

- Agenda -



Sauk County Board Of Supervisors

Tuesday, June 19, 2007

6:00 p.m.

West Square Building, 505 Broadway, Rm. #326
Baraboo, Wisconsin 53913

- **Special Meetings:**

Communications Infrastructure Committee @ 5:00 p.m., in the Emergency Management, Buildings & Safety Conference Room to consider 1.) Possible resolution No. 67-07 Approving Tower Space Lease Agreement With Bug Tussel Wireless.

Property & Insurance Committee @ 5:20 p.m. In the Emergency Management, Buildings & Safety Conference Room to consider 1.) *Possible* resolution No. 74-07 to Authorize Contract With Kleist Construction To Perform Repairs At The Sauk County Shelter Care Facility At 517 Highland Drive, Baraboo.

Finance Committee @ 5:50 p.m., @ Gallery of County Board Room #326A, to consider: 1.) Approval of County vouchers.

- **Call to order, and certify compliance with Open Meeting Law.**
- **Roll call.**
- **Invocation and pledge of allegiance.**
- **Adoption of agenda.**
- **Approval of minutes of previous meeting.**
- **Scheduled appearances:**
 - 1.) Supervisor Wiese: Presentation of Alice In Dairyland Scholarships to B J Chrisler and Chelsea Holschbach.
 - 2.) Dr. Bettsey Barhorst, President of MATC; and John Alt, MATC-Reedsburg
- **Public comment.**
- **Communications.**
 - 1). City of Reedsburg Plan Commission Notice of Public Meeting, and Request for Review and Comment, regarding proposed land use change for 621 N. Locust St., parcel #0452 and 307 Sixth St., parcel #0441. **(pages 6-8)**
 - 2.) Informational correspondence from Township of Delton regarding closing a portion of Fox Hill Road during part of the Baraboo Dells Air Show on July 01, 2007. **(pages 9-11)**

- **Bills & referrals.**
 - **Claims.**
 - **Appointments.**
 - 1.) Appointment of Supervisor Robert Cassity to the **Commission On Aging Committee**, 2 year term concurrent with Board of Supervisors to expire April 14, 2008. (Replaced unexpired term of Supervisor Horenberger.)
 - 2.) Re-appointment of Linda White as a citizen member to the **Board of Adjustment**. 3 year term expires June 30, 2010.
 - 3.) **Disabled Parking Enforcement Assistance Council**, 2 year terms expire June 16, 2009:
 - Appointment of Sergeant Aaron Kirby, Sauk County Sheriff's Department (replaces Lt. Michael Stoddard)
 - Re-appointment of Betty Krueger, Baraboo
 - Appointment of Roger Friede Sr., Reedsburg (replaces Linda Schulze)
 - Appointment of William Wenzel Sr., Prairie du Sac (replaces Joe Back)
 - Re-appointment of Steven Pribbenow, Baraboo
 - Appointment of Lt. Travis Hillard, Sauk Prairie Police Department (fills vacancy)
 - Appointment of Julie Rogers, Sauk City (fills vacancy)
 - Alternates:**
 - Appointment of Laurie Schall, Sauk City (replaces Janis Schultz)
 - Re-appointment of Gordon Ringelstetter, Baraboo
 - Re-appointment of Guy Felt, Baraboo
 - 4.) Appointment of Edwin Mortimer, Baraboo, to the fill the vacant alternate position on the **Ethics Inquiry Board**. 3 year term expires April 20, 2010.
- **Unfinished Business.**
 - **Reports** (informational - no action required):
 1. Beverly J. Mielke, Sauk County Clerk, rezoning petitions received per Wisconsin State Statutes 59.69(5)(e):
 - ♦ **Petition #6-2007** Rezoning request, Township of Ironton, From EAZ to Agricultural. Filed by Ray Zobel & Sons, Inc. **(pages 12-16)**
 2. William Orth, Director Human Services: Care Management Organizations.
 3. Dean Tom Pleger, University of Wisconsin Baraboo - Sauk County: Living and Learning Center building project.
 4. Karna O. Hanna, Executive Director, Sauk County Development Corporation: Sauk County Development Corporation Annual Report.
 5. Supervisor Fordham, Chair, Continuum of Care Committee.
 6. Supervisor Ashford, Vice-Chair, Executive & Legislative Committee.
 7. Marty Krueger, County Board Chair
 8. Kathryn Schauf, Administrative Coordinator

• **Consent Agenda:**

Page # Committee:

