

Minutes of Meeting Sauk County Law Enforcement Committee

February 10, 2004

The regular meeting of the Sauk County Law Enforcement Committee was held on Tuesday, February 10, 2004, at 8:00 A.M., in the Community Room, D102A, 1300 Lange Court, Baraboo, Wisconsin.

The meeting was properly posted and all interested parties were notified.

Members Present: Montgomery, Giebel, Carlson, Wenzel, Williams
Members Absent:
Others Present: R. Stammen, B. Hinze, M. Hafemann, A. Kirby,
J. Spencer, K. Schauf, P. Endres, H. Smythe-Eagle,
T. Gruber, J. Johnson, Humane Society, B. Manning,
J. Prantner, Public

1. **Call To Order and Certification of Open Meeting Law**: The meeting was called to order and compliance with the Open Meeting Law was certified by Chair Charles Montgomery at 8:00 A.M.

2. **Agenda**: Motion by Giebel, seconded by Wenzel, to adopt the agenda with the addition of two appearances, one by County Board Chair Paul Endres and Judy Johnson, Director of the Sauk County Animal Shelter. Carried.

3. **Approve Minutes of Previous Meeting(s)**: Motion by Wenzel, seconded by Carlson, to approve the minutes of the regular Law Enforcement Committee meeting held on Wednesday, January 7, 2004. Motion carried.

4. **Communications**: This item was deferred to allow the committee to move forward to the appearances.

5. **Appearances**:

a) Paul Endres reported to the committee that the Great Circus Parade will be held on July 4th, 2004, in the City of Baraboo. The remaining funds needed to fund the project have been received or pledged and the plan will go forward. He asked the cooperation of Sheriff Stammen in assisting in issues relating to the logistics of the parade and the manpower needed to handle the traffic and influx of people caused by the parade. Sheriff Stammen said he hadn't been involved in any of the planning. Sheriff Stammen said that Sheriff's Department Field Service employees are normally put on 12 hour shifts over the holiday weekend to provide needed coverage just to handle the calls for service in the county's jurisdiction. Any personnel over and above that would involve canceling all vacations and days off of all employees which is going to create an enormous overtime expense. The overtime budget has been severely cut in the 2004 budget and this event combined with the overtime engendered by the holiday pay could effectively deplete the overtime budget for the year.

It was reported that Chief Kluge has estimated the need for 88 to 86 officers each day for the activities prior to the parade, as well as on the day of the parade itself. Carlson asked if other law enforcement agencies in the county could be asked to help in addition to the Sheriff's Department. Stammen said that the 4th results in a huge number of visitors to the Dells/Delton area and also noted that each year Sauk-Prairie hosts the Fire on the Water program during this holiday weekend. The Sauk-Prairie Police Department, along with other departments, ask for help from the Sheriff's Department each year to augment their staff to police the numerous other events that occur that weekend. Sheriff Stammen said he would be sending representatives to the meeting being held on February 24th and would attempt to do everything possible to facilitate a safe and successful event.

b) Helene Smythe-Eagle spoke to the committee regarding GED and Adult Basic Education programs for the Sauk County Jail and the Huber Center. Smythe-Eagle is the Alternative Learning Teacher for MATC and said this particular program is aimed at reducing reoffending. The programs have been around for a while but prior to the opening of the new facility Sauk County had no room available to use for the training and therefore hasn't been involved. She reported that there are grant monies available for the inmate training which is presently being offered at Columbia County, Dane County, Oak Hill Correctional, Thompson Correctional, Jefferson County and Mendota Hospital, among others. Some of the training is tailored toward helping inmates develop better reading and/or math skills and preparing for the successful completion of a high school diploma or a GED high school equivalency. There are also modules that are focused on transition programs which are designed to aid in the successful reentry into a non custodial life situation upon the inmate's release. This boosts the inmate's employability, aiding in getting a job and keeping it.

Motion by Giebel, seconded by Carlson, that Sauk County enter into a cooperative agreement with MATC to provide adult basic education and employability training for inmates of the Sauk County Jail and the Sauk County Huber Center. Motion carried.

c) Presentation of Officer of the Month Award. Detective Aaron Kirby was presented the Employee of the Month award by Sheriff Stammen. Kirby was selected based on his efforts to promote teamwork and employee recognition awards and programs within the Sheriff's Department.

d) Judy Johnson, Director of the Sauk County Animal Shelter, provided the committee with the final 2003 operations report for the Shelter. She stated both animal control officers had been let go but they still have two workers to cover the animal pick up needs. Director Johnson said that this year's final figures reflected a smaller debit than last year. This is the result of paring costs in a number of ways and doing more fund raisers.

