
January 11, 2008
February 8, 2008
February 29, 2008
April 11, 2008
May 2, 2008
June 6, 2008
July 11, 2008
August 8, 2008
September 12, 2008
October 10, 2008
November 14, 2008

January 22, 2008
February 26, 2008
March 25, 2008
April 22, 2008
May 27, 2008
June 24, 2008
July 22, 2008
August 26, 2008
September 23, 2008
October 28, 2008
November 25, 2008
December 23, 2008

APPLICATION FEE

Submit the appropriate application fee indicated above. Make checks payable to Sauk County Planning & Zoning.

PROJECT FACTS

Please complete the following information for all proposed subdivisions and rezonings. Contact a staff person if you need assistance.

Name of Subdivision (if applicable) _____

Total Site Area (Acres) 2.5 Acres (Square Feet) _____

	<u>Existing zoning</u>	<u>Existing land use</u>
Subject Area	_____	_____
North	_____	_____
South	_____	_____
East	_____	_____
West	_____	_____

JUSTIFICATION STATEMENT

Please answer the following questions. Contact a staff person if you need assistance.

1. General description of the request.

Selling property to a person who wants to build his own shop near the village of Plain. Plain has stated that they do not have a place for him to build.

2. Related background information on the project and site.

Car + Truck repair shop.

**SAUK COUNTY PLANNING AND ZONING
OWNER'S CONSENT FORM**

Palmer Farms Inc (Robert Palmer) the sole owner of record of the
Owner's Name

property legally described as:

states that he/she has thoroughly examined and is familiar with the application submitted to Sauk County Office of
Planning and Zoning submitted by _____, on behalf
Agent/Representative

of Palmer Farms / Robert Palmer and expressly consents to the use of the
Applicant/Owner's Name

subject property for the purpose rezone commercial described in the
Type of Request

application and expressly consents to all conditions which may be agreed to for the application which may be
imposed by the Planning, Zoning and Land Records Committee and Sauk County Board of Supervisors. I will
permit representatives from the Sauk County Department of Planning and Zoning to access my property at any time
for a "site visit" before the public hearing is conducted.

By Palmer Farms Inc (Robert Palmer)
Owner's Name

3. Justification, special reasons or basis for the request.

4

Property attaches to Village of Plain +
Franklin Township has allowed this to happen because
this business is an important asset to the
Community.

SITE/PLOT PLAN

Submit the following plan(s):

Scaled site/plot plan showing: date, north arrow, graphic scale; location of property lines, rights-of way, easements, water courses; streets, driveways, intersections; outlines of all buildings, setbacks, dimensions; means of vehicular and pedestrian access; layout and location of all off-street parking; schematic of drainage system; percentage and size in acres to be reserved as open space, parks and recreation; and the location of proposed trees, shrubs and ground cover, complete site erosion control plan and finished grade plan.

SURVEY/PLAT

Surveys and plats shall be signed and sealed by a registered surveyor and should include a legal description, computation of the total acreage of the site and any other requirements as defined by Wisconsin State Statutes Chapter 236 and Sauk County Code of Ordinances, Chapter 22.

OTHER INFORMATION

Submit these additional items which apply to the types of applications listed below:

1. Subdivisions - Submit a uniform street name plan with the application for a preliminary plat.
2. Development Plan - Submit information as required by Chapter 22, Sauk County Code of Ordinances.
3. Subdivisions/Rezoning - Submit a complete metes and bounds legal description.



Accounting Department

Kerry P. Beghin, CPA
Controller
505 Broadway, Baraboo, WI 53913

PHONE: 608/355-3237
FAX: 608/355-3522
E-Mail: kbeghin@co.sauk.wi.us

To: Sauk County Board of Supervisors
Date: June 10, 2009
About: First Quarter 2009 Financial Report

At the May 19, 2009 County Board meeting, there were some questions about the first quarter of 2009 financial report. I would like to provide some clarification.

A Few Important Definitions as They Apply to These Reports

Accounting funds – Governments separate their accounting operations into sets of accounts called funds. Each fund has a discrete set of accounts that make the fund act almost like its own separate business. The General Fund is a main operating fund of the County. Special revenue funds account for the operations related to revenue streams that are legally restricted to expenditure for specific purposes. The Building Project fund is for major capital improvements of general governmental operations. The Debt Service fund is for debt service payments related to general governmental operations. The Health Care Center fund, although partially supported by tax levy, is intended to run just like a private business. The Internal Service funds also run like private businesses, but their primary customer is Sauk County or other governmental units. Trust and Agency funds are for dollars the County holds in a trustee capacity for others.

Fund balances/retained earning – Similar to private business, amounts left over after subtracting liabilities from assets are "equity." The terms fund balance and retained earnings are synonymous, and both mean equity. The concept of equity in the case of government roughly means the County's reserves. Fund balances are broken down into three categories: reserved; designated; and unreserved, undesignated. Reserved funds may not be appropriated for expenditure and have been segregated for specific future uses by legal mandate. Designated funds are earmarks made through Sauk County action. Unreserved, undesignated fund balances are available for appropriation. Sauk County has a strong financial policy (Financial Policy 5-94) that describes what the County Board has said are allowable uses of fund balance.

Contingency fund – The contingency fund is a part of the County's designated General Fund balance. However, the County has chosen to appropriate this portion of fund balance for unanticipated needs. By Wisconsin Statute, the Finance Committee has limited authority to transfer funds from the contingency fund. Otherwise, transfers of funds from fund balance require full County Board action. Further, appropriations from fund balance are looked upon very poorly by debt rating agencies, increasing debt costs for the County. Financial Policy 5-94 also describes the appropriate use of contingency funds. Sauk County's 2009 contingency fund is \$350,000.

Cash basis versus accrual basis – Cash basis accounting means revenues and expenditures are recorded when the cash comes in or goes out of the door. Accrual basis accounting means revenues and expenses are recorded to the period in which they were generated. Only the Health Care Center and Highway funds use accrual basis. All other funds use a modified accrual basis, meaning revenues and expenditures are recorded in the period they are generated, but only if the cash is received or paid during or within two months of that period.

Two Reports Summarizing the County's Financial Activity Compared to Budget

The same financial information is relayed differently in two reports. For both reports, the amounts listed as "budget" are for the entire year. These reports also reflect aggregate totals and are intended to provide the Board with a broad overview of financial results of operations. More detailed information should be provided from department heads for closer scrutiny at the Committee level. The Finance Committee reviews both reports monthly, and the County Board receives both reports quarterly.

Departmental Report - This report summarizes the total revenues and expenses of the County by department (two portrait-oriented pages). The departmental report also includes the fund balances/retained earnings for the County's accounting funds and a summary of debt principal outstanding.

Functional Area Report - This report summarizes the total revenues and expenses of the County first by functional area (i.e. type of service provided), and within that by types of revenues and expenses (two landscape oriented pages). The functional areas are based on the type of service provided, not the type of accounting fund. The bottom line net increases or decreases in fund balances by functional area are not changes to particular fund balances, but by functional area as a whole. Places in which variances from the budget are most notable are referenced below the numerical information of the report. The General Government functional area should not be confused with the General Fund.

COPY

The following table lists which departments and non-departmental outside agencies or functions are within each functional area:

General Government	Justice & Public Safety	Public Works	Health & Human Services	Conservation, Development, Recreation, Culture & Education
Accounting	Circuit Courts	Airports	Aging & Disability Resource Center	Alice in Dairyland
Administrative Coordinator	Clerk of Courts	Highway	Bioterrorism	Arts, Humanities & Historic Preservation
Building Services	Coroner	Landfill Remediation	CDBG-Emergency Assistance Program	Baraboo Range
Contingency Fund	Court Commissioner	Wisconsin River Rail Transit	Child Support	Board of Adjustment
Corporation Counsel	District Attorney / Victim Witness		County Farm	CDBG-Flood Recovery Small Business
County Board	Drug Seizures		Dog License	CDBG-Revolving Loan Program
County Clerk / Elections	Emergency Management		Environmental Health	Forest Management
Insurance Fund	Family Court Counseling		Health Care Center	Land Conservation
Land Records Modernization	Jail Assessment		Home Care	Libraries
Management Information Systems	Register in Probate		Human Services	Parks
Mapping	Sheriff		Public Health	Planning & Zoning
Personnel			Veterans Service	Sauk County Development Corporation
Register of Deeds			Women, Infants & Children	UW Baraboo/Sauk County
Rental Properties				UW Extension
Surveyor				
Treasurer				

Other Questions

Sales tax – Sales tax receipts lag the month of sale by two months. For instance, for sales made at stores during January, vendors report and remit the sales tax to the State at the end of February, the State processes the information throughout March, and the County receives its payment at the end of March or possibly even the first part of April. Therefore, the County's financial reports as of the end of March only contain sales made in January and February. Further, sales tax is not at all received equally each month through the year. Summer receipts and the December holidays are higher. Sauk County lowered its sales tax budget for 2009 by seven percent. Adjusting the budget for historical seasonal receipts, sales tax collections are currently on track.

Payment Month	Sales Month	Year 2004	Year 2005	Year 2006	Year 2007	Year 2008	Year 2009
March	January	432,024.68	404,395.80	437,531.07	427,012.08	497,959.79	466,080.10
April	February	412,519.19	476,027.83	591,085.89	467,086.40	440,630.56	451,861.42
May	March	458,631.99	478,668.74	459,621.42	578,124.33	589,428.08	
June	April	507,218.49	555,730.48	498,867.64	559,399.19	508,989.20	
July	May	526,625.20	474,592.89	510,586.61	542,694.08	614,333.50	
August	June	675,105.87	667,102.68	689,409.70	744,360.29	790,042.91	
September	July	819,260.79	713,535.33	817,720.27	759,561.91	788,854.53	
October	August	749,576.60	702,474.40	701,932.01	802,476.13	849,137.52	
November	September	553,099.10	568,874.98	665,911.28	647,566.21	598,392.51	
December	October	483,715.58	659,885.29	539,009.66	430,266.88	474,902.16	
January	November	495,792.01	450,815.35	440,273.01	469,094.72	556,097.80	
February	December	615,226.64	532,460.31	601,482.43	547,846.13	474,704.21	
Adjustments			-140,061.02	-110,792.07			
Sales Tax Collected		6,728,796.14	6,544,503.06	6,842,638.92	6,975,488.35	7,183,472.77	917,941.52

Variations in revenues – Overall, revenues tend to be more cyclical in nature than expenses. Many of Sauk County's grants and aids are paid on a reimbursement basis. The County incurs the expenses, submits the paperwork to primarily the State, and the reimbursement comes later. For this reason, many grant dollars received in January and February are for prior year services, and are allocated back to 2008. Grants and aids are the highest revenue source for the County other than property taxes, so having many receipts allocated back to 2008 makes the first quarter revenues look alarmingly low. Licenses and permits are typically highest in the summer months, as are fines, forfeitures and penalties.

Variations in expenditures – Expenditures for wages and benefits tend to be spread relatively evenly throughout the year, and it is generally reasonable to assume 1/12th should be recorded each month. Supplies and services in most areas also tend to be spent fairly evenly throughout the year. Debt service is paid in April (interest only) and October (principal and interest). Capital outlay is rarely spent evenly, and there are huge peaks and valleys by month or quarter. Deferring capital purchases is often a first course of action chosen by Committees and department managers if there are uncertainties in their budgets.

Current Sauk County 2009 Financial Position

The Finance Committee and Sauk County managers spend a great deal of effort monitoring the Sauk County budget, making plans when areas of concern develop, and taking action (often with Committee and County Board action) when trouble is certain.

The possible effects of the State of Wisconsin's current budget deficits and impending biennial budget are reviewed constantly by department heads and oversight committees. The majority of the deepest cuts are currently proposed to be effective January of 2010. This will allow the State to achieve savings in its first fiscal year of the biennium, as well as allow local units of government to plan for their subsequent fiscal year.

The impact of the economy is also watched through a number of key areas, including property tax collections, planning and zoning permits, accounts receivable collections, interest earned on invested funds, and cash balances.

Overall, the first quarter report does not indicate that there are areas of deep concern about 2009 at this time. Some strong cost-saving measures have been taken to mitigate known losses and position the County for an admittedly much more difficult 2010 budget. The following chart summarizes specific, known impacts to the 2009 Sauk County budget.

2009 Positive Budget Impact / (Negative Budget Impact)

Major reassessment of properties creating need for County to pay taxes back to property owners	-275,000
Loss of rent from Shelter Care no longer being open	-9,900
Shared Revenue reductions (5%)	-46,327
Register of Deeds position remains unfilled (0.5 FTE for 12 months)	25,631
Treasurer Accounting Asst remains unfilled (1.0 FTE for 6 months)	25,007
Management Analyst (1.0 FTE for 11 months)	48,019
UWEX - Elimination of UW position "rent" revenue	-4,000
Land Conservation - Soil Conservation Tech (1.0 FTE for 9 months)	57,777
Health insurance to 7.9% (Budget includes 9.9% increase) - Non-Represented	27,458
Health insurance to 7.9% (Budget includes 9.9% increase) - WPPA Clerical	24,069
Health insurance to 7.9% (Budget includes 9.9% increase) - UP	13,474
Health insurance to 7.9% (Budget includes 9.9% increase) - Hwy effective August	3,064
Highway contract settlement less expensive than budgeted	2,397
Not needing OPEB \$25,000 since not creating trust	25,000
Error in WPPA-Clerical pay rate projections	-19,405
Land Conservation additional grants - DATCP staffing \$11,053; NRCS \$7,700; Grazing \$7,822; Nutrient mgmt \$13,500; Other \$10,000	50,075
Award of comprehensive planning grant (\$75,000 grant less \$7,000 intern)	68,000
HCC Bed tax (from \$75 per month per bed to \$150 (7/1/08))	-36,900
Amount Under Budget / (Over Budget)	-21,561

Now is the time to review programs offered and make sure Sauk County is providing those services most vital to those most in need. Changes to business as usual are often extremely difficult and take considerable time to implement.

