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Sauk County Comprehensive Plan  
Steering Committee Meeting Notes  
November 19, 2008

Committee Members Present: Blakeslee, Borleske, Carlson, Dalhoff, Gerdman, Godfriaux-Leystra, Green, Iausly, Knight, Kriegl, Ladas, Lanter and Robkin. Davis, Hausner, Johnson, Lehman, Murray, Wenzel, and White were absent.

Others Present: Mark Steward, Dave Tremble, and Birte Pforr, Sauk County Dept. of Planning and Zoning, Jenny Erickson, Sauk County UW Extension, and Henry Netzing, Sauk County Board of Supervisors.

Mark Steward, Planning and Zoning Director, called the meeting to order at 6:37 pm, and asked members to review the agenda. The agenda was adopted by consensus as written.

There were no minutes of the previous meeting available to review. The October 22, 2008 meeting minutes will be distributed with these minutes.

#### **Public Comment**

None.

Mark Steward reminded members who have not provided biographical sketches to send a short bio into Birte Pforr by email asap. He said that Birte would be taking pictures of members during the meeting break.

Mark introduced Alene Kleczek, Assistant Sauk County Corporation Counsel, to discuss the Open Meetings law, and their impact on Steering Committee communications. Alene told members that since the Steering Committee is appointed by the Sauk County Board of Supervisors, all of its meetings must be noticed and posted. That includes meetings of any subcommittee formally constituted by the Steering Committee. Alene also told the Steering Committee members that email documents can be shared with other members as a group IF they are also shared with staff for editing, formatting, and distribution to other members. Individual email messages from one member to another are acceptable, but anything that is sent to several members of the Steering Committee should be sent "BCC" to inhibit automatic responses to the group and the appearance of a group discussion. Telephone communications are subject to the same restrictions. Members asked questions.

Jenny Erickson then briefed members about the participants' responses to the Issue Workshop Evaluation. She showed a tabulation of the responses that breaks down each issue session in terms of its usefulness to the participants. Members offered feedback on the Issue Workshop. Most agreed that the sessions were too short to offer an opportunity for detailed discussions, and that many solutions were identified despite the effort to focus on the issues. Only two additional issues were identified at the workshop. Gene Robkin asked for revised drafts of the issues analysis sheets. These are also going to be posted on the Planning website ([www.saukplan.org](http://www.saukplan.org)).

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After a break, Dave Tremble briefed members on the intent and expectations of the evening's scheduled small group activity, i.e. to work through the responses to the Issues Workshop discussion. Members broke into their issues groups, and from the participants responses, sorted out the solutions (for later discussion), placed the remaining responses in the issues analysis format, and began to identify sources of information to fill in the gaps of knowledge regarding individual issues.

Members ended the small group session, and made plans to meet as groups to complete the task.

Mark Steward briefed the Steering Committee on the proposal to have a Steering committee member update the Sauk County Board each month, beginning with the December Board meeting. Steward asked for a volunteer or nominees to attend the December Board meeting. Gil Gerdman was nominated and agreed to give the Board update in December.

Steward pointed out a couple of articles, one published in The Country Today entitled "Down on the Farm, and the other published in the Baraboo News Republic about poverty issues in Sauk County.

Steward also pointed out the Steering Committee is down to twenty members with the resignation of Marcus Wenzel for health reasons. He told members that the Guiding Coalition would meet later in the week to discuss membership and seeking new members. Representation is needed still from the Ho-Chunk Nation, the Lake Delton area, and from local Town officials.

**Public Comment**

None

The next meeting is scheduled for December 17, and will be held at the Reedsburg Library.

The meeting adjourned by consensus at 8:30.

**Next Meeting:**           December 17th  
                                  Reedsburg Library

The meeting adjourned by consensus at 8:35 pm.

Respectfully submitted,

Mark Steward, Director  
Sauk County Dept. of Planning and Zoning