HEALTH CARE CENTER BOARD OF TRUSTEES:

17 Resolution No. 65-07 Commending Linda Holly For 29 Years Of Faithful Service To The People Of Sauk County.

TRANSPORTATION & PARKS COMMITTEE:

18 Resolution No. 66-07 Designating State Highway 60 As A State Scenic Byway.

Resolutions & Ordinances:

Page # COMMITTEE:

COMMUNICATIONS INFRASTRUCTURE COMMITTEE:

19 Possible resolution No. 67-07 Approving Tower Space Lease Agreement With Bug Tussel Wireless.

LAW ENFORCEMENT & JUDICIARY COMMITTEE:

20 Resolution No. 68-07 Denying Claim Of Daniel Gutt.

21 Resolution No. 69-07 Advisory Resolution To Amend Federal Law To Restore And Retain Medicare And Medicaid Benefits For Inmates In Public Institutions.

PERSONNEL COMMITTEE and FINANCE COMMITTEE:

- Resolution No. 69A-07 To Authorize the 2008 Annual Adjustment For Non-Represented Employees' Salaries Effective January 01, 2008. (copy not available)

PLANNING, ZONING & LAND RECORDS COMMITTEE:

22 - 32 Ordinance No. 70-07 Approving The Rezoning Of Lands In The Town Of Troy From An Exclusive Agricultural To A Resource Conservancy 5 Zoning District Filed Upon Dale D. Sprecher And Cynthia A. Sprecher, Property Owners.

33 - 39 Ordinance No. 71-07 Approving The Rezoning Of Lands In The Town Of Baraboo From A Resource Conservancy 35 To A Commercial Zoning District Filed Upon Walter Johnson, Property Owner.

PROPERTY & INSURANCE COMMITTEE:

40 Resolution No. 72-07 Authorization To Contract With Pointon Heating And Air Conditioning Inc. To Complete An Emergency Replacement Of The Air Conditioning Unit On The Original Huber Center Facility.

41 Resolution No. 73-07 Approving Local Government Property Insurance Fund As The Buildings And Property Carrier For Sauk County.

42 & 43 *Possible* resolution No. 74-07 To Authorize Contract With Kleist Construction To Perform Repairs At The Sauk County Shelter Care Facility At 517 Highland Drive, Baraboo.

LAW ENFORCEMENT & JUDICIARY COMMITTEE, FINANCE COMMITTEE, and PERSONNEL COMMITTEE:

- Resolution No. 75-07 Authorizing The Opening Of Unit A To House Prisoners From Other Jurisdictions In The Sauk County Law Enforcement Center. (Copy not available.)

- Adjournment to a date certain.

Respectfully submitted,

Marty Krueger
County Board Chair

✓ **ATTENTION - County Board members, County staff, & public:** Furnish the County Clerk a copy of any 1.) informational handouts distributed to Board members; and a copy of any 2.) letters/communications presented to the Board. A copy is required to be placed on file with the official records of the Proceedings of the Sauk County Board of Supervisors.

✓ **ATTENTION - County Board members:** Stop in the Office of the County Clerk prior to each Board meeting to sign original resolutions/ordinances approved by committees to be brought to the full County Board.

✓ **ATTENTION - County Board members** regarding reservation forms due August 24, 2007 for the WCA Conference October 7, 8 & 9, 2007. Sauk County Financial Policy does not allow for reimbursement of meals or lodging for events held within the County; per diem and mileage will only be paid for meetings held on Monday and Tuesday, October 8 & 9, 2007. Supervisors will personally be responsible for reserving and paying for lodging accommodations.

Any person who has a qualifying disability that requires the meeting or materials at the meeting to be in an accessible location or format should contact Sauk County at 608.355.3269, or TTY at 608.355.3490, between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday, exclusive of legal holidays, at least 48 hours in advance of the meeting so that reasonable arrangements can be made to accommodate each request.

www.co.sauk.wi.us

Agenda mail date via United States Postal Service: June 15, 2007

Agenda preparation: Marty Krueger, County Board Chairman, with the assistance of Kathryn Schauf, Administrative Coordinator; and Beverly J. Mielke, County Clerk

s:/everyone/admin/ag.lwp

RESOLUTION NO 69A-07

RESOLUTION TO AUTHORIZE THE 2008 ANNUAL ADJUSTMENT FOR NON-REPRESENTED EMPLOYEES' SALARIES EFFECTIVE JANUARY 1, 2008

WHEREAS, in accordance with Section 13.29 of the Personnel Ordinance, the Personnel Committee shall conduct an annual wage and salary review and make specific recommendations for changes in pay rates, fringe benefits, and other conditions of employment to the County Board; and