Sauk County Financial
Report as of March 31, 2009
Percent of Year Complete

	General Government				Justice & Public Safety				Public Works				Health & Human Services			
	Budget	Actual	Favorable/ (Unfavorable)	% of Budget	Budget	Actual	Favorable/ (Unfavorable)	% of Budget	Budget	Actual	Favorable/ (Unfavorable)	% of Budget	Budget	Actual	Favorable/ (Unfavorable)	% of Budget
Revenues																
Property Taxes	(\$1,391,390)	(\$347,848)	(\$1,043,542)	25.00%	\$12,314,916	\$3,078,729	(\$9,236,187)	25.00%	\$3,617,530	\$904,382	(\$2,713,148)	25.00%	\$11,610,273	\$2,902,568	(\$8,707,705)	25.00%
Other Taxes	757,948	201,398	(556,550)	26.57%	0	0	0	--	0	0	0	--	0	0	0	--
Sales Tax	6,570,575	917,942	(5,652,633)	13.97%	0	0	0	--	0	0	0	--	0	0	0	--
Grants & Aids	1,066,546	110,158	(956,388)	10.33%	574,243	155,888	(418,355)	27.15%	2,028,029	378,546	(1,649,483)	18.67%	12,567,175	1,975,160	(10,592,015)	15.72%
Licenses & Permits	6,119	370	(5,749)	6.05%	180	20	(160)	11.11%	0	0	0	--	81,050	15,516	(65,534)	19.14%
Fines, Forfeitures & Penalties	4,000	444	(3,556)	11.09%	648,500	100,009	(548,491)	15.42%	0	0	0	--	135,000	22,237	(112,763)	16.47%
User Fees	541,800	138,135	(403,665)	25.50%	1,304,945	202,391	(1,102,554)	15.51%	154,500	34,640	(119,860)	22.42%	6,346,949	588,533	(5,758,416)	9.27%
Intergovernmental Charges	1,390,433	260,063	(1,130,370)	18.70%	2,722,934	634,195	(2,088,739)	23.29%	3,099,707	774,244	(2,325,463)	24.98%	206,080	1,033,732	827,652	501.62% B
Donations	0	0	0	--	0	0	0	--	0	0	0	--	155,250	24,976	(130,274)	16.09%
Interest	516,884	110,669	(406,215)	21.41%	2,000	0	(2,000)	0.00%	155,000	31,017	(123,983)	20.01%	176,900	71,362	(105,538)	40.34%
Rent	120,693	31,103	(89,590)	25.77%	0	0	0	--	0	0	0	--	3,000	0	(3,000)	0.00%
Miscellaneous	29,020	4,205	(24,815)	14.49%	29,000	16,649	(12,351)	57.41% A	0	8,505	8,505	--	0	1,988	1,988	--
Transfers from Other Funds	510,000	83,000	(427,000)	16.27%	0	0	0	--	0	0	0	--	0	0	0	--
Bond / Note Proceeds	0	0	0	--	0	0	0	--	0	0	0	--	12,672,450	N/A	(12,672,450)	0.00% **
Total Revenues	10,122,628	1,509,638	(8,612,990)	14.91%	17,596,718	4,187,882	(13,408,836)	23.80%	9,054,766	2,131,335	(6,923,431)	23.54%	43,954,127	6,636,071	(37,318,056)	15.10%
Expenses / Expenditures																
Wages & Salaries	2,695,906	573,938	2,121,968	21.29%	9,493,709	1,948,761	7,544,948	20.53%	2,684,054	623,957	2,060,097	23.25%	12,324,252	2,520,898	9,803,354	20.45%
Labor Benefits	1,036,149	218,709	817,440	21.11%	4,483,404	1,002,857	3,480,547	22.37%	1,330,441	422,973	907,468	31.79%	6,330,685	1,453,121	4,877,564	22.95%
Supplies & Services	2,795,906	558,959	2,236,947	19.99%	3,846,644	857,313	2,989,331	22.29%	5,206,359	671,555	4,534,804	12.90%	11,888,681	1,904,812	9,983,869	16.02%
Debt Service - Principal	0	0	0	--	0	0	0	--	0	0	0	--	50,000	N/A	50,000	0.00%
Debt Service - Interest	0	0	0	--	0	0	0	--	0	0	0	--	650,071	0	650,071	0.00%
Capital Outlay	907,177	89,397	817,780	9.85%	342,945	23,170	319,775	6.76%	650,000	4,302	645,698	0.66%	13,265,079	3,096,428	10,168,651	23.34%
Transfers to Other Funds	1,993,364	498,341	1,495,023	25.00%	130,000	32,500	97,500	25.00%	0	0	0	--	500,000	73,000	427,000	14.60%
Total Expenditures	9,428,502	1,939,345	7,489,157	20.57%	18,296,702	3,864,600	14,432,102	21.12%	9,870,854	1,722,787	8,148,067	17.45%	45,008,768	9,048,259	35,960,509	20.10%
Functional Expenditures as % of Total	10.49%	10.41%			20.36%	20.75%			10.98%	9.25%			50.07%	48.67%		
Net Increase/(Decrease) in Fund Balances	\$694,126	(\$429,707)	(\$1,123,833)		(\$699,984)	\$323,282	\$1,023,266		(\$816,088)	\$408,548	\$1,224,636		(\$1,054,641)	(\$2,412,188)	(\$1,357,547)	

Notes on % of Budget Differing from Expected +/- 20% or \$25,000 if revenues (excluding transfers, capital outlay and debt service)
Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

* Sales tax receipts lag the month of sale on this report by one month. This March report is through February sales.
** HCC bond proceeds revenues budgeted for informational purposes, recorded as a debt payable

A Interest on collections higher in Clerk of Courts; insurance recoveries higher in Sheriff's Department.
B HCC payments against accounts receivable pending processing

Sauk County Financial
Report as of March 31, 2009
Percent of Year Complete

25.00%	Conservation, Development, Recreation, Culture & Education				Capital Projects				Debt Service				Totals			
	Budget	Actual	Favorable/ (Unfavorable)	% of Budget	Budget	Actual	Favorable/ (Unfavorable)	% of Budget	Budget	Actual	Favorable/ (Unfavorable)	% of Budget	Budget	Actual	Favorable/ (Unfavorable)	% of Budget
Revenues																
Property Taxes	\$1,313,342	\$328,335	(\$985,007)	25.00%			\$0	--	\$250,000	\$62,500	(\$187,500)	25.00%	\$27,714,671	\$6,928,658	(\$22,873,098)	25.00%
Other Taxes	0	0	0	--			0	--			0	--	\$757,948	\$201,398	(\$556,550)	26.57%
Sales Tax	0	0	0	--			0	--			0	--	\$6,570,575	\$917,942	(\$5,652,633)	13.97%
Grants & Aids	1,205,089	275,291	(929,798)	22.84%			0	--			0	--	\$17,441,082	\$2,895,043	(\$14,546,039)	16.60%
Licenses & Permits	300,350	25,809	(274,541)	8.59%			0	--			0	--	\$387,699	\$41,715	(\$345,984)	10.76%
Fines, Forfeitures & Penalties	12,000	1,275	(10,725)	10.63%			0	--			0	--	\$799,500	\$123,964	(\$675,536)	15.51%
User Fees	98,600	27,979	(70,621)	28.38%			0	--			0	--	\$8,446,794	\$991,678	(\$7,455,116)	11.74%
Intergovernmental Charges	5,000	873	(4,127)	17.47%			0	--			0	--	\$7,424,154	\$2,703,107	(\$4,721,047)	36.41%
Donations	1,500	4,530	3,030	302.00%			0	--			0	--	\$156,750	\$29,506	(\$127,244)	18.82%
Interest	26,779	4,820	(21,959)	18.00%			0	--	70,000	3,478	(66,522)	4.97%	\$947,563	\$221,345	(\$726,218)	23.36%
Rent	6,000	0	(6,000)	0.00%			0	--			0	--	\$129,693	\$31,103	(\$98,590)	23.98%
Miscellaneous	99,549	14,084	(85,465)	14.15%			0	--			0	--	\$157,569	\$45,432	(\$112,137)	28.83%
Transfers from Other Funds	0	26,000	26,000	--			0	--	2,123,364	530,841	(1,592,523)	25.00%	\$2,633,364	\$639,841	(\$1,993,523)	24.30%
Bond / Note Proceeds	0	0	0	--			0	--			0	--	\$12,672,450	\$0	(\$12,672,450)	0.00%
Total Revenues	3,068,209	708,996	(2,359,213)	23.11%	0	0	0	--	2,443,364	596,819	(1,846,545)	24.43%	\$86,239,812	\$15,770,742	(\$70,469,070)	18.29%
Expenses / Expenditures																
Wages & Salaries	1,149,569	230,695	918,874	20.07%			0	--			0	--	\$28,347,490	\$5,898,249	\$22,449,241	20.81%
Labor Benefits	479,422	107,316	372,106	22.38%			0	--			0	--	\$13,660,101	\$3,204,975	\$10,455,126	23.46%
Supplies & Services	2,148,481	1,451,234	697,247	67.55% C			0	--			0	--	\$25,886,071	\$5,443,874	\$20,442,197	21.03%
Debt Service - Principal	0	0	0	--			0	--	1,580,000	0	1,580,000	0.00%	\$1,630,000	\$0	\$1,630,000	0.00%
Debt Service - Interest	0	0	0	--			0	--	863,364	194,409	668,955	22.52%	\$1,513,435	\$194,409	\$1,319,026	12.85%
Capital Outlay	799,007	30,090	768,917	3.77%	250,000	4,057	245,943	1.62%			0	--	\$16,214,208	\$3,247,444	\$12,966,764	20.03%
Transfers to Other Funds	10,000	36,000	26,000	360.00%			0	--			0	--	\$2,633,364	\$639,841	\$1,993,523	24.30%
Total Expenditures	4,586,479	1,855,334	2,731,145	40.45%	250,000	4,057	245,943	1.62%	2,443,364	194,409	2,248,955	7.96%	\$89,884,669	\$18,628,792	\$71,255,877	20.73%
Functional Expenditures as % of Total	5.10%	9.96%			0.28%	0.02%			2.72%	1.04%			100.00%	100.00%		
Net Increase/(Decrease) in Fund Balances	(\$1,518,270)	(\$1,146,338)	\$371,932		(\$250,000)	(\$4,057)	\$245,943		\$0	\$402,409	\$402,409		(\$3,644,857)	(\$2,858,051)	\$786,806	

Notes on % of Budget Differing from Expected +/- 20% or \$25,000 if revenues (excluding transfers, capital outlay and debt service)
Wages & Salaries and Labor Benefits under budget due to vacant positions and turnover

C Includes unbudgeted CDBG loans issued for flood programs

SAUK COUNTY FINANCIAL REPORT (Unaudited)

March 31, 2009

Percent of Year Complete

25.00%

2009 Expense

Budget

Excluding Addition

to Fund Balance

Year-to-Date

Expenses

% of

Budget

2009 Revenue

Budget Excluding

Carryforwards,

or Fund Bal Use

Year-to-Date

Revenues

% of

Budget

Department Net

Favorable /

(Unfavorable)