Montgomery asked how the project to build a storage shed for the shelter was going and Johnson said that the funds are still coming in but the project has slowed due to an increase in the costs of construction.

e) County Supervisor/Town Chairman for Excelsior Township Robert Cassity had requested to be placed on the Law Enforcement Committee agenda to discuss a traffic citation he had received from a Sauk County deputy. Cassity had spoken to both Chair Montgomery and

committee person Wenzel about this citation but did not show up at the meeting. Lt. Jeff Spencer had brought the deputy's report to the meeting in anticipation of Cassity's appearance and the report was read for the committee. Sheriff Stammen said he thought that any questions or objections to the issuance of the ticket would have to be addressed by the Court on Cassity's court date.

4. **Communications:** Sheriff Stammen said he had two documents that he'd received from Supervisor Tom Kriegl requesting information on cost analysis for the jail. Sheriff Stammen said he wasn't sure how to respond to the requests because he wasn't sure what specifically was being requested. Kriegl has requested to be on the agenda of the Judiciary Committee on Thursday, February 12th, and Captain Hafemann and Chief Deputy Prantner will be attending that meeting since Sheriff Stammen isn't available.

Sheriff Stammen further reported that he'd received a summons from inmate Dennis Christiansen. Christiansen is currently in custody in the Sauk County Huber Center serving a sentence. At the time of sentencing the judge ordered that Christiansen would not be given a reduction of his jail sentence for good behavior but would serve the full time to which he was sentenced. Christiansen is suing the Sheriff for failure to allow him credit for good behavior since he's prohibited from suing the judge. The matter has been referred to Corporation Counsel.

Attorney Gretchen Viney wrote a letter to Sheriff Stammen commending the Court Security officers for their professional behavior and credited their presence with defusing potentially volatile situations in court and in the Courthouse. Chair Montgomery asked to have a copy of the letter sent to County Clerk Beverly Mielke so it could be read at the February County Board of Supervisors' meeting. Sheriff Stammen said a copy should also be sent to Judge Evenson.

7. **Consideration and Approval of a Letter of Appointment for Duane Broesch as a Sauk County Humane Officer:** This item was tabled since Duane Broesch is no longer an employee of the Sauk County Animal Shelter.

6. **Review and Approval of December, 2003, and January, 2004, Bills for Coroner and Sheriff's Office:** Coroner Hinze reported that she was over her 2003 budget allocation by about \$5,000 at the end of the year. This is largely due to the number of cases that required an autopsy to determine the cause of death.

Motion by Giebel, seconded by Williams, to approve payment of the Coroner's December, 2003, bills in the amount of \$248.44 and January, 2004, in the amount of \$2,750.34. Motion carried.

The final 2003 Sheriff's budget reflected that between the shortfall in the amount of the projected revenues and the unspent funds remaining in miscellaneous expense accounts there will be approximately \$150,000 left over. In response to a question as to when the Huber area of the new facility is expected to be opened, Captain Hafemann said he expected it to be the first week of March, 2004.

The committee discussed whether or not the Sheriff should go to the Finance Committee in advance of the Circus Parade to ask for money to cover the costs it will engender. Stammen said he had absolutely no money budgeted to fund special events such as the parade or a Weedstock type event. The committee agreed that it would most likely be best to wait and see what the actual budget situation was after the event since there's no way to project the costs at this time.

Motion by Carlson, seconded by Williams, to authorize payment of the Sheriff's 2003 bills in the amount of \$32,185.89, and the January, 2004, expenses in the amount of \$66,103.77.
Motion carried.

8. Consideration of Bids and Resolution to Purchase Four 2004 Squad Cars per Adopted 2004 Sheriff's Budget: Chief Deputy Prantner said that only three of the bids received for squad cars met the specifications prepared by Captain Meister. And of the three that met the specifications the low bid came from Kayser Ford of Madison, which has the same owner as Kayser in Sauk City. The basic Chevrolet Impala unit was less expensive but after factoring in the conversion costs it wasn't the lowest.