WHEREAS, Section 13.29 of the Personnel Ordinance further states that the "... *annual salary increase for non-represented employees shall be at least the average increase for the settled contracts.*"; and

WHEREAS, the Personnel and Finance Committees have reviewed cost of living increases in the surrounding areas, the Consumer Price Index, settlements in comparable counties, and internal settlements; and

WHEREAS, the Personnel and Finance Committees believe it to be in the best interest of Sauk County to adjust the Sauk County Classification and Compensation Plan in coordination with the 2008 Budget planning cycle.

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Classification and Compensation Plan for the non-represented employees be increased by 2.5% effective January 1, 2008.

For consideration by the Sauk County Board of Supervisors on June 19, 2007.

Respectfully submitted,

SAUK COUNTY PERSONNEL COMMITTEE

SAUK COUNTY FINANCE COMMITTEE

TIM MEISTER

TOMMY BYCHINSKI

PETER TOLLAKSEN

TOM KRIEGL

SCOTT ALEXANDER

WILLIAM WENZEL

HENRY NETZINGER

JOAN FORDHAM

JUDITH STOECKMANN

MARTY KRUEGER

COPY

FISCAL NOTE: Excluding the potential impact of new and reclassified positions, a two and one-half percent (2.5%) estimated increase to the non-represented pay plan, effective January 1, 2008, will result in an estimated additional cost of \$283,270 (salaries) and \$302,439 (benefits) for approximately 148 full-time equivalent non-represented staff members whose salaries are indexed to the non-represented compensation plan. Since several positions are offset, all or in-part, by revenue sources other than the tax levy, the actual net-levy cost of this resolution is estimated to be \$414,716.

KRB

RESOLUTION 75-07

**AUTHORIZING THE OPENING OF UNIT A
TO HOUSE PRISONERS FROM OTHER JURISDICTIONS
IN THE SAUK COUNTY LAW ENFORCEMENT CENTER**

WHEREAS, the Sheriff's Department maintains both a County Jail and Huber Center; and,

WHEREAS, the Law Enforcement and Judiciary; Finance and Personnel Committees have given ample consideration to housing out-of-county prisoners in currently unused portions of the Law Enforcement Center specifically Jail Unit A; and,

WHEREAS, the State of Wisconsin has expressed serious interest in housing prisoners in Sauk County's Law Enforcement Center; and,

WHEREAS, the opening of Unit A of the County Jail to house inmates from the state prison system and/or other counties, to generate additional revenue for the County of Sauk, will result in an increase in the average daily population and average length of stay, thereby creating an additional workload on the existing staff; and,

WHEREAS, the Security Division does not have available personnel to cover all shifts and staff all the duty posts/positions within and with the opening of Unit A on a paid overtime basis using current personnel resources; and,

WHEREAS, the creation of these project positions would allow the Jail staff to better monitor the inmate population and to enhance staff and inmate safety; and,

WHEREAS, the existing workload placed on the supervisory staff does not allow for an adequate level of supervision over the increase in staffing needed to make Unit A operational; and,

WHEREAS, your committees believe that the contract with the state will provide a stable revenue source to offset the additional personnel and operational costs incurred by Sauk County; and,

WHEREAS, the Position Review Committee, as established in §13.19 (3)(b) of the Sauk County Code of Ordinances, has reviewed the position requests, and has determined that the need for these positions exists:

- One (1) full time Assistant Jail Administrator
- One (1) half-time Jail and Occupational Health Nurse
- Twelve (12) additional full-time positions of Deputy Sheriff - Security (Jailer)
- One (1) additional full-time position of Clerk.

COPY

RESOLUTION 75-07

AUTHORIZING THE OPENING OF UNIT A TO HOUSE PRISONERS FROM OTHER JURISDICTIONS IN THE SAUK COUNTY LAW ENFORCEMENT CENTER

Page 2

NOW, THEREFORE, BE IT RESOLVED, by the Sauk County Board of Supervisors, met in regular session, that the Sauk County Sheriff and/or his designated staff is hereby authorized to negotiate and work with Corporation Counsel to finalize the agreements and contracts necessary to house prisoners in the Law Enforcement Center Jail Unit A; and,