to Budget

Department / Account Title	2009 Expense Budget Excluding Addition to Fund Balance	Year-to-Date Expenses	% of Budget	2009 Revenue Budget Excluding Carryforwards, or Fund Bal Use	Year-to-Date Revenues	% of Budget	Department Net Favorable / (Unfavorable) to Budget
General Fund Property Tax	-	-	-	(5,787,207)	(1,446,802)	25.00%	4,340,405
Miscellaneous Sales Tax	-	-	-	140	44	31.71%	(96)
County Sales Tax	-	-	-	6,570,575	917,942	13.97%	(5,652,633)
Shared Revenue	-	-	-	926,546	-	-	(926,546)
Computer Aid	-	-	-	80,000	-	-	(80,000)
Indirect Cost Reimbursement	-	-	-	116,971	29,243	25.00%	(87,728)
Arts & Humanities Grants	-	-	-	10,000	-	-	(10,000)
Interest on Loan Payments	-	-	-	460	118	25.66%	(342)
Rent of County Buildings	-	-	-	46,693	8,992	19.26%	(37,701)
Sale of County-Owned Property	-	-	-	-	4,206	-	4,206
Miscellaneous Revenues	-	-	-	200	90	45.00%	(110)
Transfer from Forest Mgmt Fund	-	-	-	10,000	10,000	100.00%	-
Transfer from Health Care Center	-	-	-	500,000	73,000	14.60%	(427,000)
Post Employment Benefits	25,000	-	-	-	-	-	25,000
Miscellaneous Expenses	200	-	-	-	-	-	200
Charitable/Penal Fines, Misc	2,737	1,369	50.01%	-	-	-	1,368
Contingency Fund	350,000	-	-	-	-	-	350,000
Merrimac Bridge Study	25,000	-	-	-	-	-	25,000
Spring Green Water Study	10,000	10,000	100.00%	-	-	-	-
Baraboo-Dells Airport	4,100	4,100	100.00%	-	-	-	-
Reedsburg Airport	4,100	4,100	100.00%	-	-	-	-
Sauk-Prairie Airport	4,100	4,100	100.00%	-	-	-	-
Tri-County Airport	17,768	17,768	100.00%	-	-	-	-
Wisconsin River Rail Transit	26,520	-	-	-	-	-	26,520
Pink Lady Transit Commission	750	750	100.00%	-	-	-	-
Sauk County Libraries	851,661	849,989	99.80%	-	-	-	1,672
Arts & Humanities	62,750	10,178	16.22%	-	-	-	52,572
UW-Baraboo / Sauk County	78,800	78,800	100.00%	-	-	-	-
Sauk County Development Corp	67,528	67,528	100.00%	-	-	-	-
Transfer to Debt Service Fund	1,993,364	498,341	25.00%	-	-	-	1,495,023
TOTAL GENERAL FUND NON-DEPARTMENTAL	3,524,378	1,547,023	43.89%	2,474,378	(403,167)	-16.29%	(900,191)
County Board	141,411	41,843	29.59%	141,411	35,353	25.00%	(6,491)
Clerk of Courts	1,269,845	250,833	19.75%	1,269,845	228,671	18.01%	(22,161)
Board of Adjustment	77,318	16,356	21.15%	77,318	19,830	25.65%	3,473
Circuit Courts	609,502	131,254	21.53%	599,502	205,775	34.32%	84,520
Court Commissioner	206,072	44,748	21.71%	206,072	52,247	25.35%	7,499
Register in Probate	156,208	38,914	24.91%	156,208	31,483	20.15%	(7,431)
Accounting	542,770	97,694	18.00%	517,770	129,684	25.05%	56,990
Family Court Counseling Service	17,808	2,395	13.45%	16,500	2,310	14.00%	1,223
County Clerk / Elections	325,826	74,448	22.85%	325,826	77,286	23.72%	2,838
Personnel	406,288	85,721	21.10%	406,288	98,890	24.34%	13,169
Treasurer	490,577	112,591	22.95%	455,577	174,652	38.34%	97,061
Register of Deeds	230,581	44,228	19.18%	230,581	41,271	17.90%	(2,957)
District Attorney / Victim Witness	513,613	111,989	21.80%	513,613	117,012	22.78%	5,023
Corporation Counsel	563,615	110,589	19.62%	563,615	132,760	23.56%	22,171
Surveyor	74,105	10,003	13.50%	74,105	18,526	25.00%	8,523
Building Services	2,607,770	533,623	20.46%	2,607,770	688,802	26.41%	155,179
Mapping	149,220	32,489	21.77%	149,220	37,110	24.87%	4,621
Sheriff	14,349,218	3,049,471	21.25%	14,349,218	3,452,952	24.06%	403,481
Coroner	136,463	24,196	17.73%	136,463	34,116	25.00%	9,920
Emergency Management	217,297	47,743	21.97%	217,297	37,624	17.31%	(10,119)
Administrative Coordinator	176,044	42,447	24.11%	176,044	44,011	25.00%	1,564
Management Information Systems	1,802,706	412,252	22.87%	1,802,706	394,273	21.87%	(17,979)
Public Health	724,624	129,679	17.90%	724,624	158,965	21.94%	29,286
Home Nursing	866,801	195,052	22.50%	866,801	86,767	10.01%	(108,286)
WIC	249,972	56,061	22.43%	239,273	45,750	19.12%	388
Environmental Health	306,696	67,617	22.05%	280,233	29,494	10.52%	(11,660)
Bioterrorism	36,476	6,782	18.59%	36,476	6,079	16.67%	(703)
Child Support	830,916	182,081	21.91%	830,916	152,979	18.41%	(29,102)
Veterans Service	213,185	41,920	19.66%	213,185	50,421	23.65%	8,501
Parks	513,580	51,174	9.96%	298,580	49,742	16.66%	213,568
Planning & Zoning	1,222,111	124,667	10.20%	925,601	93,241	10.07%	265,085
Land Conservation	1,043,486	201,987	19.36%	1,028,486	152,803	14.86%	(34,185)
UW Extension	300,133	96,398	32.12%	300,133	89,105	29.69%	(7,293)
County Farm	7,450	-	-	7,450	(4,038)	-54.19%	(4,038)
TOTAL GENERAL FUND	34,904,065	8,016,267	22.97%	33,219,085	6,562,775	19.76%	231,488
Aging & Disability Resource Center	1,414,380	337,761	23.88%	1,404,380	212,117	15.10%	(115,644)
Human Services	17,009,822	2,884,563	16.96%	17,009,822	3,406,397	20.03%	521,834
Jail Fund	130,000	32,500	25.00%	130,000	25,692	19.76%	(6,808)
Land Records Modernization	224,985	4,706	2.09%	115,000	33,844	29.43%	139,122
Landfill Remediation	288,250	39,732	13.78%	179,500	31,355	17.47%	100,373
Forest Management	10,000	10,000	100.00%	-	-	-	-
Baraboo Range	358,612	10,208	2.85%	334,720	820	0.24%	14,505
Drug Seizures	2,000	4,883	244.13%	2,000	-	-	-
Community Development Block Grant	-	26,000	-	103,121	16,294	15.80%	(112,827)
Rental Properties	28,891	3,784	13.10%	8,524	5,193	60.92%	21,776
CDBG Flood Recovery Small Business	-	312,049	-	-	287,150	-	(24,899)
TOTAL SPECIAL REVENUE FUNDS	19,466,940	3,666,185	18.83%	19,287,067	4,018,862	20.84%	532,549

SAUK COUNTY FINANCIAL REPORT (Unaudited)

March 31, 2009

Percent of Year Complete

25.00%

Department / Account Title	2009 Expense Budget Excluding Addition to Fund Balance	Year-to-Date Expenses	% of Budget	2009 Revenue Budget Excluding Carryforwards, or Fund Bal Use	Year-to-Date Revenues	% of Budget	Department Net Favorable / (Unfavorable) to Budget
BUILDING PROJECTS FUND	250,000	4,057	1.62%				245,943
DEBT SERVICE FUND	2,443,364	194,409	7.96%	2,443,364	596,819	24.43%	402,409
HEALTH CARE CENTER FUND	23,181,446	5,062,405	21.84%	22,308,967	2,476,377	11.10%	(1,713,550)
Highway Insurance	9,525,266 61,088	1,652,237 16,394	17.35% 20.22%	8,875,266 73,813	2,099,981 1,153	23.66% 1.56%	1,097,743 (7,965)
TOTAL INTERNAL SERVICE FUNDS	9,606,354	1,668,631	17.37%	8,949,079	2,101,134	23.48%	1,089,778
Alice in Dairyland Dog License	500 32,000	- 16,838	- 52.62%	250 32,000	12 14,764	4.83% 46.14%	262 (2,074)
TOTAL TRUST & AGENCY FUNDS	32,500	16,838	51.81%	32,250	14,776	45.82%	(1,812)
TOTAL COUNTY	89,884,669	18,628,792	20.73%	86,239,812	15,770,742	18.29%	786,806

GENERAL FUND BALANCE AS OF

December 31, 2008 PRELIMINARY

March 31, 2009

Reserved for Inventories	12,189	12,189
Reserved for Prepaid Items	38,732	38,732
Reserved for Long-Term Receivable (Delinquent Taxes)	1,946,258	1,946,258
Reserved for Long-Term Receivable (Loan to Tri-County Airport)	13,489	12,815
Unreserved, Designated for Workers Compensation	728,592	728,592
Unreserved, Designated for Working Capital	12,481,658	11,362,874
Unreserved, Designated for Carryforward Funds	1,804,361	1,804,361
Unreserved, Designated for Subsequent Year Budgeted Use of Fund Balance	1,684,980	1,684,980
Unreserved, Undesignated	3,822,246	3,488,213
TOTAL GENERAL FUND BALANCE	22,532,505	21,079,013

SAUK COUNTY FUND BALANCES

March 31, 2009

	2008 PRELIMINARY Ending Total Fund Balance	2009 Net Income/Adj	Current Fund Balance
General	22,532,505	(1,453,492)	21,079,014
Aging & Disability Resource Center	218,427	(125,644)	92,783
Human Services	1,446,201	521,834	1,968,035
Jail Assessment	61,362	(6,808)	54,555
Land Records	583,899	29,137	613,037
Landfill Remediation	5,597,706	(8,377)	5,589,329
Forest Management	62,895	(10,000)	72,895
Baraboo Range	(6,864)	(9,387)	(16,251)
Drug Seizures	104,307	(4,883)	99,424
Community Development Block Grant	158,448	(9,706)	148,741
Rental Properties	24,128	1,409	25,537
CDBG Flood Recovery Small Business	24,570	(24,899)	(329)
Building Projects	550,556	(4,057)	546,499
Debt Service	22,145	402,409	424,555
Health Care Center	4,668,342	(2,586,029)	2,082,313
Highway	7,763,666	447,743	8,211,409
Insurance	477,981	(15,240)	462,740
Alice in Dairyland	9,409	12	9,421
Dog License	(2,362)	(2,074)	(4,436)
	44,317,321	(2,858,051)	41,459,271

CURRENT DEBT PRINCIPAL BALANCE

Communications Notes	2,055,000
Law Enforcement Center Bonds	3,775,000
2004 Law Enforcement Refunding Bonds	6,355,000
2005 Law Enforcement Refunding Bonds	9,825,000
2007 Health Care Center Notes	4,200,000
2008 Health Care Center Bond Anticipation Notes	10,000,000
	36,210,000

JUN 09 2009

SAUK COUNTY CLERK
BARABOO, WISCONSIN

COPY

Land Conservation Committee
 Report of Significant Issues to
 Sauk County Board of Supervisors
Repeal and Recreation of Chapter 26,
Sauk County Code of Ordinances
Manure Management

I. Historical Analysis

Installation of animal waste storage facilities is an important part of the growth within the livestock industry. Among the reasons for this, are the difficulties that arise from spreading manure in the winter months. When animals spent considerable time on pasture there was less need for manure storage facilities. As the confinement of animals increased and the average size of herds increased the need for storage facilities grew. Manure storage allows farmers to better manage their manure applications; resulting in better nutrient management, less runoff pollution and less wear and tear on equipment.

A downside to manure storage however, is the possible groundwater pollution that could result from inadequate design and installation. Storage facilities installed through government cost-share programs were always designed to approved standards and specifications. However, in the past, facilities installed without cost sharing could be installed with no review, oversight or design requirements. Those facilities can cause groundwater contamination and result in public health concerns.

In 1990 the Sauk County Board of Supervisors passed Chapter 26 of the Sauk County Code of Ordinances requiring minimum design and installation standards be met for all new manure storage facilities. The ordinance required the Land Conservation Department to initiate a permit and review process to assure that all storage units installed in the county met minimum state and federal standards. Before passage of the county ordinance there were no regulations regarding manure storage installations from any level of government. Since 1990 Chapter 26 has remained in effect without modification.

The existing Chapter 26 of the Sauk County Code of Ordinances regulates the installation of new animal waste storage facilities. The existing ordinance assures new installations protect groundwater but does not address some of the other issues related to manure management and the possible impacts they may have on our water resources.

The state, in 2002, adopted a new, comprehensive set of regulations to address non-point pollution from both rural and urban sources. Among those rule requirements were several aspects that applied to animal waste storage. The rules required, for the first time, that any new storage facility installed in the state meet the same standards that have been in place in Sauk County since 1990. They also require that unused, abandoned manure storage facilities be properly closed.

The non-point pollution rules updated the requirements regarding manure storage but also addressed several other aspects of manure management. They addressed runoff problems that

could arise from: confined animal feeding areas, overgrazing by livestock along streams, mismanagement of storage facilities, and the unconfined stacking of manure near rivers or lakes.

After the adoption of these rules the scoring criteria used for state cost-share programs was then modified to provide incentives to counties for incorporating some of these aspects into their local ordinances to provide for better enforcement.

The Land Conservation Committee has always sought to obtain as much monetary assistance as possible from the state to help farmers address their resource management concerns and to protect our valuable natural resources. One important goal of this ordinance rewrite is to improve our qualifications for these state grant funds.

The Manure Management Ordinance being proposed by the Committee has been the result of considerable public input. The first draft of the proposed revision was submitted for public hearing in March of 2006. Concerns voiced at that meeting led the Land Conservation Committee to form an Agricultural Advisory Committee to input into revisions of the ordinance. The group has worked on the proposal off and on throughout this period, progressing through numerous drafts, to develop an ordinance that meets the Committee goals of being understandable and acceptable to the affected parties and also effective at protecting the resource.

2. Issue/Policy Statement

The proposed ordinance is an effort to update an existing Animal Waste Ordinance by deleting and replacing it with a more comprehensive Manure Management Ordinance. The change brings the ordinance into compliance with current standards but also expands the authority beyond the permitting of new animal waste storage facilities to include, the required closure of unused storage facilities, the inspection and verification of the adequacy of groundwater protection on existing storage units upon ownership transfer and the incorporation of the authority to enforce the four agricultural prohibitions from state law.

The goals of the proposed changes are to improve surface and groundwater protection efforts and to better qualify Sauk County farmers for grants available to help them address animal waste pollution issues.

3. Scope and Severity of the Problem

The repeal of the previous Chapter 26 of the Sauk County Code of Ordinances, Animal Waste Ordinance, and its replacement with the proposed Manure Management Ordinance will continue the existing practice of permitting for any new storage facilities.

However, the proposed ordinance also contains several additional requirements. It will require the closure of unused, abandoned storage facilities in accordance with state regulations. Storage facilities that are not properly closed when usage ceases have been found to be a serious groundwater contamination issue. The non-point rule package requires that these unused storage facilities be properly closed if not used for 24 months. The county ordinance would reference this requirement and allow staff to assist with enforcement of this rule. Closure of these facilities is critical to groundwater protection to avoid the slow continual leaching of manure into

groundwater. It also serves any future owners by assuring any unused storage is either properly closed to avoid potential liability or emptied and protected from damage to assure its availability for future use. The county ordinance spells out an option for an owner to empty and maintain a storage facility if its reuse is an option. The state regulations do not identify this as an option.