The bids received that met specifications were:

Koenecke Ford of Reedsburg	\$18,163.36 ea	Total: \$72,653.44
Larson Chevrolet, Baraboo	\$17,624.25 ea*	Total: \$70,497.00
	*\$14,999.25 ea plus \$2,625 conversion kit per unit	
Kayser Ford, Madison	\$17,419 ea	Total: \$69,676.00

There 2004 vehicle replacement allocation is \$80,000.

Motion by Giebel, seconded by Williams, to approve the purchase of four Ford Crown Victoria squad cars from Kayser Ford of Madison for a total cost of \$69,676 and to take the resolution to the Sauk County Board of Supervisors at the February, 2004, meeting. Motion carried.

9. Consideration and Possible Approval to Purchase a Replacement for Totaled 2003 Ford Taurus Squad Car: The 2003 Ford Taurus operated by Luetta Forbes-Miller was declared a total loss by the county's insurance adjuster. Forbes-Miller was struck by another vehicle on December 30, 2003. Chief Deputy Prantner reported that the Local Government Insurance Fund has paid Sauk County \$11,575 for the vehicle and that the Property & Insurance Committee has voted to reimburse the Sheriff's insurance revenue account the \$3,000 deductible. A 2004 Ford Taurus can be purchased from Kayser Ford in Madison for \$15,122, which is the 2004 state bid price. This leaves a balance of \$547, which could be paid from the 2004 Vehicle Replacement Account, since the 2004 squads came in well under the \$80,000 allocation.

Motion be Wenzel, seconded by Carlson, to approve a resolution to purchase the 2004 Ford Taurus from Kayser Ford in Madison, at the state bid price of \$15,122, said purchase to be paid for by insurance reimbursement of \$11,575, \$3,000 from the returned deductible amount and \$547 from the 2004 Vehicle Replacement Account allocation of \$80,000, and to take the

resolution to the Finance Committee and the Sauk County Board of Supervisors on February 19, 2004. Motion carried.

10. Consideration and Possible Resolution Authorizing Out-of-state Training for Michael Hafemann at the American Jail Association Annual Training Conference in April, 2004, in Birmingham, Alabama:

Sheriff Stammen said that Captain Hafemann has been asked to be a presenter at the annual American Jail Association annual conference. Although the organization is called the American Jail Association jail administrators from around the world attend the conference. The issue of penal institutions is of international concern and Sheriff Stammen said that Hafemann would receive valuable training from other presenters. Williams said she thought it was an honor for Captain Hafemann to be asked to be a presenter at such a conference.

Motion by Williams, seconded by Carlson, to approve a resolution authorizing Michael Hafemann to attend the American Jail Association annual conference in Birmingham, Alabama, in April, 2004; that his expenses be paid from the Security Division Training allocation; and that the resolution be taken to the Sauk County Board of Supervisors at their meeting on February 19, 2004. Motion carried.

11. Sheriff's Report: There were 801 hours of overtime and compensatory time accrued in January, 2004. Of those hours, 17 hours of supervisory overtime pay was authorized for those administrative persons working on the January 1 holiday.

The 2003 totals for electronic monitoring are as follows:

A total of 229 inmates participated in the program
\$73,913 was collected
\$32,991 was paid out for use of the equipment
\$40,921 revenue

Total juvenile detention and transportation costs for 2003 were \$111,354.71.

Sauk County is currently offering a jail school. Nineteen of the students are Sauk County jailors, and there are students from Columbia County, Iowa County and Green County as well.

There have been about 6 falls on the incline on the north side of the building during the icy weather. Some of the falls have caused loss of work hours by the injured employees.

Sauk County has been granted a dual grant award for Summer traffic enforcement and speed enforcement. The total of the grant award is \$9,000.

Sauk County has been notified that the drug grant award for 2004 will fully fund the position of the drug officer for the entire year.

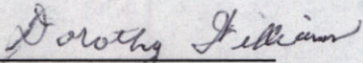
The inmate booking fee that was projected for 2004 is still not implemented and Stammen said it probably wouldn't be for some time.

Sheriff Stammen and Captain Hafemann have been invited to address the Dane County Jail Building Committee.

The statutory requirement that County Board Supervisors tour the jail at least once annually was discussed. An invitation to a tour will be extended, possibly in May after the supervisors are installed in April.

12 **Adjourn To Date Specified:** The next regular meeting will be held on Thursday, March 4, 2004.

Motion by Giebel, seconded by Wenzel, to adjourn the meeting. Motion carried.



Dorothy Williams, Secretary

(minutes taken by B. Manning)