BE IT FURTHER RESOLVED, that an additional full-time project position of Assistant Jail Administrator for the Sauk County Sheriff's Department be created, that an additional half-time project position of Jail and Occupational Health Nurse for the Sauk County Sheriff's Department be created, that twelve (12) additional full-time project positions of Deputy Sheriff - Security (Jailer) for the Sauk County Sheriff's Department be created, that one (1) additional full-time project position of Clerk be created for the Sauk County Sheriff's Department effective upon passage not to exceed two (2) years; and,

BE IT FURTHER RESOLVED, that detailed programmatic tracking of the project shall be developed; and,

BE IT FURTHER RESOLVED, that an analysis of the project shall occur in June of 2008, and June of 2009 by the Finance, Law Enforcement and Judiciary, and Personnel Committees; and,

BE IT FURTHER RESOLVED, that the 2007 Budget be amended to reflect anticipated additional expenditure of \$431,976 funded by revenues from housing of inmates from the state of Wisconsin or other entities.

RESOLUTION 75-07

AUTHORIZING THE OPENING OF UNIT A TO HOUSE PRISONERS FROM OTHER JURISDICTIONS IN THE SAUK COUNTY LAW ENFORCEMENT CENTER

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For consideration by the Sauk County Board of Supervisors on June 19, 2007.

Respectfully submitted

LAW ENFORCEMENT AND JUDICIARY COMMITTEE

Don Stevens, Chairman

Peter Tollaksen

Joan Wheeler

Robert Sinklair

Charles Montgomery

FINANCE COMMITTEE

Tommy Lee Bychinski, Chairman

Joan Fordham

Marty Krueger

Tom Kriegl

William Wenzel

PERSONNEL COMMITTEE

Tim Meister, Chairman

Peter Tollaksen

Judy Stoeckmann

Scott Alexander

Henry Netzing

Fiscal Note: Attached *KPB*

MIS Note: Attached

2007 Budget Adjustment to Open Unit A
 Assumes all beds are full 100% of the time. Any vacancy factor would negatively impact the net income.