The ordinance will also require a permit be obtained to transfer ownership of any storage facility installed before the 1990 adoption of the original county animal waste storage ordinance. This ownership transfer permit is intended to address the serious pollution concerns that could result from continued use of inadequate storage facilities. Structures installed before 1990 were not required to meet any standards, were not required to have concrete, steel, plastic or clay liners and were not required to meet minimum separation from groundwater or saturated soil conditions. The ordinance provides for an inspection and verification by either county staff or a registered professional engineer to determine the facility's adequacy in protecting groundwater. Storage units that provide adequate protection will be permitted for future use. Those not providing this level of protection would be required to be either upgraded to provide this protection or be abandoned.

This requirement for ownership transfer permits was certainly the most controversial part of the proposed ordinance but, through the cooperative efforts of the Agricultural Advisory Committee and the Land Conservation Committee, the ordinance outlines a process that will allow these transitions where appropriate but also initiate the required steps to protect groundwater where needed.

The ordinance also incorporates language from the state administrative code that identifies four prohibitions regarding manure management. These prohibitions: no direct runoff from livestock feeding areas to the waters of the state, no stacking of manure in water quality management areas, no animal access to streams to a level that it prevents the growth of vegetation, and no overflow of manure storage facilities, have been included in state law since 1997. By incorporating these prohibitions into the county ordinance it allows staff to prepare a notice of intent alerting landowners to violations of the prohibitions. By incorporating these prohibitions into the ordinance and providing this authority to Land Conservation Department staff the county will qualify for grant preference scoring. Final enforcement of these prohibitions however, will remain with the Department of Natural Resources through a memorandum of understanding signed by the Department of Natural Resources and the Land Conservation Committee.

4. Policy Alternatives

The Committee needed to update the existing ordinance to reference the current standards and statutes but also took this opportunity to look at several alternatives that expand the scope of the ordinance. The added requirements were: A. to require the proper closure of unused facilities, B. to require ownership transfer permits to determine if older storage facilities provide adequate resource protection, and C. to expand the county authority to enforce four agricultural prohibitions that have been included in state statutes since 1997.

The proposed ordinance was developed by the Land Conservation Committee in conjunction with those most impacted by the ordinance revision, the farmers of the county. One goal of this effort was to make the ordinance understandable and acceptable to the agricultural community. At the same time, the Committee needed to keep in mind the direction they were given by their broader constituency, all county residents, as part of the development of the Sauk County Land and Water Resource Management Plan last year. The highest priority for resource protection efforts, as identified through group meetings, on-line surveys and mailed balloting, was the protection of surface and groundwater resources. The Committee is well aware of the risks incurred through improper manure storage and has dealt with the issue and heard testimony regarding the severity of the problem. Based upon this they have chosen to move beyond the various less restrictive alternatives and include each of the three identified alternatives into the final proposed ordinance.

5. Analysis of Policy Options

A. To not include item A and drop the required closure would eliminate the county role in this process. State rules require that storage facilities that are not used or protected for a two-year period must be closed. However, there is no permit, review or inspection performed to make sure this is done safely and correctly and no staff are made available from DNR to implement the rule. The proposed ordinance includes the basic closure requirement, but also provides a local review and oversight option that would allow for the continued existence of the facility if there is a possibility of its reuse. It also gives the county the authority to review, permit and inspect closures to assure they are done correctly and avoid negative environmental impacts.

B. To pass an ordinance that does not include item B, which addresses the issue of storage facilities installed before the requirement for a county permit, would be to ignore the natural resource issue of highest concern identified by Sauk County residents. This ownership transfer permit requirement is an attempt to eliminate those facilities that may be among the most critical contributors to groundwater contamination. There may be instances where this may cause controversy but the input of the agricultural advisors in developing an understandable and workable flow chart to guide the process will help to assure that the controversy is limited.

C. To not include item C, and not incorporate the four prohibitions would be a disservice to the farm operators in Sauk County. The 1.25 scoring multiplier provided to counties that have these four prohibitions included in their ordinance is critical to our qualifying for state grants for runoff pollution control. If we do not include the prohibitions in the ordinance, we do not gain this multiplier. The prohibitions are already in effect and have been since 1997. They will remain in place and will continue to be enforced through DNR action whether or not they are included in our county ordinance. The benefit to incorporating them well exceeds any negative impacts that may be perceived.

6. Evaluation of Options and Policy Recommendation

The county is already administering a permit process for newly constructed animal waste storage facilities. The new ordinance would raise the permit fee from \$25 to \$200. Based upon an average of 8 permits per year this would generate an additional \$1,400 in revenue, but that amount would still be well below the staff expense involved in processing these permits and

assuring adequate installation. Estimated staff time spent on each new construction permit is approximately 32 hours.

Estimated time to implement the review of closure permits is based upon a need of about 6 hours each and an estimated workload of 4 permits a year. Using the salary and fringe rate for the Conservation Engineer, this would amount to a cost of about \$2,400 in staff time and provide about \$400 in offsetting revenue.

Time needs for implementation of the ownership transfer permit requirements are very preliminary estimates because little information is available regarding the number of storage facilities installed before 1990. The time estimated to implement the ownership transfer permits is based upon an average time commitment for review and determination of 8 staff hours each and 10 transfers per year. Using these estimates the cost to implement this requirement would be approximately \$8,000 per year. Permit fees would recover about \$1,000 of this expense.

Administering the four prohibitions would not require any added expense because the site evaluation is already performed as part of our effort to qualify people for the cost-share programs. Any actual enforcement of the prohibitions remains the responsibility of DNR, based upon the signed memorandum of agreement between parties.

Based upon the thorough review, input from both the agricultural community and other county residents, and evaluation of all options, the Land Conservation Committee recommends the County Board repeal existing Chapter 26 of the Sauk County Code of Ordinances and adopt the new Chapter 26, Manure Management Ordinance, as presented.

7. Description of Preferred Alternative

Adopting the proposed ordinance accomplishes several goals for the Department and the county. It protects groundwater by incorporating regulations that require emptying and closing of a storage unit upon abandonment, and that require the upgrading or closure of older storage units that are not providing minimal groundwater protection. It improves the rank of the county for state cost-share grants to address runoff pollution but also serves the farm operator by providing the expertise of county staff when farms are identified as having a runoff issue rather than leaving the farm to deal with DNR representatives.

Cost to administer the proposed ordinance will be absorbed with existing staff. There may be some need to reduce other aspects of the Department's work but the Committee feels the ordinance implementation is an important priority and deserves the added time and attention needed.

CHAPTER 26

MANURE MANAGEMENT

26.01	Authority	26.11	Standards
26.02	Title	26.12	Application for Issuance of Permits
26.03	Definitions	26.13	Fees
26.04	Findings and Declaration of Policy	26.14	Manure Storage Facility Plan Requirements
26.05	Purpose	26.15	Review of Application
26.06	Applicability	26.16	Permit Conditions
26.07	Interpretation	26.17	Permit Revocation
26.08	Severability Clause	26.18	Administration
26.09	Effective Date	26.19	Violations
26.10	Activities to be Subject to Regulation	26.20	Appeals from Administrative Decisions

26.01 Authority. This ordinance is adopted under authority granted by §59.02, 59.03, 92.11, 92.15 and 92.16 of the Wisconsin Statutes.

26.02 Title. This ordinance may be cited as the Manure Management and is herein referred to as the ordinance.

26.03 Definitions. For the purpose of this ordinance the following definitions shall be used. Words used in the present tense include the future; the singular number includes the plural number; the plural number includes the singular number; the word "shall" is mandatory and not directory. Words and phrases not defined herein shall be construed according to common and approved usage, but technical words and phrases and others that have a peculiar meaning shall be construed according to such meaning unless such construction would produce a result inconsistent with the manifest intent of this ordinance.

(1) ADEQUATE SOD, OR SELF-SUSTAINING VEGETATIVE COVER. Maintenance of sufficient vegetation types and densities such that the physical integrity of the streambank or lakeshore is preserved. Self-sustaining vegetative cover includes grasses, forbs, sedges and duff layers of fallen leaves and woody debris.

(2) APPLICANT. Any person who applies for a permit under this ordinance.

(3) DIRECT RUNOFF. A discharge of a significant amount of pollutants to waters resulting from any of the following practices:

(a) Runoff from a manure storage

facility.

(b) Runoff from an animal lot that can be predicted to reach surface waters of the state through a defined or channelized flow path or man-made conveyance.

(c) Discharge of leachate from a manure pile.

(d) Seepage from a manure storage facility.

(e) Construction of a manure storage facility in permeable soils or over fractured bedrock without a liner designed in accordance with s. NR 154.04(3).

(4) IDLE STORAGE FACILITY. A facility where manure has not been added or removed for a period of twenty-four months.

(5) LAND APPLICATION. The physical transfer of manure from any animal confinement area or manure storage facility to fields for purposes of fertilization or disposal.

(6) LIVESTOCK OPERATION. A feedlot or other facility or a pasture where animals are fed, confined, maintained or stabled.

(7) MANURE. Livestock excreta. Includes livestock bedding, water, soil, hair, feathers, and other debris that becomes intermingled with livestock excreta in normal manure handling operations.

(8) MANURE STORAGE FACILITY. An impoundment made by constructing an embankment or excavating a pit or dugout or by fabricating a structure to contain manure and other animal or agricultural waste.

(9) NAVIGABLE WATERS. Means any body of water that is navigable under the laws

of the state as per State Statutes 30.01 (4m).

(10) OWNERSHIP TRANSFER. The purchase, reorganization, retitling, donation or other change in property ownership requiring a filing of a deed at the county Register of Deeds office.

(11) PERMIT. The signed, written statement issued by the Land Conservation Department under this ordinance authorizing the applicant to construct, install, substantially alter, close or reuse a manure storage facility, and to use or dispose of waste from the facility.

(12) PERMITTEE. Any person to whom a permit is issued under this ordinance.

(13) PERSON. Any individual, corporation, partnership, joint venture, agency, unincorporated association, municipal corporation, county or state agency within Wisconsin, the federal government or any combination thereof.

(14) POLLUTANT. Any dredged, spoil, solid waste, incinerator residue, sewage, garbage, refuse, oil, sewage sludge, munitions, chemical wastes, biological materials, radioactive substance, heat, wrecked or discarded equipment, rock, sand, cellar dirt and industrial, municipal and agricultural waste discharged into water as per State Statute 283.01(13).

(15) POLLUTION. Means man-made or man-induced alteration of the chemical, physical, biological or radiological integrity of water as per State Statutes 283.01(14).

(16) RUNOFF. Means storm water or precipitation including rain, snow, ice melt or similar water that moves on the land surface via sheet or channelized flow.

(17) SAFETY DEVICES. Constructed measures designed to protect humans and livestock from hazards associated with a manure storage facility.

(18) SUBSTANTIALLY ALTER. A change initiated by an owner or operator that results in a relocation of a structure or facility or significant changes to the size, depth or configuration of a structure or facility including replacement of a liner in a manure storage structure, and an increase in the volumetric capacity or area of a structure or facility by greater than 20% or a change in a structure or facility related to a change in livestock management from

one species of livestock to another, such as cattle to poultry.

(19) TRANSFER SYSTEM. All components including pipes, pumps, gutters, flow channels, and any other component designed to convey manure either into or out of buildings, retention basins or storage facilities.

(20) TECHNICAL GUIDE. The United States Department of Agriculture (U.S.D.A.) Natural Resources Conservation Service Technical Guide as adopted by the Sauk County Land Conservation Committee, and subsequent amendments or additions thereto.

(21) WASTE UTILIZATION. The land application of manure at an environmentally acceptable rate and in such a manner as to make use of the constituent nutrients for maintenance or improvement of the soil and plant resources.

(22) WATER POLLUTION. Any act or condition contaminating or rendering unclean or impure the ground or surface waters of the state, or making the same injurious to public health, harmful for commercial or recreational use, or deleterious to fish, bird, animal or plant life.

(23) WATER QUALITY MANAGEMENT AREA (WQMA). Land that includes any of the following: an area within 1000 feet of the ordinary high water mark of a navigable lake, pond or flowage; an area within 300 feet of the high water mark of a navigable river or stream; an area that is susceptible to groundwater contamination, or has the potential to be a direct conduit for contamination to reach groundwater.

26.04 Findings and Declaration of Policy. The Sauk County Board of Supervisors finds that improper management of manure from feedlots, improper management of animals near water resources, storage of manure in storage facilities not meeting sufficient technical design and construction standards, improper management of manure storage facilities, and improper utilization of manure, including the improper or excessive land application of manure, may cause pollution of the ground and surface waters of Sauk County, and result in actual or potential harm to the health of county residents and transients and to livestock, aquatic life and other animals and plants,

as well as damaging the tax base of Sauk County.

The Sauk County Board of Supervisors further finds that the technical standards developed by the United States Department of Agriculture, Natural Resources Conservation Service (USDA NRCS) and adopted by the Sauk County Land Conservation Committee provide effective, practical and environmentally safe methods of storing and utilizing manure.

26.05 Purpose. The purpose of this ordinance is to control the direct runoff from livestock feeding areas or manure management facilities to the waters of the county, to prevent unlimited livestock access to waters of the county at a level that would prevent adequate sod cover along the banks, to regulate the location, design, construction, installation, operation, closure and alteration of manure storage facilities, and improper or excessive land application of manure, in order to prevent surface and ground water pollution and thereby protect the health of Sauk County residents and transients; to prevent the spread of disease; and to promote the prosperity and general welfare of the citizens of Sauk County. It is also intended to provide for the administration and enforcement of the ordinance and to provide penalties for its violation.

A person is in compliance with this ordinance if he or she follows the procedures of this ordinance, receives a permit from the Land Conservation Department before beginning activities subject to regulation under this section, and complies with the requirements of this ordinance and the permit.

26.06 Applicability. This ordinance shall apply to all unincorporated areas of Sauk County.

26.07 Interpretation. In their interpretation and application, the provisions of this ordinance shall be held to be minimum requirements and shall be liberally construed in favor of Sauk County, and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes or County Ordinances.

26.08 Severability Clause. If any section, provision or portion of this ordinance is ruled

invalid by a court, the remainder of the ordinance shall not for that reason be rendered ineffective.

26.09 Effective Date. This ordinance shall become effective upon its adoption by the Sauk County Board of Supervisors.

26.10 Activities to be Subject to Regulation. (1) Manure Management Prohibitions. Any person owning or managing a livestock operation within Sauk County shall manage their operations so as to prohibit any of the following:

(a) The overflow of manure storage structures.

(b) Any unconfined manure stacking (piling) within water quality management areas (adjacent to streambanks, lakeshores, and in drainage channels.)

(c) The direct runoff from feedlots or stored manure to waters of the state.

(d) The unlimited livestock access to waters of the state where high concentrations of animals prevent adequate sod cover maintenance.

Pursuant to Section 281.16(3) of the Wisconsin Statutes, a livestock operation that is in existence prior to October 1, 2002 shall not be required to comply with the manure management prohibitions unless cost-sharing is made available.

(2) Construction of New or Modifications of Existing Manure Storage Facilities. New or substantially altered manure storage facilities shall be designed, constructed and maintained to minimize the risk of structural failure of the facility and to prevent leakage of the facility in order to comply with Wisconsin Department of Natural Resources groundwater protection standards and maintain one foot of freeboard storage or adequate freeboard storage to the equivalent volume of a 25-year, 24-hour storm, whichever is greater.

(3) Closure of Existing Manure Storage Facilities.

(a) Closure of a manure storage facility shall occur when an operation where the facility is located ceases operation, or manure has not been added or removed from the facility for a period of 24 months. Manure storage facilities shall be closed in a manner that will prevent future

OFFICE OF
SAUK COUNTY PLANNING AND ZONING
 SAUK COUNTY WEST SQUARE BUILDING
 505 BROADWAY
 BARABOO, WI 53913
 Telephone: (608) 355-3285

NOTICE

PLEASE TAKE NOTICE, that the Planning, Zoning and Land Records Committee of the Sauk County Board of Supervisors will hold a public hearing on May 26, 2009, at 9:30 a.m., or as soon thereafter as the matter may be heard, in the County Board Room at the Sauk County West Square Building in the City of Baraboo to consider:

- I. A. Petition 5-2009 Rezone. A petition to rezone certain lands in the Town of Franklin, County of Sauk, Wisconsin, from an Exclusive Agricultural to an Agricultural Zoning District. Lands are owned by Gilbert & Jean Burmester.

Lands to be affected by the proposed rezone are located in Section 6, T10N, R3E, Town of Franklin, Sauk County, Wisconsin. Said parcel to be rezoned contains 20.00 acres more or less.

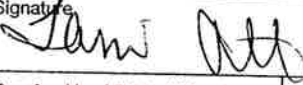
- B. Testimony of persons to appear at the public hearing; any person so desiring will be given a reasonable opportunity to express their opinions on the matter before the Committee.
- II. A. The purpose of the proposed rezone is to expand an existing quarry operation.
- B. Any person desiring more information may contact the Sauk County Planning and Zoning Office, Brian Simmert at the Sauk County West Square Building (Telephone 608/355-3285).

Date: May 4, 2009

SAUK COUNTY PLANNING, ZONING AND LAND RECORDS COMMITTEE

BY: BRIAN SIMMERT
 Sauk County Department of Planning and Zoning
 505 Broadway Street
 Sauk County West Square Building
 Baraboo, WI 53913

To be published May 11, 2009 and
 For office use only: Pet. No. 5-2009
 If you have a disability and need
 that a 48 hour notice is given. Plk

SEN 18r: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
<ul style="list-style-type: none"> ■ Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired. ■ Print your name and address on the reverse so that we can return the card to you. ■ Attach this card to the back of the mailpiece, or on the front if space permits. 	<p>A. Signature X  <input type="checkbox"/> Agent <input checked="" type="checkbox"/> Address</p> <p>B. Received by (Printed Name) TAMIA ALT</p> <p>C. Date of Delivery 5-4-09</p> <p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input type="checkbox"/> No</p>
<p>1. Article Addressed to:</p> <p style="text-align: center;">TAMARA ALT TOWN OF FRANKLIN CLERK S9960 VALLEY VIEW ROAD PLAIN, WI 53577</p>	<p>3. Service Type</p> <p><input checked="" type="checkbox"/> Certified Mail <input type="checkbox"/> Express Mail <input type="checkbox"/> Registered <input type="checkbox"/> Return Receipt for Merchandis <input type="checkbox"/> Insured Mail <input type="checkbox"/> C.O.D.</p>
<p>2. Article Number (Transfer from service label)</p>	<p>4. Restricted Delivery? (Extra Fee) <input type="checkbox"/> Yes</p>



Staff Report

Petition 5-2009

Sauk County Planning, Zoning
and Land Records Committee

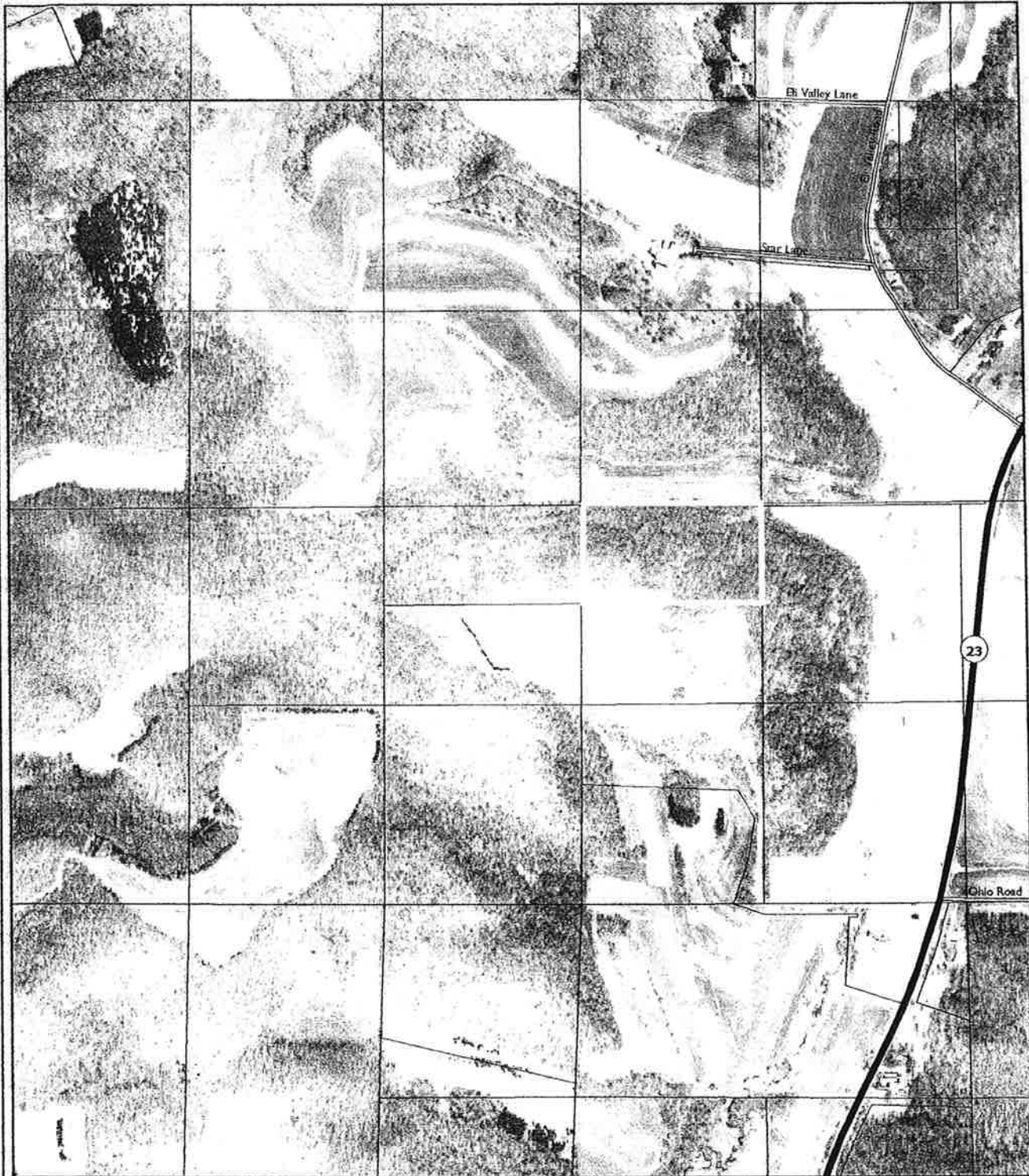
May 26, 2009

Applicant:

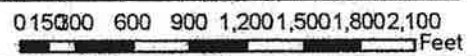
The Kraemer Company, LLC
PO Box 235
Plain, WI 53577

Property Location:

Town of Franklin
Section 6
T. 10 N. - R. 4 E.



Map By: Sauk County Department of Planning and Zoning



PLANNING, ZONING & LAND RECORDS COMMITTEE STAFF REPORT

Petition # 5-2009 Proposed Agricultural Rezone by Gilbert & Jean Burmester, property owners and The Kraemer Company, LLC, applicant.

Public Hearing Scheduled for: 5/26/09

1. Request

A request by The Kraemer Company, LLC to change the zoning of property from an Exclusive Agricultural to an Agricultural district for the purpose of expanding an existing quarry operation. The land to be affected by the proposed rezone is:

A parcel of land located in the N ½ of NW ¼ of SW ¼ Section 6, T10N, R3E, Town of Franklin, Sauk County, Wisconsin. Area to be rezoned contains 20.00 acres more or less.

2. History

March 17, 2009. Sauk County Planning & Zoning received a complete Development Application from The Kraemer Company, LLC for a rezone to an Agricultural Zoning District.

May 6, 2009. The Town of Franklin Board approved the rezone request from an Exclusive Agricultural to an Agricultural Zoning District.

May 5, 2009. Planning & Zoning staff sent notice to adjacent and surrounding landowners notifying them of the rezone proposal. No correspondence has been received.

This rezone request is located approximately six miles north of the Village of Plain and includes a proposed rezone to accommodate the expansion of an existing quarry operation otherwise known as the 'Jackson Quarry.' Appendix A shows the location of the quarry and future anticipated activity. Parts of the existing quarry, including operations along State Road 23, are considered legal nonconforming under the Exclusive Agricultural Zoning District. Discussion about bringing these parts into compliance by rezoning to Agriculture took place between staff, The Kraemer Company and the Town of Franklin. The Town indicated that they prefer these areas remain zoned Exclusive Agriculture and continue their legal non-conforming status.

If a rezone of the property is granted, the applicant will need to apply for (and be granted) a special exception permit from the Sauk County Board of Adjustment in accordance to Section **7.05 of the Sauk County Zoning Ordinance, Agriculture District (2)Uses (1) 19. Mineral Extraction Activities.**

3. Issues

When reviewing a rezone proposal and change in land use, staff looks at several criteria, including how the proposed use fits into the surrounding area, whether there are any constraints to development at the proposed site and if the proposed use is consistent with local and county development plans and ordinances.

- **Present adjacent land uses and zoning**

First, the existing land uses and zoning designations in the surrounding area are reviewed to determine the proposal's compatibility and appropriateness. It is important that the proposed use and zoning be compatible and appropriate to the area.

Adjacent Land Uses and Zoning

Direction	Land Use	Zoning
Site	Woods	Exclusive Agricultural
North	Woods/Field	Exclusive Agricultural
South	Quarry	Exclusive Agricultural
East	Woods/Field	Exclusive Agricultural
West	Woods/Quarry	Agricultural

- **Physical constraints to development**

Second, it must be determined if there are any special physical constraints to development at the property. These include:

Floodplain: None

Wetlands: None

Steep Slopes: None

Prime Agriculture Soils: None

Septic Suitability: NA (existing system)

4. Consistency with local development plans and ordinances

- **Town of Franklin 2003 Comprehensive Plan**

To maintain the Town of Franklin's rural character, the Town's Plan suggests that new and expanded quarry operations are an appropriate land use provided that mineral extraction sites be placed out of public view from road rights-of-way; through the use of topography, existing forested areas or through the addition of tree plantings where appropriate. Both the existing mineral extraction site and the proposed expansion area noted on this rezone application are out of public view, and therefore meets the intention of the town's plan to maintain its identified rural character.

5. Recommendation

In summary, the proposed rezone and land use is consistent with the *Town of Franklin's Comprehensive Plan* recognizing quarry operations as an appropriate use of land, provided that they are located out of public view. The Franklin Town Board has also approved the rezone. Given this analysis, staff makes a recommendation that the PZLR Committee approve **Petition #5-2009**, a rezone to Agricultural.



disturbed acres 32,600 acres



Waukegan
Sank Co

ORDINANCE NO. 74-09

AMENDING CHAPTER 28 OF THE SAUK COUNTY CODE OF ORDINANCES, REGULATION OF TATTOO ARTISTS, TATTOO ESTABLISHMENTS, BODY PIERCERS AND BODY PIERCING ESTABLISHMENTS

WHEREAS, pursuant to Wis. Stat. 254.69(2)(d) the Public Health Department has authority to set fees; and,

WHEREAS, your Public Health Board has reviewed said recommendation and find it to be minor in scope and that the proposed amendment will have a positive impact on the operation of the Public Health Department; and,

WHEREAS, your undersigned Committee has considered the amendment to ch. 28 and believes that adoption of this amendment is in the best interest of the people of Sauk County.

NOW, THEREFORE, BE IT ORDAINED, by the Sauk County Board of Supervisors, met in regular session, that the following amendment to Chapter 28 of the Sauk County Code of Ordinances, amending Section 28.06(2) to reflect the following changes as indicated by strikeout and highlight, is hereby adopted to become effective upon passage:

28.06(2) Fees. (a) Establishment license fee. One hundred dollars (\$100.00) per tattoo or body piercing establishment shall be required, which shall be nonrefundable and paid at the time of application for an initial or renewal permit.