	Existing 2007 Annual Budget	Start-Up Costs	Ongoing Operating Changes Related to Unit A Opening 3 Months	Revised 2007 Budget Including Unit A Open for 6 Months	Closure Costs
10011143 PERSONNEL					
VARIOUS ADVERTISING, TESTING, BACKGROUND	25,000	9,000		34,000	
	25,000	9,000	0	34,000	0
10017270 BUILDING SERVICES (MAINTENANCE)					
51's WAGES & BENEFITS	116,141			116,141	
520900 CONTRACTED SERVICES	61,000			61,000	
522900 UTILITIES	470,000	1,320	12,210	483,530	
523000 TRADE SERVICES	20,000			20,000	
531400 SMALL EQUIPMENT	3,000			3,000	
531800 MIS DEPARTMENT CHARGEBACKS	782			782	
534000 OPERATING/MEETING SUPPLIES	50,000		2,611	52,611	
551000 INSURANCE	8,500			8,500	
561000 PRINCIPAL REDEMPTION	52,752			52,752	
562000 INTEREST EXPENSE	387			387	
	782,562	1,320	14,821	798,703	0
10020 SHERIFF REVENUE					
423220 FED CRIMINAL ALIEN ASSISTANCE	(10,000)			(10,000)	
424080 DNA TEST REIMBURSEMENT	(1,000)			(1,000)	
424230 S/A-LAW ENFORCEMENT TRAINING	12,800			12,800	
452040 PRISONER MEDICATION FEES	(30,000)			(30,000)	
452050 TELEPHONE REBATES	(105,000)		(11,907)	(116,907)	
452060 MISCELLANEOUS REVENUES	(10,000)			(10,000)	
452110 HUBER BOARD FEES	(320,075)			(320,075)	
452120 JUV-DETEN/MED/TRANS-TAX INTERC	(70,000)			(70,000)	
452130 ELECTRONIC MONITORING CHG	(79,745)			(79,745)	
452140 LAUNDRY COMMISSIONS	(1,600)			(1,600)	
472200 HOUSING PRISONERS-OTHER JURISDICTIONS	(1,213,000)		(441,398)	(1,654,398)	
474030 PRISONER TRANSPORT	(24,000)			(24,000)	
483750 JAIL COMMISSARY	(43,000)		(2,820)	(45,820)	
TOTAL SHERIFF REVENUE	(1,894,620)	0	(456,125)	(2,350,745)	0
10020110 SHERIFF-ADMINISTRATION					
51's WAGES & BENEFITS	96,993			96,993	
VEHICLE FUEL AND MAINTENANCE	2,000			2,000	
	98,993	0	0	98,993	0
10020225 SHERIFF-FIELD SERVICES					
535100 VEHICLE FUEL / OIL (PRISONER TRANSPORT)	51,328		572	51,900	
535200 VEHICLE MAINTENANCE & REPAIR (PRISONER TRANSPORT)	5,800			5,800	
581900 CAPITAL OUTLAY (PRISONER TRANSPORT)	20,000			20,000	
	77,128	0	572	77,700	
10020235 SHERIFF-JAIL					
51's WAGES & BENEFITS	4,946,905	113,836	226,321	5,287,062	27,491
514800 UNEMPLOYMENT	0			0	248,066
520900 CONTRACTED SERVICES	104,000			104,000	
522500 TELEPHONE	In Sheriff Admin			0	
522900 UTILITIES	In Bldg Svcs			0	
523200 HOUSING JUVENILES-SECURE DETEN	50,000			50,000	
523900 INTERPRETER FEES	4,000			4,000	
524800 MAINTENANCE AGREEMENT	5,100			5,100	
529400 PRISONER MEALS	520,000		38,873	558,873	
531200 OFFICE SUPPLIES AND EXPENSE	8,000		2,037	10,037	
531800 PC SUPPLIES	0	4,100		4,100	
532200 SUBSCRIPTIONS	1,000			1,000	
532800 TRAINING AND INSERVICE	12,389		751	13,140	
533500 MEALS AND LODGING	500			500	
534700 FIELD SUPPLIES	21,000		4,700	25,700	
539200 JAIL EXPENSE	52,000	1,200	6,893	60,093	
539220 PRISONER PROGRAMS	30,000			30,000	
539300 PRISONERS MEDICAL EXPENSE	46,000		3,133	49,133	
539700 LAUNDRY, LINENS & BEDDING	10,000	1,800	940	12,740	
539800 EQUIPMENT LEASE	30,000			30,000	
TOTAL SHERIFF-JAIL	5,840,894	120,936	283,648	6,245,478	275,557
10020255 SHERIFF-PRISONER TRANSPORT					
51's WAGES & BENEFITS	115,083		1,678	116,761	
533500 MEALS AND LODGING	400			400	
534700 FIELD SUPPLIES	500			500	
535100 VEHICLE FUEL / OIL	In Sheriff Field Services			0	
535200 VEHICLE MAINTENANCE AND REPAIR	In Sheriff Field Services			0	
551200 INSURANCE-VEHICLE LIABILITY	In Sheriff Field Services			0	
TOTAL SHERIFF-PRISONER TRANSPORT	115,983	0	1,678	117,661	0
DEBT SERVICE	1,738,268	0	0	1,738,268	0
	1,738,268	0	0	1,738,268	0
TAX LEVY	6,784,208	131,256	(155,405)	6,760,059	275,557

2007 Budget Adjustment to Open Unit A

Assumes all beds are full 100% of the time. Any vacancy factor would negatively impact the net income.

	Start-Up Costs	Ongoing Operating Changes Related to Unit A Opening 3 Months	2007 Total Adjustments
ADDITIONAL REVENUES			
SHERIFF REVENUE:			
Telephone Rebates		(11,907)	(11,907)
Housing Prisoners-Other Jurisdictions		(441,398)	(441,398)
Jail Commissary		(2,820)	(2,820)
TOTAL ADDITIONAL REVENUES	0	(456,125)	(456,125)
ADDITIONAL EXPENDITURES			
PERSONNEL:			
Advertising, Testing, Background Checks	9,000		9,000
BUILDING SERVICES (MAINTENANCE):			
Utilities	1,320	12,210	13,530
Operating / Meeting Supplies		2,611	2,611
SHERIFF:			
Vehicle Fuel / Oil (Prisoner Transport)		572	572
Wages and Benefits - Jail	113,836	226,321	340,157
Prisoner Meals		38,873	38,873
Office Supplies and Expense		2,037	2,037
PC Supplies	4,100		4,100
Training and Inservice		751	751
Field Supplies		4,700	4,700
Jail Expense	1,200	6,893	8,093
Prisoners Medical Expense		3,133	3,133
Laundry, Linens and Bedding	1,800	940	2,740
Wages and Benefits - Prisoner Transport		1,678	1,678
DEBT SERVICE	0	0	0
TOTAL ADDITIONAL EXPENDITURES	131,256	300,720	431,976
NET (REVENUES)/EXPENDITURES	131,256	(155,405)	(24,149)