(b) Combined establishment. A combined tattoo and body piercing establishment shall pay an annual fee of one hundred fifty dollars (\$150.00).

(c) New establishment inspection fee. A new tattooing or body piercing establishment, shall pay a pre-certification inspection fee of seventy five dollars (\$75.00).

Fees for permits required by this chapter shall be authorized through a fee schedule approved annually by the Board of Health.

For consideration by the Sauk County Board of Supervisors on June 16, 2009 May 19, 2009.

Respectfully submitted,

PUBLIC HEALTH BOARD
Sauk County Board Members

Citizen Members

COPY

JUDITH STOECKMANN, Chair

STACY CLEMENT

THOMAS KRIEGL

MARY BROWN

LOWELL HAUGEN

AMY DELONG, M.D.

DONNA STEHLING

FISCAL IMPACT: No immediate fiscal impact. However, the fees may be increased annually by the Board of Health which will allow the Public Health Department to recoup the cost of administering the program.

MIS NOTE: No impact.

RESOLUTION NO. 75-09

APPROVING COMMUNITY DEVELOPMENT BLOCK GRANTS
FLOOD RELIEF SMALL BUSINESS

WHEREAS, the State of Wisconsin and the County of Sauk are currently addressing the adverse economic impact of disastrous flooding; and

WHEREAS, for the good of its communities, the State of Wisconsin, Department of Commerce has created the Flood Recovery Small Business loan program (FRSB) to utilize new and existing CDBG-ED funds to mitigate the adverse economic impact of this flooding; and,

WHEREAS, with Resolutions 94-08 and 95-08 the County of Sauk has chosen to participate in the FRSB program as a means of promoting continued economic success and the economic well being of its small businesses; and,

WHEREAS, Federal moneys are available under the Community Development Block Grant - Flood Relief Small Business program, administered by the State of Wisconsin, Department of Commerce, for the purpose of economic development; and,

WHEREAS, A total of \$82,000 is available as the local revolving loan fund match, with an additional amount of up to \$518,000 from the State Department of Commerce; and,

WHEREAS, after due consideration, the Revolving Loan Fund Committee has recommended that award be made to the following applicants:

Woolen Mill Gallery	Donna Neuwirth	16,700
Picadilly Lilly Airport Diner	Kathryn M. Leonard	15,000
Corner Pub	Peter A. Peterson Jr.	4,500

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors, met in regular session, does authorize the distribution of \$36,200 in Community Development Block Grant - Flood Relief Small Business funds to the aforementioned small business owners; and,

BE IT FURTHER RESOLVED, that the Revolving Loan Administrator is hereby authorized to sign all necessary documents on behalf of the County of Sauk in accordance with this resolution.

COPY

Resolution No. 75-09

Approving Community Development Block Grants - Flood Relief Small Business

Page 2

For consideration by the Sauk County Board of Supervisors on June 16, 2009.

Respectfully submitted,

REVOLVING LOAN FUND COMMITTEE



TOMMY LEE BYCHINSKI, Chairperson

JACK SCHLUTER



JULIE ALIBRANDO



THOMAS FLEMING



LESLIE BRUNER

DON STEVENS



MYRON LAROWE

Fiscal Note: Funds to be expended from the CDBG-FRSB account. A balance of \$211,900 remains to be loaned. 

RESOLUTION NO. 76 - 09

AUTHORIZING REIMBURSEMENT FOR MEMBERS OF THE LAW ENFORCEMENT & JUDICIARY COMMITTEE FOR ATTENDANCE AT THE WISCONSIN SHERIFFS & DEPUTY SHERIFFS ASSOCIATION CONFERENCE

WHEREAS, on July 6-8, 2009 the Wisconsin Sheriffs & Deputy Sheriffs Association will be hosting an educational and informational session on law enforcement and law enforcement technology; and,

WHEREAS, this session will allow policy makers an opportunity to learn about a variety of issues that occur in law enforcement as well as the technological advances used in law enforcement today; and,

WHEREAS, the Rules of the Board stipulate that attendance at a school, institute or meeting which is not a part of regular committee meetings requires approval by the County Board of Supervisors (Rule V. A. of the Rules of the Sauk County Board of Supervisors.).

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors hereby approves compensating and reimbursing expenses of Law Enforcement & Judiciary Committee members for attendance, if they chose to attend, at the Wisconsin Sheriffs & Deputy Sheriffs Association at the Chula Vista Resort in Wisconsin Dells, WI on July 6-8, 2009.

For consideration by the Sauk County Board of Supervisors on June 16, 2009.

Respectfully submitted,

LAW ENFORCEMENT COMMITTEE


DONALD C. STEVENS, Chair

CHARLES MONTGOMERY


PETER TOLLAKSEN

ROBERT SINKLAIR

COPY

Fiscal Note:

Estimated Costs	Cost Per Person	Number of Persons	Total Estimated Cost
Registration	\$75.00	5	\$375.00
Meals and Expenses (i.e. hotel, parking, etc.)	\$22.50	5	\$112.50
Per Diem and Benefits	\$161.84	5	\$809.20
Mileage	\$22.00	5	\$110.00
Total Estimated Costs	\$281.34		\$1,406.70

MIS Note: No MIS impact.

KPB

RESOLUTION NO. 77 - 09

RECOMMENDING CONTINUATION OF JAIL OPERATIONS UTILIZING JAIL UNIT A

WHEREAS, Resolution No. 122-07 authorized creation of additional project positions to open the closed portion of Unit A for the purpose of generating additional revenues over expenses, thus decreasing the property tax burden to Sauk County property owners; and,

WHEREAS, accomplishing this goal included entering into contracts with the Wisconsin Department of Corrections to house adequate numbers of state prisoners to cover the additional expenses for opening the vacant area called Unit A; and,

WHEREAS, Resolution No. 122-07 stipulated that "on or before the 18 month anniversary of the opening of Unit A, the County Board directly votes at a regular county board meeting about whether to continue or cease the operation of Unit A"; and,

WHEREAS, the audited financial report for 2008 shows that the added income over added expense across all affected County departments for the operation of the Department of Corrections contract allowed Sauk County to reduce the property tax levy by \$334,430; and,

WHEREAS, the audited financial report for 2008 further shows that the total Jail budget was not exceeded, regardless of the allocation of revenues or expenses to the Department of Corrections contract.

NOW, THEREFORE, BE IT RESOLVED, that the Sauk County Board of Supervisors recommends continuation of jail operations consistent with the goal of reducing the property tax burden to Sauk County property owners and consistent with the 2009 Budget adopted on November 12, 2008; and,

BE IT FURTHER RESOLVED, that the performance of the Department of Corrections contract will be reviewed by the County Board no later than the availability of 2009 audited financial reports in June 2010, with any substantial changes made no later than through the 2011 annual budget process.

For consideration by the Sauk County Board of Supervisors on June 16, 2009

Respectfully submitted,

LAW ENFORCEMENT AND JUDICIARY COMMITTEE


DON STEVENS, Chair


PETER TOLLAKSEN

ROBERT SINKLAIR


CHARLIE MONTGOMERY

COPY

RECOMMENDING CONTINUATION OF JAIL OPERATIONS UTILIZING JAIL UNIT A

FINANCE COMMITTEE

TOMMY LEE BYCHINSKI, Chair

MARTY KRUEGER

JOAN FORDHAM

STEVEN BACH

WILLIAM F. WENZEL

PERSONNEL COMMITTEE

MARTIN (TIM) MEISTER, Chair

SCOTT KEVIN ALEXANDER

HENRY NETZINGER

CHARLES MONTGOMERY

PETER TOLLAksen

Fiscal Note: Closure of Unit A would require an amendment to the Department of Corrections contract. The 2009 budget includes the budgeted reduction of property tax levy of \$588,674, as shown in the following table. Assuming half a year of operation as budgeted and half a year of closure, the impact would be an adjustment to Sauk County's 2009 budget of approximately \$307,912. Further, in 2010, the 2009 levy reduction of around \$588,674 would no longer be available, and any remaining unemployment to a maximum of \$198,198 would have to be funded. Additional funds to cover the unfavorable balance for 2009 and 2010 would be \$1,094,784.

	Budget - Entire Year	Actual Projected Assuming Closure June 30, 2009	Favorable / (Unfavorable) Balance
2009			
Personnel - Advertising	5,000	0	5,000
Building Services - Utilities, Supplies	62,800	14,367	48,433
Jail Staff Wages & Benefits	931,953	348,816	583,137
Jail Staff Unemployment - 2009 maximum	0	132,132	(132,132)
Jail Operating Supplies-Meals, hygiene, etc.	217,004	87,121	129,883
Prisoner Transport Wages & Benefits	6,662	1,548	5,114
Prisoner Transport Vehicle Fuel	1,500	1,040	460
Revenues	(1,813,593)	(865,786)	(947,807)
Total - 2009	(588,674)	(280,762)	(307,912)
2010			
2010 Jail Staff Unemployment	0	198,198	(198,198)

MIS Note: No MIS impact.

Sheriff's Department Financial Results

	2007 Actual	2009 Budget	Comparison of 2008 Budget to Actual				Components of 2008 Favorable or (Unfavorable) Balances							
			2008 Budget	2008 Actual	Carried Over to 2009	Favorable / (Unfavorable) Variance	Floods (1)	Department of Corrections Contract Better or (Worse) than Anticipated	Remaining Jail	Vehicle Fuel	All Other Capital Outlay	All Other Operations	All Other Wages & Benefits	Favorable / (Unfavorable) Variance
Administration / Support														
Revenues (Including property tax levy)	(1,318,571)	(1,454,063)	(1,393,372)	(1,445,200)		51,828	-	-	-	-	51,828	-	-	51,828
Salaries/Wages	651,728	699,086	672,067	660,543		11,524	(255)	-	-	-	-	11,779	(9,513)	11,524
Benefits	257,340	300,499	268,128	277,837		(9,709)	(197)	-	-	-	-	-	-	(9,709)
Supplies & Services	384,115	454,478	496,630	373,923	37,200	85,507	(3,149)	-	171	-	88,486	-	-	85,507
Capital Outlay	-	-	21,217	21,217	-	-	-	-	-	-	-	-	-	-
	(25,387)	-	64,670	(111,680)	37,200	139,150	(451)	(3,149)	-	171	140,314	2,266	-	139,150
Dispatch														
Revenues (Including property tax levy)	(863,451)	(908,873)	(885,260)	(885,260)		-	-	-	-	-	-	-	-	-
Salaries/Wages	564,206	609,316	600,595	596,766		3,829	(4,001)	-	-	-	-	7,830	-	3,829
Benefits	226,293	270,157	260,365	248,612		11,753	(1,402)	-	-	-	2,318	13,155	-	11,753
Supplies & Services	22,311	29,400	24,300	21,982		2,318	-	-	-	-	-	-	-	2,318
Capital Outlay	-	-	-	-		-	-	-	-	-	-	-	-	-
	(50,640)	-	-	(17,900)	-	17,900	(5,403)	-	-	-	2,318	20,985	-	17,900
Field Services														
Revenues (Including property tax levy)	(3,653,597)	(4,049,411)	(3,909,945)	(4,025,776)		115,831	80,861	-	-	24,038	10,933	-	-	115,831
Salaries/Wages	2,127,886	2,245,958	2,173,190	2,241,110		(67,920)	(22,093)	-	-	-	-	(45,827)	-	(67,920)
Benefits	954,672	1,079,953	1,038,226	1,037,421		805	(9,133)	-	-	-	-	9,938	-	805
Supplies & Services	416,272	461,555	426,900	497,404		(70,504)	(8,541)	-	(55,717)	-	(6,246)	-	-	(70,504)
Capital Outlay	189,795	261,945	271,629	292,022		-	(22,345)	-	-	1,952	-	-	-	(20,393)
	25,028	-	-	42,181	-	(42,181)	18,749	-	(55,717)	25,990	4,687	(35,889)	-	(42,181)
Jail - Huber, Unit A, and all other portions														
Revenues (Including property tax levy)	(5,779,996)	(7,286,098)	(7,181,776)	(6,590,288)		(591,488)	-	(66,498)	(524,990)	-	-	-	-	(591,488)
Salaries/Wages	3,310,513	4,182,439	4,048,665	3,890,212		158,453	(4,271)	121,498	41,226	-	-	-	-	158,453
Benefits	1,515,513	2,013,378	2,003,856	1,773,413		230,443	(1,541)	145,990	85,994	-	-	-	-	230,443
Supplies & Services	828,688	1,084,281	1,134,662	941,006		193,656	-	25,990	167,696	-	-	-	-	193,656
Capital Outlay	-	6,000	16,500	4,660		11,840	-	-	-	11,840	-	-	-	11,840
	(125,282)	-	21,907	19,002	-	2,905	(5,812)	226,950	(230,073)	-	11,840	-	-	2,905
Court Security														
Revenues (Including property tax levy)	(276,445)	(306,984)	(305,104)	(280,059)		(25,045)	-	-	-	-	(48)	(24,996)	-	(25,045)
Salaries/Wages	196,432	207,263	201,759	195,894		5,865	-	-	-	-	-	5,865	-	5,865
Benefits	77,545	93,971	97,095	81,491		15,604	-	-	-	-	-	15,604	-	15,604
Supplies & Services	2,815	5,750	6,250	3,391		2,859	-	-	-	2,859	-	-	-	2,859
Capital Outlay	-	-	-	-		-	-	-	-	-	-	-	-	-
	347	-	-	716	-	(716)	-	-	-	-	2,811	(3,527)	-	(716)
Special Teams														
Revenues (including property tax levy)	(23,598)	(65,000)	(29,500)	(24,322)		(5,178)	-	-	-	(8,000)	2,822	-	-	(5,178)
Salaries/Wages	-	-	-	-		-	-	-	-	-	-	-	-	-
Benefits	-	-	-	-		-	-	-	-	-	-	-	-	-
Supplies & Services	35,286	20,000	21,500	12,557		8,943	-	-	(91)	-	9,034	-	-	8,943
Capital Outlay	-	45,000	8,000	-		8,000	-	-	-	8,000	-	-	-	8,000
	11,689	-	-	(11,765)	-	11,765	-	-	(91)	-	11,856	-	-	11,765
Prisoner Transport														
Revenues (Including property tax levy)	(142,377)	(142,589)	(149,634)	(173,955)		24,321	-	-	-	-	24,321	-	-	24,321
Salaries/Wages	95,444	110,278	115,150	85,358		29,792	3,366	-	-	-	-	26,426	-	29,792
Benefits	9,662	11,411	11,584	8,824		2,760	315	-	-	-	-	2,445	-	2,760
Supplies & Services	26,111	20,900	22,900	24,309		(1,409)	131	-	(4,182)	-	-	2,642	-	(1,409)
Capital Outlay	-	-	-	-		-	-	-	-	-	-	-	-	-
	(11,160)	-	-	(55,464)	-	55,464	-	3,813	(4,182)	-	24,321	31,513	-	55,464
Outside Agencies (new in 2009)														
Revenues (Including property tax levy)	-	(136,200)	-	-		-	-	-	-	-	-	-	-	-
Supplies & Services	-	136,200	-	-		-	-	-	-	-	-	-	-	-
	-	-	-	-		-	-	-	-	-	-	-	-	-
Total (Use of) / Addition to General Fund Balance	175,408	-	(86,577)	134,910	(37,200)	184,267	7,082	227,613	(230,073)	(59,819)	37,830	186,307	15,348	184,287

(1) Flood revenues exceed expenditures because FEMA allows the County to charge for "equipment usage"

Sheriff's Department Financial Results

	2007 Actual	2009 Budget	Comparison of 2008 Budget to Actual				Components of 2008 Favorable or (Unfavorable) Balances							
			2008 Budget	2008 Actual	Carried Over to 2009	Favorable / (Unfavorable) Variance	Floods (1)	Department of Corrections Contract Better or (Worse) than Anticipated	Remaining Jail	Vehicle Fuel	All Other Capital Outlay	All Other Operations	All Other Wages & Benefits	Favorable / (Unfavorable) Variance
Department Totals														
Revenues														
Property Taxes	9,597,532	10,666,579	10,009,521	10,009,521	-	-	-	-	-	-	-	-	67,833	
Grants & Aids	195,103	167,000	118,000	183,833		67,833	64,432	(500)	(685)	-	4,586	-	(697)	
Fines & Forfeitures	455	2,500	2,500	1,803		(697)	-	-	-	-	(697)	-	(17,021)	
User Fees	718,621	820,075	803,639	788,618		(17,021)	-	(1,536)	(79,467)	-	63,982	-	(507,594)	
Intergovernmental Charges	1,534,735	2,667,064	2,837,931	2,330,337		(507,594)	-	(64,462)	(444,837)	-	26,701	(24,996)	57,590	
Miscellaneous	21,589	26,000	45,000	102,590		57,590	16,429	-	-	-	45,877	-	(29,840)	
Transfer from Drug Seizures Funds	-	-	40,000	10,160		(29,840)	-	-	-	(29,840)	-	-	(429,729)	
Total Revenues	12,068,035	14,349,218	13,854,591	13,424,862	-	(429,729)	80,861	(66,498)	(524,990)	-	16,038	89,856	(24,996)	(429,729)
Expenditures														
Salaries/Wages	6,946,209	8,054,340	7,811,426	7,669,883	-	141,543	(30,619)	124,864	41,226	-	-	-	6,072	141,543
Benefits	3,041,026	3,769,369	3,679,254	3,427,598		251,656	(12,273)	146,305	85,994	-	-	-	31,630	251,656
Supplies & Services	1,715,598	2,212,564	2,133,142	1,874,571	37,200	221,371	(8,541)	22,942	167,696	(59,819)	-	96,451	2,642	221,371
Capital Outlay	189,795	312,945	317,346	317,899	-	(553)	(22,345)	-	-	-	21,792	-	-	(553)
Total Expenditures	11,892,629	14,349,218	13,941,168	13,289,951	37,200	614,017	(73,779)	294,111	294,916	(59,819)	21,792	96,451	40,344	614,017
Total (Use of) / Addition to General Fund Balance	175,406	-	(86,577)	134,910	(37,200)	184,287	7,082	227,613	(230,073)	(59,819)	37,830	186,307	15,348	184,287

(1) Flood revenues exceed expenditures because FEMA allows the County to charge for "equipment usage"

2008 Budget for DOC Housing by Month

		2008 Budget Total	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL	Remaining Budget / (Budget Shortfall)
DETAIL																
10011143	PERSONNEL															
532600	ADVERTISING	5,000	0	0	2,152	866	0	0	0	135	0	610	0	0	3,762	1,238
10017270	BUILDING SERVICES (MAINTENANCE)															
522900	UTILITIES	55,000	0	0	1,200	1,038	31	2,306	1,967	3,604	12,276	2,621	0	3,284	28,326	26,674
523000	TRADE SERVICES	0	0	760	0	0	0	0	0	0	0	0	0	0	760	(760)
534000	OPERATING/MEETING SUPPLIES	10,000	247	0	24	0	0	0	0	0	0	0	0	0	271	9,729
10020	SHERIFF REVENUE															
424230	S/A: LAW ENFORCEMENT TRAINING	(3,000)	0	0	0	0	0	0	(2,500)	0	0	0	0	0	(2,500)	(500)
452040	PRISONER MEDICATION FEES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
452050	TELEPHONE REBATES**	(39,689)	0	0	(3,014)	(1,218)	(4,273)	(3,571)	(4,267)	(3,713)	(3,508)	(3,007)	(3,823)	(2,992)	(33,376)	(6,313)
472200	HOUSING PRISONERS-OTHER JURISDICTIONS	(1,471,327)	0	0	(114,499)	(141,772)	(147,176)	(143,162)	(142,956)	(143,368)	(142,235)	(148,153)	(138,273)	(145,272)	(1,406,866)	(64,461)
483750	JAIL COMMISSARY**	(9,400)	0	0	(971)	(1,485)	(1,836)	(1,307)	(1,400)	(1,303)	(1,527)	(1,937)	(1,333)	(1,077)	(14,177)	4,777
10020235	SHERIFF-JAIL SALARIES															
511100	SALARIES REGULAR	529,567	16,352	27,625	34,132	29,865	35,271	32,999	35,468	37,434	37,675	50,200	30,702	42,325	410,047	119,520
511200	SALARIES OVERTIME	17,902	0	1,892	64	2,346	3,160	1,636	3,392	1,355	4,531	3,775	5,394	4,303	31,849	(13,947)
511900	LONGEVITY FULL TIME	250	0	0	0	0	0	0	0	0	0	0	440	0	440	(190)
512100	WAGES PART TIME REGULAR	20,414	0	0	0	520	1,386	1,164	818	656	629	973	689	530	7,364	13,050
512200	WAGES PART TIME OVERTIME	0	0	0	0	41	122	0	0	0	0	0	0	0	162	(162)
512900	LONGEVITY PART TIME	92	0	0	0	0	0	0	0	0	0	0	0	0	0	92
519100	UNIFORM ALLOWANCE	4,350	0	0	45	0	0	0	0	0	1,113	0	56	0	1,214	3,136
514100	FICA & MEDICARE TAX	43,488	2,274	1,437	2,421	2,322	2,917	2,652	2,936	2,961	3,262	4,051	2,764	3,533	33,530	9,958
514200	RETIREMENT CO SHARE	54,825	3,074	1,944	3,044	2,971	3,704	3,484	3,799	3,801	4,271	5,472	3,825	4,827	44,217	10,608
514300	RETIREMENT EMPLOYEE SHARE	29,416	1,552	986	1,624	1,587	1,962	1,846	2,013	2,007	2,255	2,896	2,029	2,533	23,291	6,125
514400	HEALTH INSURANCE	192,520	4,517	1,654	6,173	7,738	7,549	6,571	7,463	7,463	6,963	5,491	5,900	8,010	75,492	117,028
514500	LIFE INSURANCE	88	0	0	0	1	(1)	1	4	6	7	6	5	5	34	54
514600	WORKERS COMP	13,264	798	503	794	769	989	895	990	984	1,096	1,366	921	1,195	11,300	1,964
514700	EDUCATION & TRAINING	252	0	0	0	0	0	0	0	0	0	0	0	0	0	252
529400	PRISONER MEALS	129,521	0	0	9,824	11,439	12,795	12,366	11,602	12,349	11,930	12,259	9,868	14,621	119,051	10,470
531200	OFFICE SUPPLIES AND EXPENSE	8,147	345	305	78	0	0	0	0	0	0	17	0	0	745	7,402
531800	PC SUPPLIES	2,910	2,125	0	0	0	1,024	0	0	0	0	0	0	0	3,149	(239)
532800	TRAINING AND INSERVICE	3,004	0	0	0	0	0	0	0	0	0	0	0	0	0	3,004
534700	FIELD SUPPLIES	18,800	3,425	7,769	7,567	2,129	185	0	0	0	0	0	0	0	21,075	(2,275)
539200	JAIL EXPENSE	27,573	13,562	12,748	0	253	0	0	0	0	0	0	0	0	26,563	1,010
539300	PRISONERS MEDICAL EXPENSE	10,000	0	13	181	349	440	709	1,108	512	1,117	201	1,281	835	6,746	3,254
539700	LAUNDRY, LINENS & BEDDING**	4,500	0	0	431	431	431	431	431	431	431	431	431	431	4,315	185
10020255	SHERIFF-PRISONER TRANSPORT															
51's	WAGES & BENEFITS	6,603	0	706	531	208	125	0	141	173	324	130	303	281	2,921	3,682
535100	VEHICLE FUEL / OIL	1,500	0	283	283	114	57	0	73	71	146	70	136	137	1,370	130
	(NET REVENUE) / NET EXPENSE	(334,430)	48,272	58,626	(47,916)	(79,489)	(81,139)	(80,980)	(78,909)	(74,444)	(59,246)	(62,527)	(78,684)	(62,489)	(598,925)	264,495
SUMMARY																
	TOTAL REVENUES	(1,523,416)	0	0	(118,484)	(144,475)	(153,286)	(148,040)	(151,113)	(148,384)	(147,271)	(153,097)	(143,430)	(149,341)	(1,456,919)	(66,497)
	TOTAL LABOR & BENEFITS	913,031	28,568	36,748	48,828	48,367	57,183	51,248	57,023	56,839	62,125	74,360	53,028	67,543	641,860	271,171
	TOTAL SUPPLIES & SERVICES	275,955	19,704	21,878	21,740	16,619	14,964	15,812	15,181	17,101	25,899	16,209	11,717	19,310	216,134	59,821
	(NET REVENUE) / NET EXPENSE	(334,430)	48,272	58,626	(47,916)	(79,489)	(81,139)	(80,980)	(78,909)	(74,444)	(59,246)	(62,527)	(78,684)	(62,489)	(598,925)	264,495
	CUMULATIVE (NET REVENUE) / NET EXPENSE BUDGETED (REDUCTION IN) TAX LEVY		48,272	106,898	58,982	(20,507)	(101,646)	(182,626)	(261,535)	(335,978)	(395,225)	(457,752)	(536,437)	(598,925)		
	CUMULATIVE (UNDER-PERFORMANCE) / OVER-PERFORMANCE		(382,702)	(441,328)	(393,412)	(313,923)	(232,784)	(151,804)	(72,895)	1,548	60,795	123,322	202,007	264,495		

NOTES

** Based on average inmates per day

Variable Costs Per Inmate Per Day for the Entire Jail

Includes only revenues and expenditures that could vary based on the number of inmates.

Excludes additional staff and other fixed costs that do NOT vary based on the number of inmates.

	Historical Actuals for Reference					2008 Actual Thru 12/31/2008 Huber, Units A & B
	2004 Actual Annual Expense Huber and Unit B	2005 Actual Annual Expense Huber and Unit B	2006 Actual Annual Expense Huber and Unit B	2007 Actual Annual Expense Huber and Unit B		
Number of Inmates						
Average Daily Population - Huber and Secure from Sauk and Other Entities, Excludes Electronic Monitoring	199	254	254	255		276
Per Meal Cost (2006 is per May 2005 Resolution 65-05) (Per contract, the per meal cost is lower with greater volume.)	\$1.94	\$1.52	\$1.50	\$1.56		\$1.51
Revenues						
Prisoner Medication Fees (collect about 50% from Sauk prisoners, 100% from other entities' prisoners, but none from the Department of Corrections)	452040	(28,609)	(35,499)	(29,297)	(31,655)	(24,568)
Telephone Rebates	452050	(100,622)	(111,104)	(110,921)	(95,918)	(108,678)
Jail Commissary	483750	(40,024)	(43,723)	(48,616)	(51,706)	(57,215)
Total Revenues - Huber and Secure	(169,255)	(190,326)	(188,834)	(179,279)		(190,461)
Per Inmate Per Day Based on Huber and Secure Average Daily Population	(\$2.33)	(\$2.05)	(\$2.04)	(\$1.93)		(\$1.89)
Expenditures						
Contracted Services - Mental health, Physician	520900	70,649	82,510	70,283	73,730	78,783
Meals	529400	423,431	423,791	416,266	435,557	456,165
Office Supplies	531200	13,498	10,445	10,482	8,065	17,350
Training and Inservice	532800	13,504	13,073	10,283	5,239	17,797
Field Supplies - Gloves, new hire exams and original issue uniforms	534700	49,794	32,173	35,012	28,609	57,693
Jail Expense - Inmate hygiene items, kitchen/laundry supplies	539200	53,056	54,569	65,196	59,222	109,998
Prisoner Programs	539220	0	6,627	18,148	22,802	21,954
Prisoner Medical	539300	43,282	52,117	33,156	47,939	46,376
Laundry, Linens, Bedding	539700	7,384	10,177	9,378	23,477	15,304
Maintenance on building and equipment for added wear and tear						
Total Expenditures - Huber and Secure	674,598	685,482	668,204	704,640		821,419
Per Inmate Per Day Based on Huber and Secure Average Daily Population	\$9.29	\$7.39	\$7.21	\$7.57		\$8.15
Expenditures in Excess of Revenues						
	505,343	495,156	479,370	525,361		630,958
Per Inmate Per Day Based on Huber and Secure Average Daily Population	\$6.96	\$5.34	\$5.17	\$5.64		\$6.26

Sauk County Jail Report – 2009 Frequently Asked Questions

Q: What is meant by Unit A and Unit B?

A: See attached map. The facility is constructed in sections, each designed for distinct usage. A major section is called a unit, and within the unit there are subsections called pods. All of units A and B are built to maximum security standards; however, unit A is designed such that it could be considered medium security if the inmates earn the privilege of being in that unit by their good behavior.

Q: What is the difference between a Department of Corrections (DOC) Report and a Unit A Report?

A: By Wisconsin Statute 302.36 effective January 1, 2008, all inmates that enter the Sauk County jail must be objectively classified. This means that their behaviors are monitored, and each person is placed in the section of the jail with inmates of similar behaviors, Unit B being more restrictive than Unit A. Inmates from all jurisdictions undergo this screening. The population mix changes constantly, and at any given time, Unit A may contain inmates from multiple jurisdictions. Because of this, it was agreed the report should be about the contract with the Department of Corrections, not about the physical space of Unit A.

Q: How is it determined what revenues and expenses are included on the DOC report?

A: The revenues and expenses in the DOC report are based on incremental changes to the budget. Only those revenues and expenses that vary with the decision to contract with DOC are used. Some amounts are educated estimates, such as utilities that do not run off a separate meter. Some are based on the number of DOC inmates as a percent of total inmates, such as telephone usage fees.

Q: How are the utilities allocated to the DOC contract, and why isn't the cost higher since so much space was added?

A: Alliant Energy was contacted to provide the utility usage from about the date the facility was opened to just before Unit A was prepared for occupancy, or January 2004 to December 2007. For each month of history, the average therms of natural gas used per degree day and kilowatt hours of electricity used per degree day were determined. Actual usage for 2008 was then compared to the average usage for that month of history. The dollars paid were not averaged, the usage was averaged. A similar process was done with gallons used for the water and sewer bills. Costs have not been significantly higher because Unit A was already being heated and cooled to some extent to guard against humidity related problems.

Q: How are staff expenses allocated to the DOC contract?

A: By Resolution 122-07, October 16, 2007, the County Board authorized creation of 14.5 full-time equivalent project positions: 12 Deputy Sheriffs- Security (jailors), 1 Assistant Jail Administrator, 1 Clerk, and 0.50 Jail and Occupational Health Nurse. The expenses for anybody hired into these project positions are allocated to the DOC contract. Since these are project positions, as regular jail positions become vacant, project staff are given first opportunity to fill the regular positions. New hires then fill in the subsequently vacant project positions. All jail staff, whether project or regular, are cross-trained to work in all units of the jail. Staff filling project positions do not exclusively work in the physical area of Unit A, nor are regular positions excluded from working in Unit A.

Q: Why do some months, such as October, have considerably more payroll expense?

A: Sauk County employees are paid every two weeks, which means there are 26 pay periods in the year. Therefore, there are two months in which there are three pay periods, October being one in 2008. However, payrolls are allocated at year end so that the payroll expense reported in a given year matches the days worked in that year.

Q: How many inmates were held during 2008, and how did that differ from what was expected?

A: See attached Exhibit A.

During budget discussions in late Summer of 2007 Sauk County had a written agreement for 2007 and a verbal tentative agreement for 2008 with Dane County to hold up to 58 inmates in the Sauk County Jail. In late 2007, we negotiated a contract with them to rent 58 beds in 2008. A tentative agreement was reached in late 2007; a contract was drafted and sent to Dane County. In early December, we were notified that they would not sign a guaranteed contract for 58 beds per day; however, we were notified verbally and in writing that they intended to house up to 50 inmates per day in the Sauk County Jail in 2008. Dane County honored the verbal agreement for the first few months of 2008 and then gradually withdrew all of their inmates. After Dane County withdrew their inmates, we entered into a contract with the United States Marshals Service to house federal inmates (15-20 federal inmates). We also entered into an agreement with the Bureau of Probation and Parole to house inmates on extended supervision in Sauk County Jail Facilities.

Q: Why can't Sauk County move Huber sentenced inmates to other forms of monitoring (such as electronic monitoring "bracelets"), close Unit A, eliminate the need for expensive staff, and move secure inmates into the Huber space?

A: When Sauk County constructed the Huber Center in 1993/1994, it was constructed as a Department of Corrections Administrative Code 348 facility, meeting the standards of a non-secure detention facility. Inmates sentenced to a secure jail cannot be housed in a Huber Center per State Statute 302.09(1). Bringing the current Huber space up to secure standards would be extremely cost prohibitive.

Q: If revenues were less than budgeted, how could the contract with DOC be considered financially successful?

A: Essentially the Department of Corrections (DOC) fulfilled their contract. Revenues substantially exceeded expenses with regards to the DOC Contract.

Q: How has the rehabilitative programming changed with the start of the DOC contract, and why should Sauk County taxpayers pay for programming for non-Sauk County inmates?

A: Sauk County continues to offer the following programming: GED, anger management, art therapy, etc..... Class sizes have grown slightly, but the instructors still charged a fixed fee regardless of the number of participants. Only a few DOC inmates, to date, have chosen to participate in jail programming.

Q. What is the County's ability to maintain the DOC Contract if the County closes Unit A?

A: We would not be able to maintain the current DOC Contract. The Contract would have to be reworked to reflect less inmates being housed for DOC. Based on anticipated available long term housing beds in Unit B, if Unit A was closed, we could house on average no more than 15 to 20 DOC inmates instead of the 95 to 100 DOC inmates we currently house; plus the possibility of more than 100 DOC inmates if available beds will allow. Because of the fluctuations, even hour to hour; we cannot accept DOC inmates one day and then have the State take them back a few days later, because we need the beds for Sauk County inmates. When we accept inmates for DOC, DOC would like to have them in our custody for at least 120 days up to a year.

Q: What is the legal capacity of each unit? How is that compared to actual capacity, broken down by type of inmate (Huber versus secure, male versus female)?

A: The total beds are listed below:

County Jail

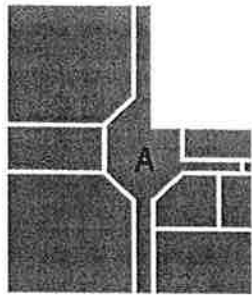
Unit A = 94
Unit B = 124 (long term male housing beds)
14 (long term female housing beds)
39 (pre-classification, administrative and disciplinary segregation)

Sub-total = 271

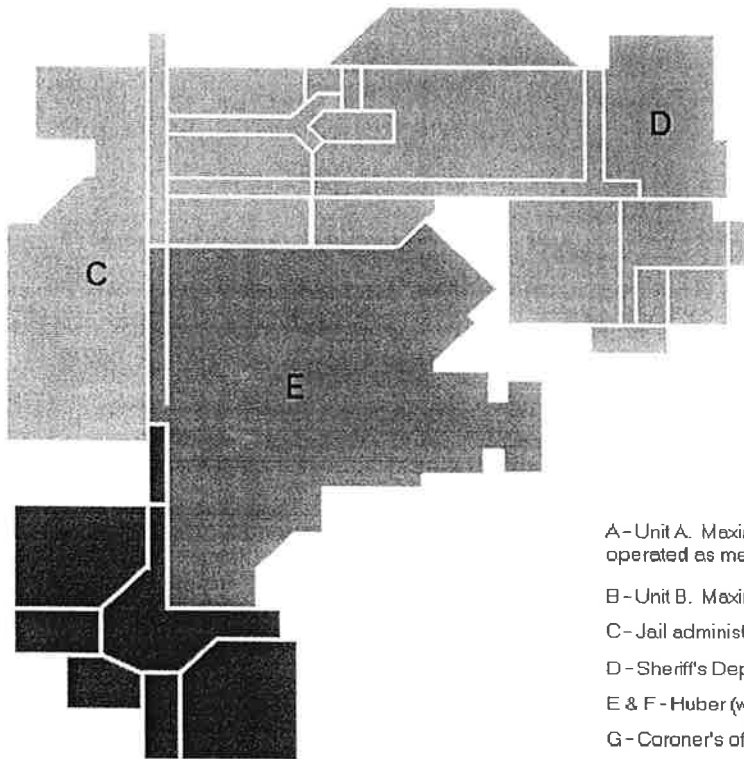
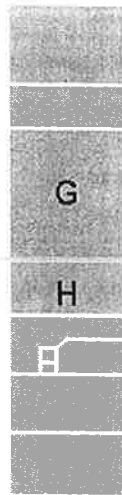
Huber Center

Unit F = 96 [long term male housing beds which can only be used to house male inmates with
Huber/work release privileges per State Statute 303.09(1)]
Unit E = 96 [long term female housing beds which can only be used to house female inmates with
Huber/work release privileges per State Statute 303.09(1)]
Sub-total = 192

Total = 463



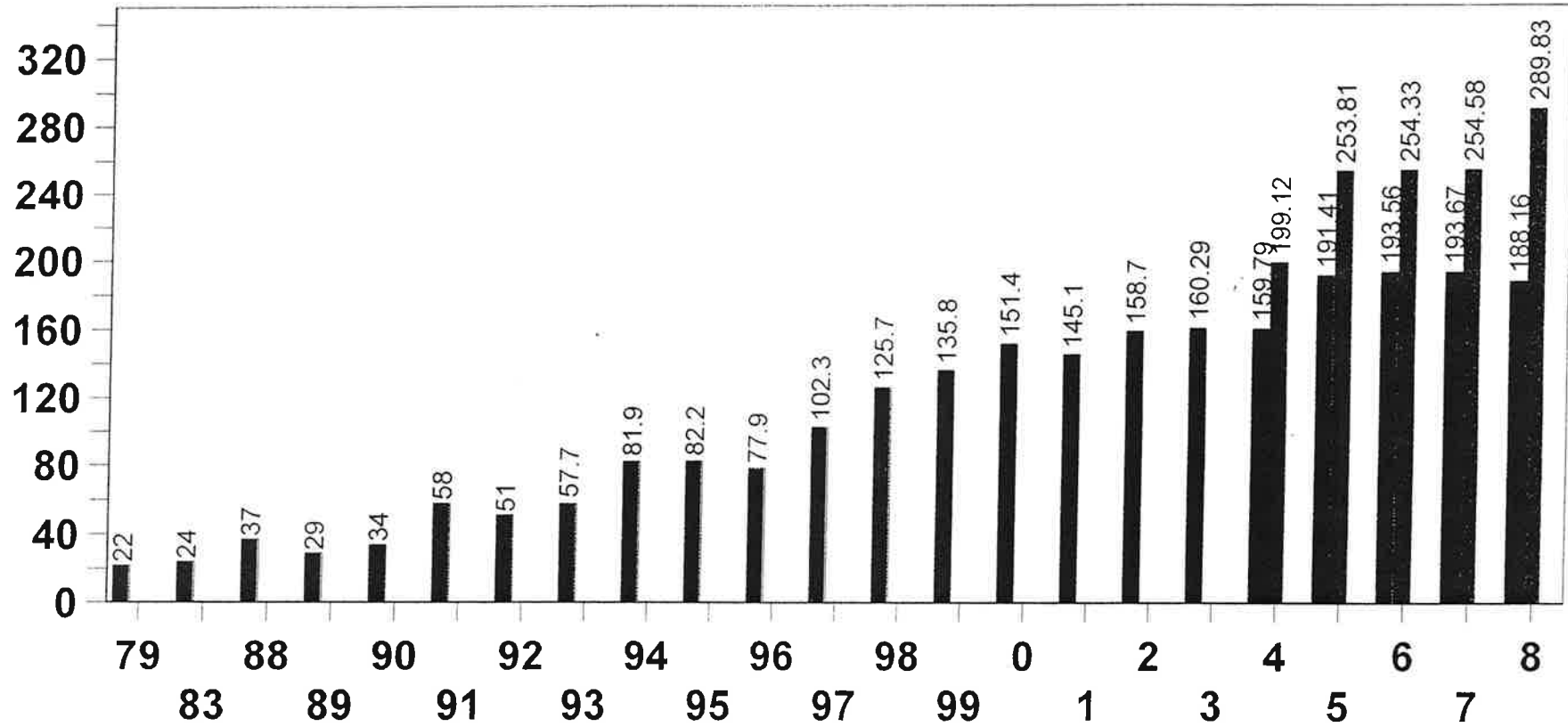
B



- A - Unit A. Maximum security housing, but may be operated as medium security by privilege.
- B - Unit B. Maximum security housing.
- C - Jail administration. Food service. Mechanicals.
- D - Sheriff's Department offices.
- E & F - Huber (work release) housing.
- G - Coroner's offices.
- H - Sheriff's Department garage.

Exhibit A

Sauk County Inmate ADP 1979 through 2008



2004 thru 2008; 1st bar Sauk Inmates, 2nd bar Sauk + Out of County Inmates